



STATE OF TENNESSEE  
DEPARTMENT OF HEALTH

**REQUEST FOR PROPOSALS # 34310-21124  
AMENDMENT # 1  
FOR CONTROLLED SUBSTANCE MONITORING  
DATABASE AND DATA COLLECTION**

**DATE: April 23, 2024**

**RFP # 34310-21124 IS AMENDED AS FOLLOWS:**

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		April 1, 2024
2. Disability Accommodation Request Deadline	2:00 p.m.	April 4, 2024
3. Pre-response Conference	10:00 a.m.	April 5, 2024
4. Notice of Intent to Respond Deadline	2:00 p.m.	April 8, 2024
5. Written "Questions & Comments" Deadline	2:00 p.m.	April 11, 2024
6. State Response to Written "Questions & Comments"		April 23, 2024
7. Response Deadline	2:00 p.m.	April 30, 2024
8. State Schedules Respondent Oral Presentation or Field Test		May 2, 2024
9. Respondent Oral Presentation or Field Test	8 a.m. - 4:30 p.m.	May 6, 2024
10. State Completion of Technical Response Evaluations		May 16, 2024
11. State Opening & Scoring of Cost Proposals	2:00 p.m.	May 17, 2024
12. Negotiations (Optional)	4:30 p.m.	May 17-21, 2024

13. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	May 23, 2024
14. End of Open File Period		May 30, 2024
15. State sends contract to Contractor for signature		May 31, 2024
16. Contractor Signature Deadline	2:00 p.m.	June 4, 2024

**2. State responses to questions and comments in the table below amend and clarify this RFP.**

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP Section	#	Question/Comment	State Response
Pro Forma Section A.4.	1	What is the state timeline for migration of data and anticipated date of implementation?	There is no official timeline for migration. The goal is to have migration and implementation completed by 12/31/2025.
Pro Forma Section A.3.	2	Is there a required timeline for error correction as required in section A.3?	Corrections should be made as soon as they are noticed and are recommended to be complete within 30 days.
	3	Does TN collect prescription data dispensed into the state from pharmacies outside the state?	Yes. Any pharmacy, or licensed healthcare practitioner, who has a DEA number and dispenses controlled substances in (or into) Tennessee must report to the database daily
RFP Section 1.1.	4	Will TN facilitate and provide this to the Contractor at no cost? If not, what is the cost to obtain and how frequently?	TN currently provides APIs to connect to the Driver's License and Law Enforcement data sources. Depending on whether modifications would need to be created to interact with the proposed Contractor, will determine if the costs of maintaining these APIs will be picked up by the State.
RFP Attachment 6.3.: Payment Milestones 1 through 8	5	Please verify that these charges to TN by the vendor are IN ADDITION to the 5 year proposed bid amount. OR is this amount to be part of the whole contract price?	These milestones are part of the whole contract price.
RFP Section 3.1.1.2.	6	Will the State please confirm that respondents may use 10pt font for table, call out, and graphic text?	The use of 10pt font is acceptable in tables, call outs, and graphic text. However, the Respondent must ensure that it is legible.
RFP Section 3.1.1.2.	7	Will the State please confirm that the 11pt font included in Attachment 1 is acceptable for response comments?	That would be acceptable, but it is the Respondent's responsibility to ensure it is legible.
RFP Section 3.2.2.2.1.	8	Will the State please confirm it is not expecting Attachment 1 to be submitted via native format in	Either would be acceptable.

		MS Excel but in fact in PDF format?	
RFP Attachment 6.1	9	Will the State please confirm that respondents may include their response to RFP Attachment 6.1 Statement of Certifications and Assurances as an Appendix?	Yes.
RFP Attachment 6.3. B.13.	10	Will the State please confirm that respondents may include the required key resumes as an Appendix?	Yes.
RFP Section 4.8.	11	Will the State please confirm that Respondents are not allowed to mark any of their response confidential or proprietary and include a redacted version for public release?	The State can confirm. Please see RFP Release # 2 for updated confidentiality requirements.
Pro Forma Section A	12	Will the State please advise which set of requirements between the Pro Forma Contract Section A Scope and Attachment 1 is the source of truth? There are a number of requirements that are similar wording, Example: (1)Contractor shall continuously refine the Patient linking and matching, Patient Clinical Risk Indicator, unsolicited reporting, at-risk patients' algorithms, based on the State feedback and demonstrate the results to the State. The at-risk algorithm will aid Prescribers to identify individual and refer to substance use disorder treatment professionals and programs. VS Vendor shall continuously refine the Patient linking and matching algorithms based on the State feedback and demonstrate the results to the State.	Contractor and Vendor are intended to be synonyms. Please see Release # 2 of the Attachment 1. Attachment 1 is more detailed than section A but can have similar wording. In the example listed, each item is different as only the first statement has an exact algorithm attached to it. The second example addresses the ability to create algorithms, including the one listed in the first part of the example, based on the requirements of the State.
RFP Attachment 6.2. Section C.20. and RFP Attachment 1	13	Will the State please clarify what subcategories in Attachment 1 are associated with these listed in 6.2 Section C as Respondent was unable to locate applicable subcategories?	All of the subcategories are listed in column B in Attachment 1: Security, Security and Disaster Recovery, Database Replicas, Disaster Recovery, Dispenser Compliance. "Audit" is referenced in: Business Requirements tab, lines 54, 71, 73; PDMP tab, lines 105, 108, 110, 119, 148, 149, 151; PDMP-Data Collection tab, line 80; Hardware-Software Requirements tab, line 19; Host Security Disaster tab, lines 11, 51, 57;
RFP Attachment 6.2. Section C.26. and Pro	14	Will the State please consider re-numbering the requirements starting with C.26 to align with	Yes. Please refer to RFP Release # 2.

