

**SWC# 3011, UPS (LAN) Power Supply**  
**Contract Information and Usage Instructions\***

**Contract Period:** Two-year initial term, with 3 one-year renewal options

Start Date: May 17, 2020

Current End Date: May 16, 2024

Final End Date:: May 16, 2025

**Summary/Background Information:** This contract is used to purchase uninterruptible power supply (UPS) equipment and installation services. Only American Power Conversion (APC) UPS equipment can be procured through this contract.

**State Contact Information**

**Contract Administrator:**

Zohreh Hurd

Category Specialist

Central Procurement Office

(615) 741-2026

[zohreh.hurd@tn.gov](mailto:zohreh.hurd@tn.gov)

**Vendor Contact Information:**

Johnston Technology Inc.

Edison Contract Number #66461

**Alise Johnston**

Phone: (615) 661-6261 ext. 13

[Alise.Johnston@johntech.com](mailto:Alise.Johnston@johntech.com)

130 Seaboard Lane, Unit A-13

Franklin, TN 37067

**Manufacturer Contact Information:**

American Power Conversion (APC)

Evan Hamel

Phone (615) 440-0258

[Evan.Hamel@schneider-electric.com](mailto:Evan.Hamel@schneider-electric.com)

APC Team Email: [apcsouth.centralteam@schneider-electric.com](mailto:apcsouth.centralteam@schneider-electric.com)

### **State Agency Usage Instructions:**

1. Please consult the APC product catalog to determine what equipment to order. If you need assistance selecting equipment, please contact Evan Hamel with APC at (615) 440-0258.
2. Once you have selected all of the needed equipment, please contact Alise Johnston with Johnston Technology for a quote. You can email her at [Alise.Johnston@johntech.com](mailto:Alise.Johnston@johntech.com).
3. We strongly encourage you to purchase Energy Star Certified equipment from APC. Energy efficiency is a State initiative and most of your backup power supply needs can be met by APC's Energy Star Certified product line. A spreadsheet is available on the Supplier Portal in Edison that lists all of APC's Energy Star Certified product line.
4. Follow your normal requisition/purchase order process to complete the order.

### **Local Government Entity Instructions:**

1. Local Governments and other eligible entities are encouraged to use this contract.
2. We strongly encourage you to purchase Energy Star Certified equipment from APC. Energy efficiency is a State initiative and most of your backup power supply needs can be met by APC's Energy Star Certified product line. A spreadsheet is available on the Supplier Portal in Edison that lists all of APC's Energy Star Certified product line.
3. Local entities should contact Alise Johnston with Johnston Technologies with respect to how they would like to conduct business transactions. You can email her at [Alise.Johnston@johntech.com](mailto:Alise.Johnston@johntech.com).
4. The State requires Johnston Technologies to report all sales to Local Government entities making use of the State contract.

### **Access to Contract Documents Online:**

1. Click on the link below to go to the Supplier Portal homepage:  
[https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP\\_GUEST](https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST)
2. Click on the "Statewide Contract (SWC) Search" link in the middle of the page.
3. Hold down arrow and scroll down list until you come to "UPS (LAN) Power Supply". Click on the file icon.
4. Click on the file icons to see contract documents and line items.
5. You can view the APC catalog, terms and conditions of the contract, and a listing of Energy Star Certified APC equipment. Click on the picture of the document to view the attachment.

Ordering an item from the catalog on a Requisition (“Special Item” under the “Special Request” tab): Please fill out all applicable fields. Please put the appropriate generic item ID from the catalog in the “Vendor Item ID” (and, when applicable, Mfg Item ID) field under the Special Request Tab when ordering a “Special Item.” Please put the specific description of the item rather than “Generic Asset” or “Replacement Part.” See the screenshot on the following page for an example:

## Create Requisition

Add lines to the requisition, specifying the information necessary to procure each item or service.

Search:

[Catalog](#) [Favorites](#) [Templates](#) [Forms](#) [Web](#) [Special Request](#)

**Special Item**

<b>*Item Description:</b>	4100W AC Power Supply, configurable option in base bundle		
<b>*Price:</b>	10.00000	<b>*Currency:</b>	USD
<b>*Quantity:</b>	4.0000	<b>*Unit of Measure:</b>	EA
<b>*Category:</b>	204-72	<b>Due Date:</b>	
<b>Vendor ID:</b>	0000174923	<a href="#">Suggest New Vendor</a>	
<b>Vendor Name:</b>	Copper River Inform	<a href="#">Periscope NIGP Lookup</a>	
<b>Vendor Item ID:</b>	PWR-MX960-4100-AC-BB		
<b>Mfg ID:</b>	JUNIPER		
<b>Manufacturer:</b>	JUNIPER		
<b>Mfg Item ID:</b>	PWR-MX960-4100-AC-BB		

## Asset and Inventory Management:

We have created generic asset and non-asset item ID’s for you to use when completing requisitions and purchase orders. You are required to use these item ID’s when purchasing from this contract. Please do not use any other generic item ID for UPS equipment. You must enter the applicable generic item ID into the “Vendor Item ID” field when creating a Special Request requisition.

**1000169783** -Power Supplies and Power Related Parts, Internal, Environmentally Certified Products - Generic Asset, SWC 3011: APC Catalog, UPS Units and Accessories, Energy Star Certified

**1000169784** - Uninterruptible Power Supplies - Generic Asset, SWC 3011: APC Catalog, UPS Units and Accessories, Non-Energy Star Certified

**1000169785** - Warranties - Generic Item, SWC 3011: Extended Warranties & Uplifted Services Packages

**1000169786** - Power Supply Installation, Electric - Generic Item, SWC 3011: APC Catalog, Manufacturer On-Site Services

**\*Please check the following URL to ensure you are viewing the most recent version of the usage instructions:** <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-.html>