

July 15, 2007

Dear

It has been an exciting year for *Project Diabetes* and the Center for Diabetes Prevention and Health Improvement (the Center), and I am very pleased to submit this first annual report summarizing our activities. A 7-member Board of Trustees was appointed in November, 2006, and the full Board met in December, 2006 and in February, 2007 to establish by-laws and direct Center activities for the following months. Subsequent to this direction, the Center established and published criteria for competitive proposals (RFP) targeting diabetes prevention planning and implementation programs.

In response to the planning grant RFP, 38 applications were reviewed for methodologic and fiscal rigor by a panel of content experts using objective scoring criteria outlined in the RFP. Eight (8) planning proposal applicants were awarded a total of \$388,134. A similar expert panel has just completed review of 48 implementation proposals, and pending completion of acceptable technical revisions and resolution of budget issues, awards will be made available for 20 additional projects in the amount of \$3,146,094. Both planning and implementation program award recipients represent geographic and at-risk target population diversity.

On July 15, 2007, Center operations transitioned to the Department of Health within the Bureau of Health Services Administration and are now structurally aligned with the CDC-funded Diabetes Control Program and the State-funded Office of Child Nutrition and Wellness. In coming weeks, Center staff will offer technical assistance to awardees and monitor their progress toward goals as well as pursue 501c3 status to enable receipt of gifts and funds.

I remain extremely grateful for the opportunity to serve as Chair of the Board of Trustees during the Center's early development, however, having recently accepted an offer of employment with the State of Tennessee, I respectfully submit this report on behalf of the Board as Interim Chair. Thank you for your on-going support for prevention of obesity and diabetes in our great State. Please contact me if you have questions or comments.

Sincerely,

Cathy R. Taylor, DrPH, MSN, RN

**Center for Diabetes Prevention and Health Improvement  
Operations and Financial Status  
Annual Report  
July 15, 2007**

This report is provided in response to Section 1 of Public Chapter 867 of the 104th General Assembly which requires the Center for Diabetes Prevention and Health Improvement (the Center) to provide an annual report to the Governor, the Speaker of the House of Representatives, and the Speaker of the Senate with regard to operation and financial status of the Center.

Chapter 867 of the Public Acts of 2006 which took effect in July, 2006 established the Tennessee Center for Diabetes Prevention and Health Improvement as an agency of the State with its purpose to develop, implement and promote a statewide effort to combat the proliferation of Type 2 diabetes.

The Center operates under the direction of a seven (7) member Board of Trustees appointed in November, 2006. The first meeting of the Board of Trustees was held on December 7, 2006; the second meeting of the Board was held on February 12, 2007. During these meetings, the Board established by-laws and goals and objectives for diabetes treatment and prevention planning and implementation projects.

**Planning Project Awards.** On March 15, 2007, a competitive application for "Project Diabetes" planning grant funds was developed and issued. Thirty-eight (38) applications for funding of planning activities around diabetes prevention and treatment were received by the application deadline of April 16, 2007. After review by a panel of technical and content experts using published criteria, eight (8) planning applications were recommended for funding totaling \$388,134 and represent geographic and target population diversity. Contracts will be finalized by August 15, 2007 for the following planning projects:

<u>Agency Name</u>	<u>Location</u>	<u>Amount</u>
Cumberland Family Care	Upper Cumberland Region	\$52,600
LeBonheur Community Outreach	Hardin County	\$49,951
Lewis County Government	South Central Region	\$29,500
Meharry Medical College	Davidson County	\$50,000
Meharry Medical College	Davidson County	\$57,119
UTHSC School of Nursing	Shelby County	\$48,964
Urban League of Greater Chattanooga	Hamilton County	\$50,000
	Knox County	
	Davidson County	
	Shelby County	
Vanderbilt University Medical Center	Northeast Tennessee Region	\$50,000

**Implementation Project Awards.** On April 16, 2007, a competitive application for "Project Diabetes" program implementation funds was issued. Forty-eight (48) applications for funding program implementation activities with regard to diabetes and its prevention or treatment were received by the application deadline of May 30, 2007. These applications have been reviewed for technical merit based on criteria cited in the application guidelines. Awards will be recommended for funding up to 20 implementation proposals in the amount of \$3,146,094 pending resolution of technical and budgetary questions.

**Expenditures:** As reported by the Department of Finance and Administration through May 31, 2007, Center operation expenditures were \$106,958. The Department of Finance and Administration is in the process of accumulating expenditures for FY 2006-2007 and at this time cannot provide total expenditures for the year ending June 30, 2007.

Expenditures through May 31, 2007 include salary and benefits of approximately \$23,419 and contractual expenditures of \$81,082. Remaining expenditures are for travel and supplies along with other below the line costs of approximately \$2,467.

**Plans for Fiscal Year 2007-2008:** Center operations transitioned to the Department of Health on July 15, 2007. Plans for FY 2008 include:

- Issuance of competitive applications for additional “Project Diabetes” planning and program implementation funding
- Pursuit of 501c3 status to enable the Center to request and receive gifts, contributions, donations and grants to effectuate the Center’s purpose
- Appointment of a new Board of Trustees Chair

Enclosures:     Project Diabetes Planning Application  
                  Project Diabetes Program Implementation Grant Application