



STATE OF TENNESSEE
Department of Corrections

**REQUEST FOR PROPOSALS # 32901-31311
AMENDMENT # 1
FOR EMPLOYEE DRUG TESTING**

DATE: March 21, 2023

RFP # 32901-31311 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		February 16, 2023
2. Disability Accommodation Request Deadline	2:00 p.m.	February 22, 2023
3. Pre-response Conference	10:00 a.m.	February 24, 2023
4. Notice of Intent to Respond Deadline	2:00 p.m.	February 28, 2023
5. Written "Questions & Comments" Deadline	2:00 p.m.	March 7, 2023
6. State Response to Written "Questions & Comments"		March 21, 2023
7. Response Deadline	2:00 p.m.	April 13, 2023
8. State Completion of Technical Response Evaluations		May 9, 2023
9. State Opening & Scoring of Cost Proposals	2:00 p.m.	May 10, 2023
10. Negotiations (Optional)		May 11-18, 2023
11. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	May 22, 2023
12. End of Open File Period		May 30, 2023
13. State sends contract to Contractor for signature		May 31, 2023
14. Contractor Signature Deadline	2:00 p.m.	June 5, 2023

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		1. Do we need to register on the Supplier Portal?	Yes, registration with the State of Tennessee is required for the State to award any contract.
		2. Will you be providing a list of locations?	Pro forma contract Attachment 2 has now been posted to the State website . It is labeled as Attachment Two Facility Locations.

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		3. RFP mentioned Clearinghouse services, will you be needing pricing for this in the RFP response?	Respondents should account for all their costs within the State's Cost Proposal requirements. Please take note that the Cost Proposal must be submitted exactly as required by the State and may not be altered. Please refer to section 3.1.2. of the RFP.
		4. Are we required to be a small and or minority owned business?	No. Although there is no requirement for this participation, the B.15 portion of the proposal will be evaluated and is included with other questions in the General Qualifications and Experience section with point value.
		5. Where are the collections required to be done, onsite at the locations and or at an off-site collection site?	Pre-employment, Reasonable Suspicion, Monthly Random, Post-Accident and Fitness-for-Duty are the collections required to be done at an off-site collection site. The vendor is required to provide the off-site locations to collect the samples.
		6. Is blood testing a requirement?	No.
		7. Is testing for both DOT and non-DOT testing?	Yes.
		8. Who is your current provider for laboratory drug testing services?	Comprehensive Drug Testing
		9. Is your drug testing program currently managed by a third-party administrator? If so, please provide the TPA name.	No, the current provider carries out the services directly. There is no TPA currently being used.
		10. Per the instructions listed in 3.1.2.1 of the RFP document, can a separate pricing sheet be offered to capture all on-site fees, MRO fees,	No. See State response to Question 3.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		legal testimony fees, etc.?	
		11. Per the requirements for in-person training and related training materials, would the state consider a no cost on-line training modules format in lieu of in-person training?	Online training cannot be the primary training delivery module. The primary training module is in-person delivery. The State will accept a "Train the Trainer" module where Contractor staff will train select State staff in-person at the State's designated date, time and location.
		12. Regarding anticipated volumes, please explain the disparity between the Maximum Liability for the current contract over the last five years (\$2,414,050.00, or \$482,810.00 per year), and the expected value of the new contract testing 4.16% of a total staff of 6,000 monthly (about 250 staff tested per month or, very rough ballpark, \$165,000 per year). Does DOT random testing—with the 50/10 rule—make up the difference?	Any potential increase would not only have to include the 4.16% random tests per month, in addition to the pre-employment, reasonable suspicion, post-accident and return to duty. It is the State's intent to continue extensive recruiting efforts to fill vacant safety-sensitive positions within State adult institutions.
		13. As cited in the meeting, please do provide <i>Attachment Two, TDOC Facilities Map & Addresses</i> , at your earliest convenience.	See State response to Question 2.
		14. Please provide the specific substances and cutoff levels you'll need in the 12-panel drug test.	Please refer to TDOC Policy 302.12, Section G.1.a.

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		<p>15. Please confirm, the "Commercial Driver's License (CDL) 5-panel drug test" refers to a standard DOT 5-panel? Are you in need of a Non-DOT 5-panel in addition?</p>	<p>Please refer to 49 CFR Part 40 sub-part 40.85. The panel for DOT and Non-DOT testing is the same.</p>

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.