



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE

**REQUEST FOR PROPOSALS # 33501-242004  
AMENDMENT # 2  
FOR THE DEVELOPMENT AND ADMINISTRATION OF  
INSURANCE AGENT LICENSING EXAMINATIONS  
AND ADMINISTRATION OF THE PRE-LICENSE AND  
CONTINUING EDUCATION PROGRAMS**

DATE: MAY 23, 2024

RFP # 33501-242004 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		April 17, 2024
2. Disability Accommodation Request Deadline	2:00 p.m.	April 22, 2024
3. Pre-response Conference	10:00 a.m.	April 25, 2024
4. Notice of Intent to Respond Deadline	2:00 p.m.	April 30, 2024
5. Written "Questions & Comments" Deadline	2:00 p.m.	May 3, 2024
6. State Response to Written "Questions & Comments"		May 17, 2024
7. Amendment 2		May 23, 2024
8. Written "Questions & Comments" Deadline - ROUND 2		May 30, 2024
9. State Response to Written "Questions & Comments" - ROUND 2		June 7, 2024
10. Response Deadline	2:00 p.m.	June 20, 2024
11. State Completion of Technical Response Evaluations		July 8, 2024
12. State Opening & Scoring of Cost Proposals	2:00 p.m.	July 9, 2024
13. Negotiations	4:30 p.m.	July 11-16, 2024
14. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	July 22, 2024

15. End of Open File Period		July 29, 2024
16. State sends contract to Contractor for signature		July 31, 2024
17. Contractor Signature Deadline	2:00 p.m.	August 2, 2024

2. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.