

## **SWC# 375 – Institutional Clothing** **Contract Information and Usage Instructions**

**Contract Period:** This is a three (3) year contract with two (2) annual options to renew. The contract was competitively bid and was awarded to four (4) vendors: Bob Barker, Uniforms Manufacturing Inc. (UMI), O.D. Taragin, and Acme Supply.

**Summary/Background Information:** This is a statewide contract for Institutional Clothing. This includes items such as sweatshirts, socks, pajamas, undergarments, coveralls, hats, t-shirts, etc. The contract is available to local governments and includes both set line items and several catalogs to provide for reduced pricing on items that may be infrequently purchased.

### **State Contact Information**

#### **Contract Administrator:**

James Vallone  
Category Specialist  
Central Procurement Office  
(615) 253-8528  
[James.Vallone@tn.gov](mailto:James.Vallone@tn.gov)

**Additional State Contacts:** N/A

**GO-DBE Vendors:** O.D. Taragin and Acme Supply

### **Vendor Contact Information:**

Company Name:	<b>Bob Barker</b>
Edison Contract Number:	45832
Vendor Number:	0755
Name of Contact Person:	Amber Garis
Position of Contact:	Contract Specialist
Phone Number(s) of Contact:	(888) 772-0250 ext. 1642(Toll Free) (800) 332-7537 (Fax)
Email Address of Contact:	ambergaris@bobbarker.com
Mailing Address of Contact:	134 N Main St Fuquay Varina, NC 27526
Website:	bobbarker.com

Company Name: **Acme Supply Co. Ltd.**  
Edison Contract Number: 45831  
Vendor Number: 0260  
Name of Contact Person: Zaheer Sheik  
Position of Contact: President, Acme Supply Co. Ltd.  
Phone Number(s) of Contact: (800) 567-8026 (Fax)  
(800) 567-8025 (Toll Free)  
Email Address of Contact: bn@acmesupply.us  
Mailing Address of Contact: 10 Cedar Swamp Rd, Suite 7  
Glen Cove NY 11542  
Website: acmesupply.us

Company Name: **O D Taragin & Brothers**  
Edison Contract Number: 45834  
Vendor Number: 7310  
Name of Contact Person: Jonathan Shapiro, Faigy Jacobson, Kate  
Leitkowski  
Position of Contact: Manager, Contract Specialist, Sales  
Phone Number(s) of Contact: (410) 276-7570 (Local)  
(410) 276-1414 (Fax)  
Email Address of Contact: odtar@erols.com  
k.leitkowski@rcn.com  
Mailing Address of Contact: 1400 Aliceanna Street  
Baltimore MD 21231  
Website: N/A

Company Name: **Uniforms Manufacturing Inc (UMI)**  
Edison Contract Number: 45833  
Vendor Number: 137499  
Name of Contact Person: Nilo Saif  
Position of Contact: Bids and Contract Manager  
Phone Number(s) of Contact: (480) 368-9316 X105 (Local)  
(480) 368-8556 (Fax)  
Email Address of Contact: nilo@umidirect.com  
info@umidirect.com  
Mailing Address of Contact: 7575 E. Redfield Rd. #131  
Scottsdale, AZ 85267  
Website: umidirect.com

**Emergency Call Procedures:** N/A

**Access to Contract Documents Online:**

1. Click on the link below to go to the Supplier Portal homepage:

<https://supplier.edison.tn.gov/psp/suprd/SUPPLIER/ERP/h/?tab=DEFAULT>

2. Click on the “Statewide Contract (SWC) Search” link at the top of the page under “Statewide Contract Information”.
3. Scroll down the list of contracts and locate “Institutional Clothing”. Click on the picture of a folder under the “Details” column.
4. You will get a rectangular box and one of the columns (to the right) will say “Contract Documents”, and below will be a picture of a file folder, click on it and you will get a new box with multiple contract documents shown. Click on the picture of the document to view the attachment.

**Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please click on the “Agency Upgrade User Guide” link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

**Billing and Payment Instructions:**

Shipping is FOB Destination and the payment terms are NET 30.

**Returns Policies, Warranty Information, & Delivery Time:**

Vendor	Return Policy	Warranty Information	Delivery Time
Acme Supply	30 Day Return for Unwashed, Unused Merchandise	Standard Warranty	15 Days After Receipt of PO
Bob Barker	30 Day Return for Unwashed, Unused Merchandise. Customized and/or Made-to-Order Items are Not Eligible for Return.	1 Year Warranty	15 Days After Receipt of PO

OD Taragin	We will replace any item that has a flaw in product quality	60 Days if Item is Not Worn or Washed	Delivery is 14 days ARO for stock items and 30-60 for non-stock items that are custom made in the USA.
UMI	Only goods that have fabric or manufacturing defects or that have been shipped in error may be returned with prior written authorization. Goods returned without an approved authorization will not be accepted.	Products are warrantied against defects by the manufacturer only.	15 - 30 Days After Receipt of PO

**Catalogs and Instructions:**

Bob Barker’s catalog is now available through TNSmartshop. Instructions for using the catalog are provided below. UMI will also be offering their catalog through TNSmartshop in the near future. In the meantime, please visit [UMIdirect.com](http://UMIdirect.com) for 30% off list price on items not listed on the contract.



**Asset and Inventory Management:** N/A