Department of
General Services

MEMO

SWC# 439 Dental Supplies & Equipment
Contract Information and Usage Instructions

Contract Period: This is a cooperative statewide contract established through the MMCAP Infuse. The contract with **Patterson Dental Supply, Inc.** is effective August 20, 2025, and is set to expire on December 31, 2026. This contract will likely be extended past that date by MMCAP, but not beyond December 31, 2029.

Summary/Background Information:
The MMCAP cooperative contract for dental supplies was established to provide a reliable and competitively priced source for the purchase of dental supplies and equipment, such as toothbrushes, toothpaste, sealant, various types and sizes of disposable medical gloves, disinfecting wipes/cloths, etc. The contract is available to local governments and other authorized users. MMCAP is a free, voluntary group purchasing organization operated and managed by the State of Minnesota Department of Administration for government healthcare facilities. MMCAP membership is comprised of thousands of participating facilities in all 50 states and the District of Columbia. This contract requires MMCAP membership. Only MMCAP Participating Facilities may purchase Products and Services under the terms of this Contract. MMCAP customers will need an MMCAP User ID and password to access MMCAP's website. Contact the Contract Administrator (below) to verify MMCAP membership or to set up an account. If setting up an account, please send the Contract Administrator the Primary and Secondary Contact Information (name, title, phone number, email address) and the Bill To address for the membership application. Once MMCAP membership is obtained, contact vendor to set up an account with the vendor as well.

There are three (3) awarded suppliers available under this statewide for all items, **Patterson Dental Supplies**, **Henry Schein**, and **Dental Health Products**. End users are able to make purchases from the awarded suppliers based on their needs and discretion as long as the end user's entity has an MMCAP membership.

State Contact Information
Contract Administrator:
Celena Milliken
Category Specialist, Commodities
Central Procurement Office
(615) 253-4834
Celena.Milliken@tn.gov

Back-up Contract Administrator:
Karen Conway
Category Team Lead, Commodities
Central Procurement Office
(615) 507-6211
Karen.Conway@tn.gov

Vendor Contact Information:

Company Name:	**Patterson Dental Supply, Inc.**
Edison Contract Number:	87425
Ordering Requests:	TNSWC439@pattersondental.com
Government Account Specialist:	John Ostipwko (point of escalation only) John.Ostipwko@pattersondental.com
Phone Number:	(516) 474-4884
Mailing Address of Contact(s):	1031 Mendota Heights Rd. Mendota Heights, MN 55120
Website:	https://www.pattersondental.com/

Contract Detail and Usage Instructions:

Please follow instructions above in the Summary/Background Information section to create an MMCAP Infuse Account and gain a MMCAP ID in order to login to the MMCAP Infuse website to view the entire Master Agreement and all other contract documents.

- When requesting a quote or needing service, please email TNSWC439@pattersondental.com. A sales representative that covers your area of the state will be in contact from this general email. At that point, you will communicate with the sales rep directly.

- **Shipment for Products (MA Section 3.5) –** "Delivery for Products under this Agreement shall be FOB Destination unless otherwise agreed to by Vendor and Member in a Purchasing Order."

- **Fees (MA Section 3.5 A) –** "Standard orders ship free of charge."

- **Delivery Schedule (MA Section 3.5 B) –** "Upon request from Member, Vendor will work with Member to establish a routine delivery schedule, these capabilities are manually managed by Members on Patterson Dental's website. Delivery for stock items will occur within three (3) days, from the date the Product is ordered provided the products are in stock in the member's local fulfillment center and are not on long term backorder; this is the Vendor's processing window. All expedited deliveries will be made next day, or on the next scheduled delivery day, unless communicated otherwise. If there is a Holiday during the ordering process, the Vendor shall have one additional day per Holiday day.

  - Cut-Off Time: "Vendor's daily order cut off time will be 3:00 PM local time to the Member."

- **Products and Services Pricing:** Please reference the Master Agreement or TNSmartShop for pricing. A price list is included in the Master Agreement.

- **Product Return Policy (MA Section 4.3 and Attachment F):** Vendor will accept returns in accordance with applicable laws, regulations, and normal business practices. More details can be found on Attachment F of the Master Agreement which can be found on MMCAP's website.

Billing and Payment Instructions:

Follow your agency specific rules for billing and payments.