

CDP REVIEW

FRONT-END CHECKLIST

SBC Project No.:

DESIGNER:	Submittal Date
REVIEWER:	Start Date:

FOR EACH ITEM: Mark "Y" to show completion, mark "N" for "Not applicable", or provide comments as desired by reference number.

* Denotes Department of Military Forms - The Agency will instruct the Designer regarding which forms are required for the Project.

000101 Cover / Title Page

- Correct Project Title & number shown
- Date consistent w/ Dwgs, Seals, signatures
- Contracting Agency correctly identified
- Designer correctly identified
- Designer & consultants seals & signatures

000110 Table of Contents

- Lists all documents bound in manual

000115 List of Drawings

- Lists all project drawings.

001116 Invitation to Bid

- Use or follow **STREAM June 2014 001116**
- Full Project name & number
- Designer name, addr, contact person, phone
- Brief Proj Desc (adequate & < 25 words)
- Pre-Bid Conference information
- Mailed bids attention
- Bid Opening Location
- Bid Time and Date
- Plan Rooms name & city; no address & phone
- Plan Deposit identified or says not required

002100 Instructions to Bidders

- Use **STREAM August 2018 002113**
- If NGB Military Project:
 - Add **STREAM June 2014 002213.13***
- If includes UG Tank, Asbestos Removal, or Lead Paint Removal:
 - Add **STREAM June 2014 002213.19**
- If Work is at more than one location:
 - Add **STREAM June 2014 002213.23**, and
 - Add **STREAM January 2016 002213.26**

003000 Information Available to Bidders

- If hazardous materials data available:
 - Use **STREAM June 2014 003126**
- If geotechnical data available:
 - Use **STREAM June 2014 003132**
- Use **STREAM December 2014 003860**
Disqualified Cont.

004100 Bid Form

- Use **STREAM August 2018 004113**; or,
 - follow **STREAM August 2018 004113 Gde**
- Project Title and number on all pages
- Roof Bond amount (or %) identified, if appl.
- Contract Time identified
- Liquidated Damages identified
- If alternates utilized:
 - Not more than 4; Additive & in order of priority; and, Supported by Section 012300;
- If unit prices utilized:
 - supported by Section 012219;
- If NGB Military project:
 - Add **STREAM June 2014 004399***

004500 Representations and Certifications

- Use **STREAM August 2018 004521**

005200 Agreement Forms

- Use **STREAM June 2014 005201**; or,
- If Military NGB project:
 - Omit **STREAM June 2014 005201**;
 - Use **STREAM June 2014 005201.13***; and,
 - Use **STREAM June 2014 005439*** Corp Auth Cert
- Use **STREAM June 2014 005213** Agreement form
- Use **STREAM January 2019 005400**
- Use **STREAM June 2014 005443** (Only for Projects with MACC of \$500,000+)

006000 Project Forms

- Use **STREAM May 2018 006113**
- If roof involved subject to State Roof Bond:
 - Use **STREAM September 2019 006143**
- Use **STREAM June 2014 006501** Non -Use of Asbestos Form

007200 General Conditions

- Use **STREAM June 2018 007213** Modified AIA A201 - 2017
- If Fed. Funded: omit **STREAM June 2018 00 72 13**, and;
 - If Civilian, add **STREAM June 2018 007213.29**; or,
 - If Mil. NGB, add **STREAM June 2018 007213.39***
- Include **Federal Wage Rates** with either

007300 Supplementary Conditions

- Use **STREAM July 2018 007340** on all projects
- At STREAM's discretion
 - Omit **STREAM July 2018 007340**
 - Use **STREAM July 2018 007340.01**

Item	Comments

011000 Summary

- Summarizes Work
- Alternates NOT addressed
- Delineates Contractor use of premises
- Describes Owner occupancy

012113 Allowances

- If Allowances specified:
 - Use **STREAM June 2014 012113**; and, supported by Div 02-49 specs.
- If Hazardous Material Disposal Allowances specified:
 - Use **STREAM June 2014 012146**

012219 Unit Prices

- If Unit prices specified:
 - Use **STREAM June 2014 012219**; Quantities & Units specified; supported by Div 02-49 specs; and, Stipulated or solicited in Bid Form

012300 Alternates

- If Alternates specified:
 - Use **STREAM June 2014 012300**; Not more than 4; and, Additive and in order of priority

