



STATE OF TENNESSEE

Department of Tourist Development

Small and Informal Purchases – Request for Quotes

Date: 10/12/26

Reference Number: 32601-27-2

Please complete the information below and send this Request for Quotes to:

Kelly Johns | Procurement Director
Tennessee Tower, 13th Floor
312 Rosa L. Parks Ave., Nashville, TN 37243
Kelly.Johns@tn.gov | o. (615) 306-3313

Please use the attached specifications, scope and T&Cs, which outlines the scope of work, to prepare your bid for the line items listed below and return this document by email Kelly.Johns@tn.gov by **November 9, 2026, 2:00 p.m. CST**

Specifications, Scope and T&Cs

The Tennessee Department of Tourist Development seeks to create an exterior historical installation and plaque at the I-81 Bristol Welcome Center recognizing the 100th anniversary of the historic 1927 Bristol Sessions. *Please thoroughly read through the attached overview.*

Documentation

Please include an installation sketch and a minimum of one (1) sample PDF of prior outdoor installations with your bid.

Site Visit

A site visit is optional and not required. Before the bid due date, Bidders may schedule a time to visit the Welcome Center location by contacting: Pete Rosenboro 615-741-9035.

EVENT	TIME (central time zone)	DATE
Event Issued		October 12, 2026
Pre-response Conference	10:00 a.m.	October 19, 2026
Response Deadline	2:00 p.m.	November 9, 2026

October 19, 2026 at 10:00 a.m.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/23222590951269?p=cTdodEmD8XArIIKxr5>

Meeting ID: 232 225 909 512 69

Passcode: eE6AZ3Lo

Dial in by phone

+1 629-209-4396,,408156604# United States, Triune

[Find a local number](#)

Phone conference ID: 408 156 604#

Please provide a quote for the following line(s) and return this document by email kelly.johns@tn.gov

Line	Qty.	Unit of Measure (UOM)	Description	Unit Price Per Line	Total Line Amount (QTY x UOM)
1	1	Each	Installation Design		
2	1	Each	Installation Labor – Preparation & Project Setup, payment upon setup completion		
3	1	Each	Installation Labor – Installation completion and Finalization, payment upon Installation completion		
4	1	Each	Site Preparation, payment upon preparation completion		
5	1	Each	Materials, paints (exterior-grade), brushes, rollers, protective finish, etc., payment upon Installation(s) completion		
6	1	Each	Equipment Rental, Scaffolding/lift (if required) for duration of project, payment upon Installation(s) completion		
7	1	Each	Final Coating & Protection, UV/weather-resistant sealant, touch-ups, payment upon Installation(s) completion		
8	2	Each	Cleanup and Photo Documentation of the final Installation, payment upon Installation(s) completion		

9	1	Each	Solid bronze plaque, dimensions maximum of 18 inches high by 12 inches wide, payment upon completion		
Total Quote Amount					
The State will award a single contract for all line items					

I (We) propose to furnish and deliver any and all of the goods and/or services named in this Request for Quotes, and for which I (we) have set prices in my (our) offering.

1. Company Name and Address: _____
2. Edison Supplier Number: _____
3. Print Contact Person Name: _____
4. Title: _____
5. Phone Number: _____
6. Email Address: _____
7. Date: _____
8. Confirm you have attached a sketch of the proposed installation: please circle (YES or NO).
9. Confirm you have attached a sample of outside Installation installation: please circle (YES or NO).
10. Number of days the quote is valid: (please circle) 30 – 60 – 90 – N/A
11. Provide your Certificate of Insurance that matches the T&Cs attached: Is this attached YES or NO.
12. Provide your Department of Revenue Registration number or exemption letter: Is this attached YES or NO.

Signature of Respondent: _____

Thank You!

See attached specifications, scope and T&Cs

See pictures of the location below



Note: the current tall metal sign and wooden sign will be removed before installation is installed.

