

**SECTION 01 32 16**  
**PROGRESS SCHEDULES AND REPORTS**

**PART 1 - GENERAL**

**1.01 INITIAL PROGRESS SCHEDULE**

- A.** Submit within twenty-one days of award of the Contract, and not later than the date of submission of the first application for payment. Identify the Project by Name and SBC Project Number on the schedule.
- B.** Outline the orderly progress of the Work as planned from the Notice to Proceed through Substantial Completion on the contractually required date. Categorize the Work by Phase (if Phases are specified), major work area, and distinct trade or team, and divide into individual activities of one month or less duration each. Divide the Work into Activities corresponding to the list in Article 1.04. Provide an identifiable relationship to the schedule of values. Identify projected monthly progress, points of 50% completion and Substantial Completion, and other major milestones.
- C.** Provide a construction schedule that clearly identifies the critical path of the Work, to be used to plan and execute the Work, to measure the progress of the Work, to aid in evaluating time extensions and to provide a basis for evaluating applications for payments. Sufficient detail must be provided such that the Contractor may be able to demonstrate impact to the critical path should a project duration extension be requested.

**1.02 SUBMITTALS SCHEDULE**

- A.** Submit with the initial Progress Schedule. Clearly identify the Project, and format in a manner similar to the initial progress schedule, utilizing the same method, or make a part of the initial Progress Schedule.
- B.** Identify submittals to be made. Show date for submission and date by which Designer should respond, allowing sufficient time for review.
- C.** Designer may require revision of schedule if times allotted for review are insufficient.

**1.03 UPDATED PROGRESS SCHEDULE**

- A.** Submit with the application for payment.
- B.** Clearly identify the Project. Format in a manner similar to the initial progress schedule, utilizing the same method.
- C.** Format in a manner similar to the initial progress schedule as follows:
  - 1.** Indicate the initial construction schedule for the Work (original baseline);
  - 2.** Indicate the modified baseline including all approved time extensions;
  - 3.** Identify the actual progress through the period covered by the current Application for Payment; and
  - 4.** Indicate the planned progress through Substantial Completion, including any recovery plan so that the Work will be completed on time.
- D.** Any claims or disputes shall be filed in accordance with Article 15 of the General Conditions for Construction.

## 1.04 ACTIVITIES TO BE REPRESENTED IN PROGRESS SCHEDULES

### ***Notice to Proceed***

#### **Mobilization**

#### **Sitework**

- Site rough grading
- Site fire protection lines
- Sanitary lines
- Storm lines
- Site electrical
- Site fine grade
- Sidewalks
- Concrete curbs
- Base stone
- Asphalt binder
- Finish paving
- Topsoil
- Landscaping

#### **Foundation and Structure**

- Building pad
- Footings
- Foundation walls
- Plumbing under slab
- Electrical under slab
- Prep & pour slab on grade
- Structural steel
- Structural CMU walls
- Joists & deck (each floor)
- Electrical in slab
- Prep & pour slab (each floor)
- Joists & deck for roof
- Fireproofing
- Miscellaneous metal

#### **Building Exterior Skin**

- Roof Blocking
- Roofing
- Roof coping
- Exterior framing & sheathing
- Exterior brick & precast
- Windows / Storefront
- Automatic doors
- Building dry-in*

#### **Elevator installation**

### **Interior Rough-ins per floor or major area**

- Interior framing
- CMU walls
- Electrical in-wall
- Plumbing in-wall
- Blocking
- Duct
- Mechanical piping
- Control wiring
- Plumbing overhead
- Electrical overhead
- Fire protection
- Mechanical insulation
- Plumbing insulation
- Hang drywall
- Tape & finish drywall

### **Finishes per floor or major area**

- Prime paint
- Ceramic tile
- Ceiling grid
- Lights
- Mechanical grilles/diffusers
- Conditioned air for finishes*
- Casework
- Final paint
- Electrical trim
- Sprinkler trim
- Plumbing fixtures
- Flooring
- Doors & hardware
- Ceiling tile

### **Owner Furnished Equipment**

#### **Specialties**

#### **Close – Out**

- Test & balance
- Contractor clean & punchlist
- Fire Marshal inspection
- Submit O&M Manuals
- Training
- Substantial Completion*
- Submit Record Documents
- Submit Data binders
- Obtain roof warranty
- Final completion*

**END OF SECTION**