

SWC #102 Building Materials **Contract Information and Usage Instructions**

Contract Period:

This is a five (5) year contract term running from November 1, 2021 to October 31, 2026 with the final two (2) years each being an optional one-year renewal. This contract was procured through an ITB as Edison Event #32110-12044.

Summary/Background Information:

This contract includes carpet, resilient tile, resilient base, paint, doors and door hardware, and installation services and accessories. The contract is open to local governmental units, members of the University of Tennessee or Tennessee Board of Regents systems, and nonprofit entities identified in Tenn. Code Ann. § 33-2-1001.

State Contact Information:

Contract Administrator

Kelly Bekele

Category Specialist

Central Procurement Office

(615) 253-1637

Kelly.bekele@tn.gov

STREAM Design Team

State of Tennessee Real Estate Asset Management (STREAM)

Design Team

Customer Service

(615) 741-2243

Supplier Contact Information:

Dugmore & Duncan Holding Company Inc

Products: doors, door hardware, installation

Edison Contract #72752

Jim Coughlin

781-927-2139 or 888-658-3846

jcoughli@dugmore.com

3001 Kate Bond Rd Bartlett, TN 38133

www.dugmore.com

InterfaceSERVICES, Inc.

Products: carpet, resilient tile,

resilient base, installation

Edison Contract #NV72746

Sharon Johnson

(706) 812-6356

Contracts.group@interface.com

1503 Orchard Hill Road

LaGrange, GA 30241

www.interface.com

Isenhour Door Products Inc.

Products: doors, door hardware,

Installation

Edison Contract #72749

Jake Fulghum

615-620-5294 or 615-979-0862

jfulghum@isenhourdoor.com

2910 Kraft Drive

Nashville, TN 37204

www.isenhourdoor.com

Mannington Mills Inc.

Products: carpet, resilient tile, resilient base, installation

Edison Contract #NV72748

Jody Steger

703-489-5698 or 800-241-2262

jody.steger@mannington.com

380 Old Hollow Road, Buchanan, VA

www.manningtoncommercial.com

To Order Product Samples:

Sample_Service@mannington.com

McCarthy, Jones, & Woodward, LLC

Products: door, door hardware, installation

Edison Contract #72755

Alan Keller

615-244-3208 or 615-943-9400

akeller@mccarthyjones.com

650 Southgate Ave

Nashville, TN 37203

www.mccarthyjones.com

Mohawk Carpet Distribution Inc.

Products: carpet, resilient tile, resilient base, installation

Edison Contract #72751

Karen Mencarelli

615-968-1823

karen_mencarelli@mohawkind.com

160 S. Industrial Blvd.

Calhoun, GA 30701

www.mohawkgroup.com

PPG Architectural Finishes Inc.

Products: paint
Edison Contract #72747
Mary Goltz
910-515-0538
goltz@ppg.com
162 Windham Way
Clayton, NC 27527
www.ppgpaints.com

Shaw Industries Inc.

Products: carpet, resilient tile, resilient
base, installation
Edison Contract #72745
Darrien Munroe
770-387-7281 or 800-720-7429
darrien.munroe@shawinc.com
230 Douthit Ferry Rd.
Cartersville, GA 30120
<https://shawfloors.com/>

Tarkett USA Inc

Products: carpet, resilient tile, resilient
base, installation
Edison Contract #72753
Jamie Collins
706-281-2730 or
800-248-2848
Jamie.Collins@tarkett.com
1735 Cleveland HWY.
Dalton, GA 30721
www.commercial.tarkett.com

The Sherwin-Williams Company

Products: paint and paint supplies
Edison Contract #72750
Ben Tirfe
240-350-7862
Beniam.tirfe@sherwin.com
Kevin McCoy
216-566-7422 or 216-566-1909
kevin.j.mccoy@sherwin.com
101 W Prospect Ave NW 720 GH
Cleveland, OH 44115
www.sherwin-williams.com

WM S Trimble Co Corporation

Products: doors, door hardware,
installation
Edison Contract #72754
Roger Whitaker
865-573-1911 or 865-621-1539
rwhitaker@wmstrimble.com
2200 Atchley St, P.O Box 154 37901
Knoxville, TN 37920
www.wmstrimble.com

Usage Instructions:

1. Product Categories

All categories are multi-award Contracts with multiple Contractors on contract. The table below shows the awarded Contractors for each product category. Some Contractors are awarded multiple categories.

