

## SWC# 220 Heavy Equipment Usage Instructions

**Contract Period:**

December 1, 2015 through November 30, 2018 with 2 options for renewal through November 30, 2020

**Summary/Background Information:** This contract is for heavy equipment and is available for all public agencies. This statewide contract is also available to local governments.

**State Contact Information**

**Contract Administrator:**

Devon Wallace  
Category Specialist  
Central Procurement Office  
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**State Contacts**

Nine Contracts are included in Statewide Contract 220. Please see the chart below, as items purchased are based on the end users geographical location.

<u>Contract #</u>	<u>Vendor</u>	<u>Brand</u>
48451	Chatt Tractor	New Holland – Region 2
48474	Clark Equip	Bobcat – Regions 1, 2, 3, and 4 Doosan Region 3 &4
48462	Cumberland tractor	New Holland, Kawasaki, Link Belt, Takeuchi – Region 3
48450	Meade Equip	John Deere – Regions 1, 2, and 3
48475	Power Equip	Takeuchi – Regions 1 and 2
48471	Scott Const	Volvo – Regions 3 and 4
48446	Stowers	Caterpillar – Regions 1 and 2
48448	Stribling	John Deere, Hitachi - Region 4
48439	Thompson	Caterpillar – Regions 3 and 4

**Emergency Call Procedures:**

N/A

**Usage Instructions:**

- Local governments follow the same instructions for ordering; local procedures will be used for submitting an order by email, fax, or directly through or to the vendor website.
- The contract contains a list of category items. Each has a generic Edison ID number and they are common to all contracts. They are designated for open item reference so there is no pricing associated with the ID numbers.
- There are no minimum order requirements.

**Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please click on the “Agency Upgrade User Guide” link on the following page:

<https://www.teamtn.gov/content/dam/teamtn/cpo/documents/learning-and-development/cpo-job-aid/Doc%20Type%20Job%20Aid.pdf>

**Billing and Payment Instructions:**

FOB Destination in 7-10 Days.

Payment is Net 45 Days.