**Minutes of the**

**ELECTRONIC EMERGENCY MEDICAL SERVICES**

**BOARD MEETING**

**November 24, 2015**

The meeting of the Emergency Medical Services Board opened at 10:00 a.m. in the Iris Room at 665 Mainstream Drive, Nashville, Tennessee and electronically.

**CALL TO ORDER/ROLL CALL**

**Members of the Board present:**

Donna Tidwell opened the meeting at 10 a.m. and called roll. Mrs. Tidwell asked the Board members on the conference line to answer with a “yes” or “aye” if they were present and could hear the meeting:

Dr. Sullivan Smith, Board Chair-Not present

Chris Brooks- Present (Electronically)

Jeff Davis- Present (Electronically)

Kappu Deshpande-Present (In board room)

Larry Hutsell- Present (Electronically)

Donald Mosby-Not present

Brian Robinson- Present (Electronically)

James Ross-Not present

Tim Strange-Not present

Stephen Sutton- Present (Electronically)

Robert Webb- Present (Electronically)

Tyler White- Present (In the board room)

Jeanne Yeatman- Present (Electronically)

Keith Hodges, Associate General Counsel, advised a quorum present.

Due to Mr. Hodges laryngitis Mrs. Tidwell reviewed the reason for an electronic board meeting. She informed the members of the Board the law requires every vote during this meeting be a roll call. Board members are required to introduce themselves when speaking. She then read the purpose of the meeting to discuss a proposed emergency rule and a proposed permanent rule, both of which will amend Rule 1200-12-01-.02(3)(h), pertaining to ambulance safety, design and construction standards. She informed the emergency rule was being requested due to the Change 8 in Federal “Star of Life” KKK-A-1822F ambulance construction specification referenced in 1200-12-01-.02 (3)(h).

Mrs. Tidwell informed the Board there would need to be a motion to move forward and a second followed by a roll call vote to determine if the Board wishes to proceed with the electronic meeting.

Mr. White motioned to proceed with the meeting electronically and Mr. Davis seconded the motion.

Roll Call Vote:

Dr. Sullivan Smith, Board Chair-Not present

Chris Brooks-Aye

Jeff Davis-Aye

Kappu Deshpande-Aye

Larry Hutsell-Aye

Donald Mosby-Not present

Brian Robinson- Aye

James Ross-Not present

Tim Strange-Not present

Stephen Sutton- Aye

Robert Webb- Aye

Tyler White-Aye

Jeanne Yeatman-Aye

Motion passed

Mrs. Tidwell continued to read the requirements the board must find in order for the electronic board meeting to be held:

1. Subject matter must require timely action. In this instance, due to their inability to comply with existing Rule 1200-12-01-.02(3)(h), some ambulance services will either be short ambulances that they need to meet their call volume, or will otherwise be forced to use ambulances that are old, worn out or in disrepair. This situation could pose an immediate danger to the citizens of Tennessee.
2. Physical presence of all members is not possible as Board members are employed and scattered throughout the state.
3. The participation by some or all of the members of the board by electronic or other means is necessary. Participation is necessary and it is required by law, we also need a quorum, which we have established.

Mr. Hodges informed the board they must vote on whether requirements have been met to hold the meeting electronically.

Mr. White motioned: The requirements presented have been met to hold the meeting electronically.

Ms. Deshpande seconded.

Roll call Vote :

Dr. Sullivan Smith, Board Chair-Not present

Chris Brooks-Aye

Jeff Davis-Aye

Kappu Deshpande-Aye

Larry Hutsell-Aye

Donald Mosby-Not present

Brian Robinson- Aye

James Ross-Not present

Tim Strange-Not present

Stephen Sutton- Aye

Robert Webb- Aye

Tyler White-Aye

Jeanne Yeatman-Aye

Motion passed.

Mrs. Tidwell stated this covers the requirements for a teleconference and asked the board to please introduce themselves as they speak.

Mrs. Tidwell read the emergency rule 1200-12-01-.02(3)(h) being presented for board approval as follows:

(h) Subject to the exception below, each ambulance service placing ambulances in service or obtaining an initial permit in the state of Tennessee shall ensure that ambulances are manufactured and maintained according to the federal "Star of Life" KKK-A-1822 specifications that were in effect at the time the ambulance’s manufacture was completed. Copies of the current specifications are available at cost upon request from the Division office.

1. No ambulances are required to comply with KKK-A-1822F Paragraph 3.11.6, as set forth under GSA Federal Supply Service Change Notice 8, until November 2016.

Dr. Brooks motioned to accept the proposed emergency rule as written and Mr. Hutsell seconded.

Roll Call Vote:

Dr. Sullivan Smith, Board Chair-Not present

Chris Brooks-Aye

Jeff Davis-Aye

Kappu Deshpande-Aye

Larry Hutsell-Aye

Donald Mosby-Not present

Brian Robinson- Aye

James Ross-Not present

Tim Strange-Aye (joined the meeting electronically)

Stephen Sutton- Aye

Robert Webb- Aye

Tyler White-Aye

Jeanne Yeatman-Aye

Motion passed.

Mrs. Tidwell then read the purposed permanent rule replacement 1200-12-01-.02 (3)(h)as follows:

(h) Each ambulance service placing ambulances in service or obtaining an initial permit in the state of Tennessee shall ensure that ambulances are manufactured and maintained according to the ambulance safety, construction and design standards that are posted on the Division’s web page at http://tn.gov/health/article/ems-about, or at any successor web address, and which are hereby incorporated into this rule as if they were fully set out and stated herein. The effective date of any changes in the posted standards will be determined by the board.

Mr. Davis motioned to accept the permanent rule as read and Mr. Webb seconded.

Roll Call Vote

Dr. Sullivan Smith, Board Chair-Not present

Chris Brooks-Aye

Jeff Davis-Aye

Kappu Deshpande-Aye

Larry Hutsell-Aye

Donald Mosby-Not present

Brian Robinson- Aye

James Ross-Not present

Tim Strange-Not present

Stephen Sutton- Aye

Robert Webb- Aye

Tyler White-Aye

Jeanne Yeatman-Aye

Motion passed.

Mrs. Tidwell stated both the emergency rule and permanent rule go forth through approval process for rule making.

Mrs. Deshpande motion to adjourn the meeting and Mr. Hutsell seconded.

Roll Call Vote

Dr. Sullivan Smith, Board Chair-Not present

Chris Brooks-Aye

Jeff Davis-Aye

Kappu Deshpande-Aye

Larry Hutsell-Aye

Donald Mosby-Not present

Brian Robinson- Aye

James Ross-Not present

Tim Strange-Not present

Stephen Sutton- Aye

Robert Webb- Aye

Tyler White-Aye

Jeanne Yeatman-Aye

Motion passed to adjourn the electronic board meeting.