



SWC# 195 Telematics Hardware, Services, and Accessories, Edison # 71019
Usage Instructions

Contract Period: Three-year initial term, with 2 one-year renewal options.

Start Date: July 1, 2021
Expiration Date: June 30, 2024

Summary/Background Information: This contract is used to purchase Telematics hardware, services, and accessories (GPS vehicle tracking devices, in-dash video cameras, etc.) via monthly service fee, and installation services and training.

State Contact Information

Contract Administrator:

Connor Petschke
Category Specialist
Central Procurement Office
(615) 741-9401
Connor.petschke@TN.gov

Supplier Contact Information:

Samsara Inc.
Edison Contract #: 71019
Supplier ID #: 0000249190
Mason Heller
(404)-567-0913
Mason.heller@samsara.com
1990 Alameda St Fl 5
San Francisco, CA 94103
www.samsara.com

State Contract Usage Instructions:

GPS Hardware

1. All Telematics/GPS tracking units are available at no hardware cost with a monthly service fee. The monthly service cost includes the device and the information dashboard, as well as any technical support and training, and installation/uninstallation as necessary.
2. There are hardware accessories that support the GPS unit for sale in the catalog attached to the contract in Edison.

Dashboard

1. The supplier provides a web portal that allows users to track your vehicles via desktop or mobile browser. You can examine vehicle use analytics such as vehicle speed reports, start/stop times, and idle running times.
2. Additional add-on service features are available as well. These are listed in the catalog attached to the contract in Edison.
3. Please contact Mason Heller with Samsara if you would like a demonstration of the capabilities of this solution.

GPS Professional Services

1. The vendor can provide on-site installation services or can send you a self-install kit. The vendor will complete installations within thirty days.
2. At the conclusion of the installation, a tech service representative will give a one hour on-site demonstration and training of the dashboard software system.
3. If you need to have a unit uninstalled from one vehicle and immediately installed into another vehicle, you will pay the installation fee once.
4. The vendor can provide remote training that teaches students how to use the web portal tracking software.

Technical Support

Technical support will be available 24/7. To contact vendor customer support, please click on the following link: <https://www.samsara.com/support/contact>.

State Ordering Instructions:

1. Please consult the contract line items and catalog to determine what equipment/services to order. If you need assistance selecting equipment/services, please contact Mason Heller with Samsara.
2. Follow your normal requisition/purchase order process to complete the order.

Local Government Entity Instructions:

1. Local Governments and other eligible entities are encouraged to use this contract.
2. Local entities should contact Mason Heller with Samsara with respect to how they would like to conduct business transactions.
3. The State requires Samsara to report all sales to Local Government entities making use of the State contract.

Access to Contract Documents Online:

1. Click on the link below to go to the Supplier Portal homepage:
https://hub.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST
2. Click on the “Statewide Contract (SWC) Search” link at the top of the page under “Statewide Contract Information”.
3. Scroll down the list of contracts and locate “Telematics Hardware, Services”. Click on the picture of a folder under the “Details” column.
4. You will get a rectangular box and one of the columns (to the right) will say “Contract Documents”, and below will be a picture of a file folder, click on it and you will get a new box with multiple contract documents shown. Click on the picture of the document to view the attachment.

***Please check the following URL to ensure you are viewing the most recent version of the usage instructions: <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc.html>**