

SWC #436 Lamps, Batteries, and Scrap Metal Recycling Contract Information and Usage Instructions

Contract Period: This is a three year contract with two one-year renewal options. It began on July 18, 2016. The final end date if all renewal options are exercised will be July 17, 2021.

Summary/Background Information: This contract is for the recycling of lamps, ballasts, a variety of batteries, as well as scrap metal.

State Contact Information

Contract Administrator:

Parker Birt

Category Specialist

Central Procurement Office

(615) 291-5948

Parker.Birt@tn.gov

Vendor Contact Information:

Lighting Resources, LLC

Edison Contract 39503

Vendor Number 17159

Supplier Contact

Steve Barnett

423-328-7012

steve.barnett@lightingresourcesinc.com

128 LP Auer Rd.

Johnson City, TN 37604

Southern Recycling LLC

Edison Contract 50994

Supplier Number 197837

Supplier Contact

Jonathan Blount

615-775-5633

j.blount@southernrecycling.com

1840 Linder Industrial Drive

Nashville, TN 37209

Usage Instructions:

To Initiate Service on This Contract:

To initiate service on either portion of the contract the user should contact the supplier contacts outlined earlier in this document. At that point the supplier will establish a date to have the proper containers delivered to the user's location.

After the container arrives and the user decides they want a pickup they should contact the supplier to coordinate a pick up time and date. Upon recycling of the materials, the supplier will provide an invoice or check (whichever is applicable) with the required documentation as outlined in the specifications document.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please reference our CPO Job Aids on the following page: <https://www.teamtn.gov/cpo/learning-development/cpo-job-aids.html>

Billing and Payment Instructions:

Follow your agency specific rules for bill and payments. Please ensure all documentation required by the contract is included with the invoice prior to making or accepting payment.