TN BOARD OF RESPIRATORY CARE
MEETING MINUTES

Date: February 12, 2026

Time: 9:00 AM Central Time

Location: Office of Health Related Boards
Iris Conference Room
665 Mainstream Drive
Nashville, TN 37243

Members Present: Kira Anderson, Board Chair
Kimberly Christmon
Ray Davis, Board Secretary
Dr. Gary Keith Lovelady
Dr. Delmar Mack, Consumer Member
Craig Rooks

Member(s) Absent: Robert Farmer
Curtis Powell

Staff Present: Kimberly Wallace, Regulatory Board Administrative Director
Melicent Smith, Regulatory Board Administrative Assistant
Ashley Fine, Senior Associate Counsel

Guests Present: None

Call to Order

The meeting was called to order at 9:05am CST and chaired by Ms. Anderson. A roll call of Board Members was made, and a quorum was present at the Call to Order with Ms. Anderson, Ms. Christmon, Mr. Davis, Dr. Lovelady, Dr. Mack, and Mr. Rooks in attendance. Board administrative and legal staff were also introduced.

Ms. Fine presented the Conflict of Interest Statement and Open Meeting Act statement, a copy of which is included in the OGC Report.

Discuss and take action as necessary regarding Legislation

There were no legislative updates for the Board to review in this meeting.

Receive Reports and/or Requests from the Division of Health Licensure and Regulation

Matt McSpadden, Fiscal Director presented the Mid Year FY 2026 reports to the Board with highlights as follows:

- Total Expenditures: $114,346.83
- Board Fee Revenue: $103,510.41
- Reserve Balance: $925,604.82

Mr. McSpadden noted that the Board is currently in a controlled spenddown of the reserve balance.

Receive Reports and/or Requests from the Peer Assistance Program

Dr. Baron, TMF Medical Director was present to speak to the Board, providing a general update.

Presentation of Orders, Agreed Citations, and Other Disciplinary Items

Consent Orders

Franklin Johnson, RRT #6875

A motion was made by Mr. Rooks
To approve the Consent Order for Franklin Johnson, RRT #6875
With a second made by Mr. Davis
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

Agreed Orders

None

Orders of Compliance

None

Requests for Order Modification

None

Contested Cases

None

Applicant Interviews/File Reviews/Waivers & Other Requests

CE Extension Request – Rasheda Bell, RRT License #7929

The licensee submitted a request for an extension to complete their CE for 2021-2023. The licensee was randomly selected for a CE Audit for the period of calendar year 2023 and calendar year 2024. In response to the audit, she submitted insufficient hours of CE for both 2023 and 2024. The CE extension request was submitted on 10/17/2025, after the initiation of the CE Audit.

A motion was made by Mr. Rooks
To deny the request for CE Extension for Rasheda Bell, RRT #7929
With a second made by Mr. Davis
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

File Review – Christine Butler, RRT File #8061

The applicant was: ☑ Present in Person ☐ Present via Phone Call ☐ Not Present

This file could not be administratively approved and was presented to the full Board for review and consideration of a licensing decision. The license expired 12/31/2024 and she applied for reinstatement. The applicant did not disclose a prior license discipline on her application for reinstatement.

- The applicant left questions 1 and 2 blank at the bottom of page 1 on her initial reinstatement application submission and did not submit page 3 (the Employment Verification page) with her application and was requested by the Administrative Office to complete and re-submit her forms.
- Upon receipt of the completed/corrected application resubmission, the applicant replied "no" to question #2 which asks about licensure discipline at the bottom of page 1; however, her TN license was previously disciplined via a CE agreed citation that was ratified by the Board in 2024.

The applicant discussed their application with the Board.

A motion was made by Ms. Anderson
To make a recommendation for Christine Butler, RRT File #8061 to withdraw her application.
With a second made by Dr. Mack
Discussion: ☐ None OR ☑ As Follows
The Board discussed the recommendation with the applicant. The applicant agreed to withdraw her application.
The motion passed unanimously by voice vote.

File Review - Nicholas Fenner, RRT File #9515

The applicant was: ☐ Present in Person ☑ Present via Phone Call ☐ Not Present

This file could not be administratively approved and was presented to the full Board for review and consideration of a licensing decision.

The applicant did not disclose prior criminal convictions on their application for licensure. They only provided the letter of explanation and court documentation after request was made by the Administrative Office in follow-up to the receipt of the criminal background check report.

The applicant discussed their application with the Board via phone call.

A motion was made by Ms. Anderson
To approve the application for Nicholas Fenner, RRT File #9515
With a second made by Ms. Christmon
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

File Review - Amber Parker, RRT File #9527

The applicant was: ☑ Present in Person ☐ Present via Phone Call ☐ Not Present

This file could not be administratively approved and was presented to the full Board for review and consideration of a licensing decision.

The applicant did not disclose prior criminal convictions on their application for licensure. They only provided the letter of explanation and court documentation after request was made by the Admin Office in follow-up to the receipt of the criminal background check report.

The applicant discussed their application with the Board.

A motion was made by Ms. Christmon
To approve the application for licensure Amber Parker, RRT File #9527
With a second made by Mr. Rooks
Discussion: ☐ None OR ☑ As Follows
The Board acknowledged the degree of work required to serve in a NICU.
The motion passed unanimously by voice vote.

