



Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

In order to participate in the period of public comment before a Governing Body, a member of the public must notify the Governing Body ten business days prior to a scheduled meeting that the individual desires to address the Governing Body. The individual must also notify the Governing Body of the topic from the published agenda or sunshine notice for the meeting on which the individual wishes to speak. This notice by the member of the public to the Governing Body shall be directed to the email given in the published agenda or sunshine notice for the meeting. Unit2hrb.health@tn.gov

If the Governing Body amends the published agenda or sunshine notice within ten business days prior to the meeting, any member of the public desirous of addressing the Governing Body must give notice that they desire to speak on the added agenda topics no later than twenty-four hours prior to the Governing Body's meeting. All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.

A detailed meeting agenda will be available online when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at 615-741-3807.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM
AMENDED**

Date: April 22, 2026

To: Dean Flener, Director of Communications and Media Relation

From: Sabrina Craig-Boyd, Board Administrator

Name of Board: Board of Occupational Therapy

Date of Meeting: April 30, 2026

Time: 9:00 am CST

Place: 665 Mainstream Dr
Nashville TN 37243

To watch this meeting live:

<https://tn.webex.com/tn/j.php?MTID=mc457c3d1ef48c1895aab566ae5b5f94f>

Join by Webinar Number 2318 649 1933

Webinar Password OT1234

Major Item(s) on Agenda:

- I. Call to Order
- II. Review and approve minutes from February 5, 2026, board meeting.
- III. Discuss and take action, if needed, regarding legislation
- IV. Discuss and take action, if needed, regarding rulemaking hearings, rule amendments, and policies
- V. Receive reports and/or requests from the Office of General Counsel
 - A. Contested Case(s)
 - B. Consent Order(s)
 - C. Agreed Order(s)
 1. Rector, Savannah OT7487
 - D. Order(s) of Compliance
 1. Medlin, Faith, OTA3198
 - E. Request(s) for Order of Modification
- VI. Receive reports and/or requests from the Office of Investigations
- VII. Receive reports and/or requests from the Division of Health Licensure and Regulation
- VIII. Applicant Interviews/Reviews
 - A. McDaniel, Charmetria OTA Applicant
- IX. Receive report from Tennessee Professional Assistance Program (TnPAP)
- X. Review, approve/deny and ratify initial determinations
 - A. Newly Licensed
 - B. Reinstatements
 - C. Modality

D. Temporary Permits

E. Closed Files

XI. Receive reports and/or requests from the Administrative Office

A. Administrative Report

B. Agreed Citation

1. Capoeman, Susan OTA CEU Non Compliance
2. Gonzalez, Jason OTA CEU Non Compliance
3. Fildew, Holly OTA CEU Non Compliance
4. Harmon, Cole OT CEU Non Compliance
5. Pyles, Precious OTA CEU Non Compliance
6. Smith, Dana OTA Lapsed License
7. Wright, James OT CEU Non Compliance

XII. Discuss and take action, if needed, regarding correspondence

A. Gandy, Jeff OT

XIII. Discuss Old and New Board Business

A. HRRI Discussion

XIV. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.