

PROJECT INFORMATION

JOB NAME _____ SBC PROJECT NUMBER _____
 FACILITY _____
 DEPT/DIV _____

DESIGNER NAME ADDRESS
 DESIGNER _____
 DES.FLD.SUPR. _____
 STRUCT.ENGR. _____
 MECH.ENGR. _____
 ELECT.ENGR. _____

CONTRACTOR NAME ADDRESS
 CONTRACTOR _____
 SUPERINTENDENT _____
 ASST.SUPER _____

SCHEDULE
 BID DATE _____ CONTRACT DATE _____ NTP DATE _____
 SUBSTANTIAL COMPLETION Early On Time Late ACHIEVED AS OF _____
 DATE of FINAL INSPECTION _____ DATE of ACCEPTANCE _____

CONTRACT SUM BASE BID \$ _____
 ALTERNATES ACCEPTED NUMBER: _____ AMOUNT \$ _____
 TOTAL INITIAL CONTRACT SUM \$ _____
 CHANGE ORDERS NUMBER: _____ AMOUNT \$ _____
 Total Construction **CONTRACT SUM** at Final Payment \$ _____

COST ALLOCATION including Change Orders

GENERAL REQUIREMENTS \$ _____	FINISHES \$ _____
SITWORK \$ _____	SPECIALTIES \$ _____
CONCRETE \$ _____	EQUIPMENT \$ _____
MASONRY \$ _____	FURNISHINGS \$ _____
METALS \$ _____	SPECIAL CONSTRUCTION \$ _____
WOOD & PLASTICS \$ _____	CONVEYING SYSTEMS \$ _____
THERM & MOIST PROTECT \$ _____	MECHANICAL \$ _____
DOORS & WINDOWS \$ _____	ELECTRICAL \$ _____

BUILDING INFORMATION (Complete one form for each building)

NAME _____ [] NEW or [] EXISTING
 ADDRESS _____
 OCCUPANCY TYPE _____ NO. OCCUPANTS or FAMILIES _____
 BUILDING VALUE _____ CONTENTS VALUE _____
 EXPOSURE (Distance to other buildings, up to 100ft) North _____ South _____ East _____ West _____

DESIGN DATA
 FLOOR DEAD LOAD _____ ROOF WIND LOAD DESIGN _____
 FLOOR LIVE LOAD _____ ROOF DEAD LOAD DESIGN _____
 FLOOR DEAD LOAD _____ ROOF LIVE LOAD DESIGN _____
 FLOOR LIVE LOAD _____ ROOF THERMAL COEFFICIENT _____
 WALL THERMAL COEFFICIENT _____

CONSTR DATA:
 STORIES (incl basement) _____ FIRE PROT'N CLASS _____
 HEIGHT _____ ROOF TYPE _____
 GROSS SQUARE FEET _____ EXTERIOR WALLS _____
 NET SQUARE FEET _____ FLOOR STRUCTURE _____
 % AREA SPRINKLED _____ HEATING SOURCE _____
 % EA. MIXED CONSTR _____

Form Completed By: _____

Date: _____