

**SWC# 419 Digital Mailroom Equipment, Supplies and
Maintenance**
Contract Information and Usage Instructions

Contract Period:

Start Date: April 5, 2018

Current End Date: May 14, 2019, two one-year renewals for the initial term

Final End Date: May 14, 2022

Remaining Open to finish existing leases: May 14, 2027

Special note regarding Term of Contract. The NASPO ValuePoint term is a two (2) year contract term ending May 14, 2019, with three (3) additional one-year options to renew. No new leases will be entered beyond the end of year five (5) (May 14, 2022) from the resulting contract. The remaining five (5) years of the statewide contract will allow agencies to complete the existing terms.

This is a confidential Statewide Contract through NASPO ValuePoint. For full contract documents including Usage Instructions, please contact the State Contract Administrator listed below.

Summary/Background Information:

- Purchase or operationally rent mailing equipment
- Lease meters and scales
- Purchase software solutions to support mailing equipment
- Purchase supplies to service mailing equipment
- Catalogs with percent discounts for additional equipment, maintenance, and supplies.

State Contract Administrator:

Eve Whittenburg

Category Specialist

Central Procurement Office

(615) 253-3000

Eve.Whittenburg@tn.gov