

Confidential Contract SWC# 3014 NASPO Computers, Servers & Storage Usage Instructions

HPE

Edison Master Contract ID: 81355
Master Agreement No: 23008

This is a CONFIDENTIAL statewide contract (SWC) issued by the State of Tennessee Central Procurement Office as determined by the Department of Finance and Administration, Strategic Technology Solutions (STS). Under Tenn. Code Ann. §10-7-504(i) supplier identity or a description of the goods or services provided by the supplier shall be confidential. All contract documents have been removed from public facing websites and must be kept confidential when communicating publicly about this SWC. Local Municipalities, Higher – Ed and eligible Non- Profits must complete and submit a Confidential Acknowledgement Form to access this document. Agencies with access to Edison do not need to fill out a Confidential Acknowledgement Form.

Contract Overview

Contract Period

Start Date: February 1, 2024
Initial End Date: June 30, 2025
Final End Date with Options & Extension: June 30, 2028

State Contact Information

Contract Administrator (Central Procurement Office):
Zohreh Hurd, Technology Category Specialist
Zohreh.hurd@tn.gov
615-741-2026

Strategic Technology Solutions Contacts

(All Server and Storage Operational Questions):
Renee Christiansen
Finance and Administration, Strategic Technology Solutions (STS) Renee.Christiansen@tn.gov
Office: (615) 532-5982 | Mobile: (615) 490-4325

Background Information

SWC3014, 2023-2028 NASPO Computers, Servers & Storage includes multiple manufacturers. The following lists each manufacturer and their contract scope.

Manufacturer	Contract Scope
HP, Inc.	Computers (Windows Operating Systems: Desktop, Laptops, Tablets, and peripherals)
Lenovo	Computers (Windows Operating Systems: Desktop, Laptops, Tablets, and peripherals)
Panasonic	Computers (Windows Operating Systems: Desktop, Laptops, Tablets, and peripherals)
Microsoft	Computers (Windows Operating Systems: Desktop, Laptops, Tablets, and peripherals)
Apple	Computers (Non-Windows Operating Systems: Desktop, Laptops, Tablets, and peripherals)
Dell	Computers (Windows Operating Systems: Desktop, Laptops, Tablets, and peripherals) Servers and Storage
HPE	Servers and Storage

Hitachi	Servers and Storage
Pure Storage	Servers and Storage

Master Agreements and Negotiated Participating Addendums (PA)

Computer Equipment, Peripherals, & Related Services 2023-2028

Please use the following link to locate the Master Agreements and negotiated PAs. This will have the most current information. It is updated by the lead state of Minnesota regularly.

<https://www.naspovaluepoint.org/portfolio/computer-equipment-peripherals-related-services-2023-2028/>

Manufacturer & Reseller Contact Information

Edison Contract #	Supplier Name	Supplier Email	Supplier Phone Number
81355	HPE	lauren.weaber@hpe.com	469-808-5167
81743	CDW-G	TNteam@cdw.com	(866) 245-8105
81744	Data Science Technologies LLC	mreece@silexdata.com	615-599-5985
81746	Nth Generation	steve.jung@nth.com	858-451-2383
82409	Strictly Tech	srudner@strictlytech.com	954-666-6215
81748	World Wide Technology LLC	Carol.Harting@wwt.com	314-993-2085

Discount Information

All contracts were awarded by the lead state of Minnesota based on the percentage discount off manufacturer catalog. Additional discounts may be found through each manufacturers listed partners/resellers. Please verify the State's minimum discounted catalog price with the reseller's quote before issuing the PO.

Product & Service Schedule (PSS) Pricing

https://government.b2b.hpe.com/hpe/Contracts/NASPOVP-Compute_2023-2028

Requisition and Purchase Order Generation

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page: <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/helpful-links-/reference-material.html>

Billing and Payment Instructions

Please follow your agency specific rules for bill and payments.

Net payments term: FOB Destination

Asset and Inventory Management

Please follow your agency specific rules for asset and inventory management.

Guidelines for Purchases

SWC 3014, the NASPO Computer, Servers, and Storage contract, is based on a discount from manufacturer (contract holder) catalog negotiated by the lead state of Minnesota. Each manufacturer has determined specific partners/resellers (listed on the PA and on these usage instructions) that are to be utilized when requesting quotes and placing orders. The purchasing process is grouped into two main categories, computer equipment and server/storage equipment, as detailed below.

Server/Storage Equipment:

For Executive Branch State Agencies:

The manufacturer's catalogs list many products that are not standards in the State's technology architecture. STS has the right to restrict any catalog product that does not meet State standards. Users requesting a product that is not on the STS Standard Product List (SPL) must obtain an STS Standard Product Exception waiver. Please visit the STS Standard Product List TeamTN page to view the SPL and request an exception waiver:

<https://www.teamtn.gov/sts/planning-services/standard-products-list.html>.

Server, storage, and related equipment or accessory purchases should be quoted among all the contracted partners/resellers for a manufacturer, when feasible.

- For STS-supported Executive Branch State Agencies, all purchase requests for physical hardware to be installed and maintained by STS should be submitted to STS through ServiceNow using the appropriate link below.
 - [Physical Server and Related Hardware Request Analysis](#) – For analysis and requirements gathering for physical hardware prior to purchasing.
 - If physical hardware is to be installed in an Agency Hosted Rack, it would not use this request process.
 - [Hardware Procurement: Infrastructure](#) – For infrastructure hardware purchase, including racks, chassis, RAM, and other physical infrastructure components.
 - [Hardware Procurement: Backup and Storage](#) – For backup and storage hardware purchasing, including storage arrays, storage networking equipment, external storage, tape drives, backup media servers, data domain storage, etc.
- Executive Branch State Agencies wishing to purchase non-STS managed hardware may purchase directly against the contract.

All Purchase Orders must include a reference to Master Agreement No 23008 and Edison Contract ID 81355.

For Local Governments & Judicial or Legislative State Agencies:

Please follow your department's purchasing protocol.