

**SWC# 269 Biomedical and  
Pathological Waste Services Contract  
Information and Usage Instructions**

**\*\*\*The contact information and processes detailed in this document are subject to change at any time. Please go to <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-.html> for the most up-to-date version of statewide contract usage instructions.**

**Contract Period:** This contract is a three-year initial term contract with two (2) optional one-year renewals.

**Contract Start Date:** 8/18/2022

**Current Contract Expiry Date:** 8/17/2025

**Summary/Background Information:** This contract provides for the provision of Biomedical, Healthcare Related, and Animal Waste removal from buildings and locations for the State of Tennessee. The Contractor shall furnish containers and remove and dispose of Healthcare Related and animal waste from Authorized User property. All services provided shall comply with the Occupational Safety and Health Administration (OSHA), Tennessee Occupational Safety and Health Administration (TOSHA), and other applicable industry standards and guidelines.

**Supplier Name:** Sharps Medical Waste Services

**Edison Contract:** NV75870

**State Contact Information**

**Contract Administrator:**

Seth Lake

Category Specialist

Central Procurement Office

615-507-6930

[Seth.Lake@tn.gov](mailto:Seth.Lake@tn.gov)

**Supplier Contact Information:**

Sharps Medical Waste Services

Todd Cluxton

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## **Usage Instructions:**

### *Container Requirements -*

- 1) Contractor will provide 28-30 Gallon DOT Approved containers with lids for Biomedical and Pathological Waste collection and disposal.
- 2) Contractor will provide 1.5 Quart and 2 Gallon containers for Pharmaceutical Waste collection and disposal.
- 3) All containers must have hazardous waste identification markings.
- 4) Lids must fit the top of the waste container and can be opened to allow viewing of container contents.
- 5) Biohazard plastic liners will be included and must be the required color of red, fit securely inside the container, and have hazardous waste identification markings.
- 6) Pathological Waste containers must have the biohazardous waste identification markings and the words "Incineration Only".

### *Delivery/Pick-Up -*

- 1) Delivery, service, and pick-up will be scheduled during the normal business hours of Monday through Friday 7:00 am to 5:00 pm, excluding legal holidays.
- 2) Authorized Users and the Contractor will operate on a mutually agreed upon schedule for delivery and pick-up.
- 3) Emergency pick-ups shall be twenty-four (24) hours or less from when the Authorized User contacts the Contractor and may be established twenty-four (24) hours a day and seven (7) days a week. The Authorized User has the sole discretion of defining what is an emergency pick-up.
- 4) If a scheduled service falls on a legal State holiday and an alternate service day is required, the Authorized User will arrange with the Contractor the course of action to be taken.
- 5) The Contractor shall furnish the agency proof of disposal documentation for all waste collected from agency pick-up locations.
  - This documentation shall include a unique document number, the date and time pick-up was provided, the quantity of container(s) collected, the cleaning method, and the products used.

## **Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please reference the CPO Job Aids on the following page: <https://www.teamtn.gov/cpo/learning-development/cpo-job-aids.html>