SWC 102 Building Materials	
Vendor Name	Contract #
Carpet and Installation, Resilient Tile and Installation, Resilient Base and Installation	
InterfaceSERVICES, Inc	NV72746
Mannington Mills Inc	72748
Mohawk Carpet Distribution Inc	72751
Shaw Industries Inc	72745
Tarkett USA Inc	72753
Doors, Door Hardware, and Installation	
Dugmore & Duncan Holding Company Inc	72752
Isenhour Door Products Inc	72749
McCarthy, Jones, & Woodward, LLC	NV72755
WM S Trimble Co Corporation	72754
Paint	
PPG Architectural Finishes Inc	72747
The Sherwin Williams Company	72750

2. Selecting a Contractor for Multi-Award Categories

Authorized User should compare catalog pricing for multi-award categories and award job to lowest vendor when possible. There are factors you should take into consideration when choosing among the multiple Contractors that are detailed below.

Carpet & Resilient Tile:

- Determine the flooring product(s) that best matches your needs. (See the section on selecting carpet type for information on the best type of flooring to withstand your traffic level and use)
- Determine the flooring product(s) that best matches your building design aesthetics in terms of pattern and color. Contact the STREAM Design Team (see contact information section above) for assistance.
 - The product offering differs for each Contractor. Please review the product catalog for each to view the available types, patterns, styles, and colors of carpet or resilient tile offered. The catalogs are available under each contract in Edison or on the Supplier Portal (see the hyperlinked Edison Contract#’s under contact information to access the Edison Supplier Portal page for each contract).
- Compare the total cost of the flooring project between the available product(s) and Contractor(s) you have narrowed down to. Total cost may include:
 - Carpet or resilient tile cost considering the project square footage or square yardage

- Adhesive cost
- Installation costs (if applicable)
- Also consider delivery time and ensure that the product/service will be done within your project timeline

Doors and Door Hardware:

- Determine the product(s) that best matches your needs.
- Determine the product(s) that best matches your building design aesthetics. Contact the STREAM Design Team (see contact information section above) for assistance.
 - The product offering differs for each Contractor. Please review the catalog(s) for each. The catalogs are available under each contract in Edison or on the Supplier Portal (see the hyperlinked Edison Contract #'s under contact information).
- Compare the total cost of the project between the available product(s), including installation costs (if applicable)
- Also consider delivery time and ensure that the product/service will be done within your project timeline

Paint:

- Review the product offering and colors available from each Contractor by viewing their product catalog and identify the best product to meet your needs and building design aesthetics. The product catalogs are available under each contract in Edison or on the Supplier Portal (see the hyperlinked Edison Contract #'s under contact information).
- If both Contractors offer the same basic product and color option, identify the Contractor with the lowest cost to complete your project.
- If you are trying to match an existing paint, use the Contractor who manufactured the original paint you are matching.
- Consider the nearest location and store hours.

3. Selecting Carpet Type

- Identify the TARR classification best-suited for the traffic level and function of your flooring.
 - TARR is the texture, appearance, retention rating of carpet. Based on the traffic level, there are different TARR classifications. See the table below.

CLASSIFICATION TARR	Traffic Level Classification
MODERATE	≥ 2.5 TARR
HEAVY	≥ 3.0 TARR
SEVERE	≥ 3.5 TARR
SPECIAL: See last section of Table	> 3.5 TARR

- Determine the desired carpet size and if tile or broadloom is most appropriate.