File Review - LaBrenda Patton, CRT File #8131

The applicant was: ☐ Present in Person ☑ Present via Phone Call ☐ Not Present

This file could not be administratively approved and was presented to the full Board for review and consideration of a licensing decision.

The applicant did not disclose prior criminal convictions on their application for licensure. They only provided the letter of explanation and court documentation after request was made by the Admin Office in follow-up to the receipt of the criminal background check report.

The applicant discussed their application with the Board.

A motion was made by Ms. Christmon
To table the application for LaBrenda Patton, CRT File #8131 to have the applicant provide documentation to the Administrative Office regarding the payment of the court costs in MS and that addresses the open warrant, to be provided by the 05/7/2026 Board meeting
With a second made by Mr. Davis
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

File Review – Tiambria Settle, CRT File #8125

The applicant was: ☑ Present in Person ☐ Present via Phone Call ☐ Not Present

This file could not be administratively approved and was presented to the full Board for review and consideration of a licensing decision.

The applicant did not disclose prior criminal convictions on their application for licensure. They only provided the letter of explanation and court documentation after request was made by the Admin Office in follow-up to the receipt of the criminal background check report.

The applicant discussed their application with the Board.

A motion was made by Ms. Christmon
To approve the application for licensure for Tiambria Settle, CRT File #8125
With a second made by Mr. Rooks
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

File Review – Tierra Smith, CRT File #8145

The applicant was: ☐ Present in Person ☑ Present via Phone Call ☐ Not Present

This file could not be administratively approved and was presented to the full Board for review and consideration of a licensing decision.

The applicant did not disclose prior criminal convictions on their application for licensure. They only provided the letter of explanation and court documentation after request was made by the Admin Office in follow-up to the receipt of the criminal background check report.

The applicant discussed their application with the Board.

A motion was made by Ms. Anderson
To approve the application for Tierra Smith, CRT File #8145
With a second made by Mr. Rooks
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

CONSENT AGENDA

- Approval of November 6, 2025, Respiratory Board Meeting Minutes
- Ratification of Licensure Files
- Approval of Agreed Citations
  - CE – Amanda Buckler, RRT Lic #7525
  - CE – Amanda Metcalf, RRT Lic #757
  - CE – Casey Rappa, RRT Lic #5992
  - CE – Kimberly Eckbloom, CRT Lic #6258
  - CE – Lisa French, RRT Lic #2845
  - CE – Samantha Damron, RRT Lic #7181
  - CE – Wendi Jamerson, RRT Lic #4589
- Departmental Reports
  - Administrative Office
  - Office of General Counsel
  - Office of Investigations
- Notices
  - None

A motion was made by Ms. Christmon
To approve all items on the Consent Agenda, as presented.
With a second made by Mr. Davis
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

Discuss and take action as necessary regarding Rulemaking, Rulemaking Hearings, Rule Amendments, and Policies

There were no rule or policy items for the Board to review in this meeting.

Conference/Event Reports and Upcoming Events Review

2026 Meetings

A motion was made by Mr. Davis to approve sponsorship of attendance at the AARC 2026 meetings and FARB conference by:

- AARC Congress, November 14 – 17, 2026, New Orleans, LA
  - Mr. Rooks
  - Mr. Farmer
  - Mr. Powell
- AARC Summer Forum, July 13-15, 2026, Bonita Springs, FL
  - Mr. Rooks (preference)
  - Ms. Christmon (preference)
  - Ms. Anderson
- FARB 2026 July 23-25, Minneapolis, MN
  - Dr. Mack
  - Ms. Christmon

With a second made by Mr. Rooks
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.

Conference/Event Reports

Ms. Christmon provided a report of her attendance at the 2025 AARC Summer Forum. She noted attendance was increasing and returning to pre-pandemic numbers. Reference was made to discussions regarding inter-state compacts for the profession. She highlighted sessions she attended including a presentation by COARC with statistics regarding the respiratory profession, upcoming NBRC exam updates, hiring practices, and educational programs as related to legislative procedures.

Discuss Old/New Board Business

Ms. Board alerted the Board to HB2145, which is a bill introduced in 2026, for the Board's awareness.

Review of Correspondence

There were no correspondence items for the Board to review in this meeting.

Public Comment

Ms. Wallace reviewed the Public Comment policy, wherein, any individual wishing to make a public comment at a board meeting must submit a request to do so in writing, it must include the specific topic from the published agenda/sunshine notice for the meeting for which the individual wishes to make comment and must be received by the Administrative Office at least ten (10) business days prior to the date of a meeting.

Should the agenda be amended after initial publication, the member of the public wishing to address the Board on an amended agenda item must give their written notice no less than twenty-four (24) hours prior to the meeting.

The email address for submission of a request to make public comment for this Board is: Unit3HRB.Health@tn.gov.

No prior written requests for public comment were received by the Administrative Office for this meeting.

Adjourn

There being no further business to be heard, a motion was made by Mr. Rooks to adjourn.
A second was made by Mr. Davis
Discussion: ☑ None OR ☐ As Follows
The motion passed unanimously by voice vote.
The meeting adjourned at 12:55 pm CST.

These Minutes were ratified by the Board on May 7, 2026.

Kna McAnden
Board Chair

5/7/2026
Date