012600 Modification Procedures

- Use **STREAM June 2014 012600** Mod. Procedures
- Use **STREAM June 2014 012620** Weather Delays
- If project is strictly re-roofing:
 - Omit **STREAM June 2014 012620**;
 - Use **STREAM June 2014 012623**
- Use **STREAM June 2014 012640** Change Order form
- Use **STREAM June 2014 012650** Itemization form

012900 Payment Procedures

- Use **STREAM June 2014 012973** Schedule of Values
- Use **STREAM June 2014 012976** Payment Procedures
- If project is TDOT FHWA:
 - Omit **STREAM June 2014 012976**;
 - Use **STREAM June 2014 012976.01**
- Use **STREAM July 2016 012976.13** Personnel Attest.

013100 Project Management & Coordination

- If includes Owner Commissioning Agent:
 - Use **STREAM June 2014 013113.91 Comm Coord**
- Use **STREAM June 2014 013119** Project Meetings
- Use **STREAM June 2014 013190** Admin Logs
- If includes hazardous materials abatement:
 - Omit **STREAM June 2014 013190**
 - Use **STREAM June 2014 013193**

013200 Construction Progress Documentation

- Use **STREAM June 2014 013215** Progress Schedules
- If TDOT FHWA:
 - Omit **STREAM June 2014 013215**;
 - Use **STREAM June 2014 013215.01**

013200 Construction Progress Documentation

(Continued)

- If includes Owner-Assisted Scheduling:
 - Omit **STREAM June 2014 013215**, and,
 - Use **STREAM June 2014 013213**, and,
 - Use **STREAM June 2014 013216**

013300 Submittal Procedures

- Designer provides
- As required, provide coordinating section **013323** on **Shop Drawings, Product Data, and Samples, and other pertinent sections**
- If includes Owner Commissioning Agent:
 - Use **STREAM June 2014 013391** Comm Submit
- If includes hazardous materials abatement:
 - Use **STREAM January 2016 01 33 43**

013500 Special Procedures

- If site is Detention facility:
 - Use **STREAM December 2018. 013513.16**; or
 - STREAM January 2019 013513.30, Limited Scope**
 - STREAM January 2019 013513.32, Non Institutional Work**

- If site is Youth Development facility:

Use **STREAM June 2014 013513.17**

- If site is Mental Health facility:

Use **STREAM June 2014 013513.19**

- If site is Department of Education, Special Schools' facility:

Use **STREAM December 2014 013513.22**

- If site is Tennessee State Veterans' Homes Board:

Use **STREAM June 2014 013513.24**

- If site is Department of Military:

Use **STREAM June 2014 013513.28**

014100 Regulatory Requirements

- Use **STREAM July 2016 014115**; and,
- If needed, Designer provides supplemental section including additional requirements

014300 Quality Control

- Use **STREAM June 2014 014325** Testing Lab Svcs
 - Or Designer provides as needed
- If includes hazardous materials abatement:
 - Use **STREAM June 2014 014328** Test Lab Svcs

015000 Temporary Facilities and Controls

- Designer provides if needed
- If includes Owner-Assisted Scheduling:
 - Use **STREAM June 2014 015225** Field Offices

016000 Product Requirements

- Use **STREAM June 2014 016225** Product Opts & Subst
 - Or Designer-provided equal
- Use **STREAM June 2014 016232** Subst Request form
 - Or Designer-provided equal

Item	Comments

017000 Execution Requirements

- Designer provides **Field Engineering**, if needed
- Designer provides **Cleaning**, if needed
- Designer provides **Starting & Adjusting**, if needed
- Use **STREAM June 2014 017770** Contract Close-out
- If includes Owner Commissioning Agent:
 - Use **STREAM June 2014 017770.91** Comm Close-out

017800 Closeout Submittals

- Use **STREAM June 2014 017821**; or,
 - Akin to STREAM June 2014 017821 Gde
- If roof work involved:
 - Use **STREAM February 2016 017826** Roof Data
- If roof subject to standard warranty:
 - Use **STREAM February 2016 017836** Total Roofing System Warranty, include project no. & components checked; and/or,
 - Use **STREAM February 2016 017839** Total Metal Roofing System Warranty, include project no & components checked
- Use **STREAM June 2014 017888** Sub & Supplier list

017900 Demonstration and Training

- Use **STREAM June 2014 017900** Demo. & Training

Item	Comments