4. Installation

- Installation Options – End Users are not required to have installation done through the contract. End Users may elect to only purchase the product(s) and complete installation outside of the Contract agreement. However, if installation is done outside of the Contract agreement, the End User needs to ensure the Installer is certified to install the manufacturer’s product to uphold the product warranty.
- Authorized Installers (subcontractors) – Each company has a list of approved installers (these are often subcontractors but may also be a division of the Contractor’s company). The rates may vary for each Installer, the rates on Contract are not to exceed rates.
 - End Users should not be billed or pay the subcontractor directly, all costs should be invoiced by the Contractor and paid to the Contractor. The Contractor is responsible for paying their subcontractors.
 - There is a 2-year labor and warranty guarantee through the Contract.
 - Prior to using an Authorized Installer, contact the Contract Administrator to ensure the Installer has a Certificate of Insurance (COI) for Worker’s Compensation on file with the State.
- Installation Coverage – The Authorized Installers list details the region where each Installer works throughout the State. All vendors who cover the entire State should be included within each bid for a job.
- Installation Rates – The labor rates on Contract are “not to exceed” or “ceiling” rates. The Contract rate represents the highest cost the Contractor will charge for use of an Installer. Due to the variability in rates charged by subcontractors across the State, it is important to get quotes for installation from the Installers covering your area under the Contract to ensure you are getting the best project cost.
 - To account for this variability the installation line items on contract are set to allow the End User to change the price on your purchase order (PO). End Users will be able to modify the cost for each installation line, but they cannot modify the price to be higher than the rate listed on the Contract.

5. Recycling

- Each flooring Contractor offers recycling, known as a “take back” program. Upon request, the Contractor will accept old flooring products that are being replaced with new products purchased through the Contract. There may be a charge or special parameters associated with carpet recycling as detailed as a line item on each Contractor’s Contract.

6. Items not on Contract & Off-contract Requests

- If an End User has a need for a building material product not on Contract (e.g. a replacement carpet tile pattern that is not on contract), the item may potentially be added or the Contract Administrator may approve an off-contract request to purchase the item through the Agency’s purchasing process. Please contact the Contract Administrator in the event that you have a need not covered under the Contract.

- If an End User finds a product available from a non-contract provider at a lower cost, then the Contract Administrator will review and consider off-contract approval to purchase the lower cost item upon written request from the End User.

Requisition and Purchase Order Generation:

There are several resources on [CPO's TeamTN webpage](#) that are helpful on the "CPO Job Aid" and "Webinar" pages regarding requisitions and purchase orders.

For the catalog Contracts, End Users should process the PO using the special request tab in Edison. The Contracts have line items with the discount to apply and the UNSPSC commodity code to utilize.

Catalog Items, no Item ID

- Create a new requisition under eProcurement>Requisition
- On the 2nd screen "Create Requisition", click on the "Special Requests" option
- Add the item from the catalog and enter all required fields
 - Applicable UNSPSC code can be found on contract entry page

Line	Type	Type ID	Description	UOM	Category	Include for Release	Status
1	Item		APCAT - Doors and Door Hardware, Metal Doors, 160hour Door, 47.53% Discount off List Price - Please see the contract catalog for items	EA	30171505	<input checked="" type="checkbox"/>	Active

- Copy PO from requisition

For the installation lines, the line items allow End Users to adjust the price on their individual PO due to the variability in pricing across the State for each Authorized Installer. Only the installation line item pricing may be changed on the PO. End Users cannot increase the installation price above the "not to exceed" rate listed on the Contract.

- Create new PO, enter Supplier #, & enter Item ID and line info will auto-populate
- To lower the price from the default "not to exceed" rate, click the drop down icon on the line and in the "schedules" box that displays manually change the price, this will change the merchandise amount on the line item above as well

Line	Item	Description	PO Qty	*UOM	Category	Merchandise Amt	Status
1	1000174346	Flooring Installation, Furniture Lift System (Line item price is 166 characters remaining)	1.0000	SY	72152506	9.00	Open

Sched	*Due Date	*Ship To	*PO Qty	Price	Merchandise Amt	Status	*Distribute by
1	11/03/2016		1.0000	9.00000	9.00	Active	Quantity