

SWC# 920 Drug Testing Kits (CMRA)
Contract Information and Usage Instructions

Contract Period: This is a one (1) year contract through CMRA that can renewed yearly in perpetuity.

Summary/Background Information: This is a Statewide contract that makes drug testing kits available to multiple State agencies. The contract is available to local governments.

State Contact Information

Contract Administrator:

Adam Mamula
Category Specialist
Central Procurement Office
(615) 741-4194
adam.mamula@tn.gov

Vendor Contact Information:

Community Rehabilitation Agencies of Tennessee (CMRA)
Contract Number 84476
Amanda Dean
Finance Director
901-484-9501
adean@cmraonline.org
40 Rutledge Street
Nashville, TN 37210

Usage Instructions:

Current service: The instant drug testing devices and laboratory confirmation products are produced by Alere Toxicology Services, Inc. CMRA will order the products from Woodard Brothers Distributing in Nashville, TN. where they will be processed and shipped. Processing and shipping of orders will be performed Monday through Friday between the hours of 8:30 AM and 5:30pm.

The instant drug testing devices supplied by the contractor, CMRA, are distributed by GH Solutions in Charlotte, NC. In the event of a supply chain disruption, CMRA through GH Solutions will procure drug testing devices from a back-up manufacturer, UCP

Biosciences packaged 200 kits per case. CMRA will order the products from Woodard Brothers Distributing in Nashville, Tennessee where they will be processed and shipped. Processing and shipping of orders will be performed Monday through Friday between the hours of 8:30 AM and 5:30 PM.

Laboratory confirmations are performed by Alere Toxicology Services, Inc. Overnight FedEx shipping supplies and chain of custody forms are provided to the agency. The agency completes the chain of custody forms and ships the forms and the urine or saliva sample in the overnight package to the laboratory. Laboratory begins testing the next business day when sample is received. The results are reported using an online web portal.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

Billing and Payment Instructions:

Please follow your agency specific rules for bill and payments.

Asset and Inventory Management:

Not applicable.