Forma Section A.4.a and A.4.h.		Section A Scope of Work A.4a as it is currently "Migration Plan (a)" not "Registration (b)"?	
RFP Attachment 6.2. Section C. and RFP Attachment 1	15	Will the State please confirm they are expecting Respondents to provide examples for all 574 requirements listed in Attachment 1 as designated in each of the items C.1 - C-37 listed in Section C - 6.2?	Please see A.3. in RFP Attachment 6.2. in the new RFP Release # 2. The directions for Attachment 1 state: "Vendor shall select a response for all yellow cells in the following tabs: Business Requirements, Data Collection, PDMP, PDMP-Data Collection, Hardware-Software Requirements, Support and Maintenance and Host Security Disaster. Blue cells MUST be filled out if the corresponding yellow selection is NOT "out of the box" or "configurable setting." In Section C, examples of how these requirements are currently provided shall be provided if available.
RFP Attachment 6.2. and RFP Attachment 1	16	Will the State please confirm if these subcategories from Attachment 1 are required to be addressed in the Respondents narrative responses to 6.2 Sections A, B, and/or C, as these listed subcategories are not specifically mentioned?	Please see response to question 15 above.
RFP Attachment 6.2.	17	Will the State please confirm if Respondents are required to include Section D as a blank table in their response for Evaluation of Oral Presentation Items?	No, Respondents do not need to include this as part of their Technical Response. Oral Presentations will be scheduled after the Response Deadline.
RFP Attachment 1	18	Will the State please confirm that the questions listed in Attachment 1 are in fact requirements, as some of them are "must" however they are not stated as a requirement?	Please refer to the Priority column in the instructions to Attachment 1. If it is designated as "Must" then it is a requirement.
RFP Section 3.1.1.2.	19	Should page numbers be assigned to the evaluation tables (per direction in 3.1.1.2) or just the specific Technical Response content?	It is not a requirement, but it is helpful to evaluators.
RFP Section 3.1.1.3.	20	3.1.1.3 states, "All information must be incorporated into a response to a specific requirement and clearly referenced." Could the State please clarify what responders must do to meet this requirement?	Please follow the section formats found in RFP Attachment 6.2 when writing your response.
RFP Section 3.2.2.2.	21	When emailing the Technical Response, should the filename and email subject only be "RFP #34310-21124 TECHNICAL RESPONSE" or should responder name also be included?	Please refer to section 3.2. for specific response delivery requirements.

RFP Attachment 6.2. Section A.4. and A.5.	22	Should responders embed references for A.4 (bank) and A.5 (credit) directly in the technical response or should these references follow process for project references (i.e., direct email or mailing to procurement officer)?	They should be contained within the Technical Response.
RFP Attachment 6.2. Section A.3.	23	Question A.3, asks for “proof of an active contract.” What would the State accept as “proof” for this question? Is a description of the current contracts sufficient?	Please see updated RFP Release # 2 for a change to A.3.
RFP Attachment 6.2. Section C.34. and Pro Forma Section A.4.i.	24	Question C.34 refers to Attachment 6.6., Pro Forma Contract, Section A.4.i. However, A.4 ends with the letter “h.” Please clarify if a required element of the Pro Forma contract is missing.	Please see RFP Release # 2 for updates to Section C.26 through C.36. Section A.4.i. has been removed.
RFP Attachment 6.2. Section C.35. and RFP Attachment 1	25	Question C.35 refers to “Attachment 1, subcategory Compliance.” The only reference to Compliance in Attachment 1 is “Dispenser Compliance” in the tab “Data Collection.” Is this what responders should refer to for this question?	Yes. Please see RFP Release # 2. C.35. has been updated with this change.

3. **Delete RFP # 343410-21124, in its entirety, and replace it with RFP # 34310-21124, Release # 2, attached to this amendment.** Revisions of the original RFP document are emphasized within the new release. **Any sentence or paragraph containing revised or new text is highlighted.**
4. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.