

## **SWC# 365 Paper and Plastic Goods** **Contract Information and Usage Instructions**

**Contract Summary Information:** This is a statewide contract for Paper & Plastic Goods such as disposable culinary items, non-disposable culinary items, trash bags and liners, paper bags, toilet tissue, paper towels, and dispensers. The contract is available to local governments.

The contract was competitively bid and was awarded to two (2) vendors, American Paper & Twine (AP&T) and All American Poly Corp. There is a core item list consisting of thirty eight (38) line items that was awarded, as well as a Catalog for each of the suppliers.

**Contract Period:** This is a two (2) year contract with three (3) annual options to renew.

Contract Start Date:	10/1/2019
Initial Contract End Date:	10/1/2021
Master Contract End Date:	10/1/2024

### **State Contact Information**

#### **Contract Administrator:**

James Vallone  
Category Specialist  
Central Procurement Office  
(615) 253-8528  
[James.Vallone@tn.gov](mailto:James.Vallone@tn.gov)

### **State Contact Information**

#### **Backup Contract Administrator:**

Mike Neely  
Category Specialist  
Central Procurement Office  
(615) 741-5971  
[Michael.t.neely@tn.gov](mailto:Michael.t.neely@tn.gov)

**Additional State Contacts:** N/a

**Vendor Contact Information:**

List all vendors contact information in the following format:

Company Name: **American Paper & Twine (AP&T)**  
 Edison Contract Number: 64263  
 Vendor Number: 0895  
 Name of Contact Person: Gary Dotson  
 Position of Contact: Director of Office Products  
 Phone Number(s) of Contact: 615-350-5233 (Local) 800-251-2437 (Toll Free)  
 615-350-5519 (Fax)  
 Email Address of Contact: gdotson@aptcommerce.com  
 Mailing Address of Contact: 7400 Cockrill Bend Blvd  
 Nashville, TN 37209  
 Website: shopapt.com



American Paper  
Twine Co Catalog.xls:

Catalog (Updated 9/13/2019):

Company Name: **All American Poly Corp.**  
 Edison Contract Number: 64264  
 Vendor Number: 0280  
 Name of Contact Person: Zeke Rosenwasser  
 Position of Contact: Director of Bids  
 Phone Number(s) of Contact: 732-752-3200 ext. 1124 (Local)  
 732-752-2305 (Fax)  
 Email Address of Contact: zeke@allampoly.com  
 Mailing Address of Contact: 40 Turner Place  
 Piscataway, NJ 08854  
 Website: allampoly.com



All American Poly  
Catalog.pdf

Catalog (Updated 9/13/2019):

**Emergency Call Procedures:** N/a

**Usage Instructions:**

Follow your agency specific rules for ordering, PO generation, and approvals.

- The minimum order under this Contract is fifty dollars (\$50.00).
- All items must be delivered within approximately fifteen (15) days after receipt of a purchase order. When placing an order, agencies should obtain an estimated delivery timeframe from the supplier.

**Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

**Billing and Payment Instructions:**

Follow your agency specific rules for billing and payments to the supplier.

**Return Policy:**

American Paper and Twine: As long as product is in original packaging and in resalable condition, we would allow returns up to 30 days after original receipt date.

All American Poly Corp.: Any products that have any issues or defects will be replaced or a refund will be issued.