



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES

**REQUEST FOR PROPOSALS # 32101-2025-EA1
AMENDMENT # 9
FOR LABORATORY MOVE MANAGEMENT SERVICES**

DATE: March 27, 2026

RFP # 32101-2025-EA1 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		December 9, 2025
2. Disability Accommodation Request Deadline	2:00 p.m.	December 12, 2025
3. Mandatory Pre-response Conference/Site Visit	1 p.m.	January 9, 2026
4. Notice of Intent to Respond Deadline	2:00 p.m.	January 12, 2026
5. Written "Questions & Comments" Deadline	2:00 p.m.	January 15, 2026
6. State Response to Written "Questions & Comments"		March 6, 2026
7. Round Two of Written "Questions & Comments" Deadline (limited to five questions or comments per Respondent)	2:00 p.m.	March 12, 2026
8. State Response to Round Two of Written "Questions and Comments"		March 27, 2026
9. Response Deadline	2:00 p.m.	April 14, 2026
10. State Completion of Technical Response Evaluations (Sections B. and C., RFP Attachment 6.2.)		April 28, 2026
11. State Schedules Respondent Oral Presentation		May 1, 2026
12. Respondent Oral Presentation	8 a.m. - 4:30 p.m.	May 18-19, 2026
13. State Completion of Technical Response Evaluations (Section D., RFP Attachment 6.2.)		May 20, 2026

14. State Opening & Scoring of Cost Proposals	2:00 p.m.	May 21, 2026
15. Negotiations		May 22-28, 2026
16. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection		May 29, 2026, 2026
17. End of Protest Period	4:30 p.m.	June 5, 2026
18. State sends contract to Contractor for signature		June 8, 2026
19. Contractor Signature Deadline	2:00 p.m.	June 9, 2026

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
Pro Forma Contract Section A.8.r, Pro Forma Contract Attachment F	6-7	1. TN DPH outlined the temperature sensitive units can be unplugged for 2 hours maintaining temperature. Since this move requires accessing a public road, does the winning bidder need to provide, or have a sub-contractor provide, the ability to temperature monitor units and provide the required DOT special permits for handling infectious and/or hazardous materials to move the refrigerators, freezers, and chemicals?	The ability to monitor the temperature of units is required for the relocation of equipment and materials that must maintain a certain temperature throughout transit. The Contractor shall research and obtain all necessary permits for handling and relocating laboratory equipment and materials from the existing facility to the new facility based on the chemical list provided in RFP Attachment F.
Pro Forma Contract Section A.8.i.	6	2. In the State's prior responses, it was indicated that details regarding the animal lab and the animals being moved are sensitive and will be provided only during the Planning and Coordination Phase. For relocation planning purposes, can the State provide any preliminary information about the number, type, or housing status of the animals involved so that the Contractor can properly assess handling, biosafety, transport requirements, and staffing needs?	Mice are the only animals housed in the facility. The facility currently houses approximately twenty (20) cages with a total population of no more than one hundred (100) mice. Each cage is roughly one square foot in size. TDH Lab Services will help with the packing of mice and will have a representative on-site during the relocation, but the Contractor shall be responsible for physically moving all mice and their cages.
Pro Forma Contract Section A.6.j.	4	3. To accurately assess relocation sequencing, staffing requirements, and operational downtime risks, we will need visibility into the organizational structure of the TDH laboratory, including a breakdown of	The State does not anticipate any operational downtime during the relocation process. Information regarding sequencing and organizational structure will not be

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		departments, sections, and functional units. Could the State clarify whether this information can be made available pre-award to support development of an informed and compliant relocation plan, or if it will only be provided during the Planning and Coordination phase.	made available prior to the award of the Contract. This information will only be provided during the Planning and Coordination phase. Pursuant to pro forma section A.6.j., the Contractor shall work with STREAM, TDH Facilities and the Participants as necessary to conduct project meetings for the purpose of coordinating all relocation and FF&ESS tasks and activities.
RFP Section 5.2.1.5.	17	4. The RFP and amendments do not specify limits on how many representatives a Respondent may bring to the Oral Presentation. To support planning and avoid any logistical or compliance risks, can the State confirm whether there is a maximum number of attendees allowed, and whether subcontractors or subject-matter experts may participate?	The State does not impose a specific numeric limit on presenters or subcontractor participation. However, per RFP Section 5.2.1.5.3., oral presentations will be limited to addressing only the items detailed in RFP Attachment 6.2, Technical Response & Evaluation Guide. Oral presentations should be concise and include key personnel who will play significant roles in contract performance.
Pro Forma Contract Section A.4.c., A.6.j.	2, 4	5. Can the State identify any mandatory sequencing requirements or blackout periods (e.g., NBS continuous operations, TB/BT safety windows) that could extend project duration or staffing hours?	See response to QC# 3 above. The State does not anticipate any blackout periods during the relocation process, and sequencing will be coordinated with the Contract in the Planning and Coordination phase. Pursuant to pro forma Section A.4.c., the Contractor shall provide the appropriate number of staff to complete the scope within the Contract Term.
N/A	N/A	6. For the hoods and biosafety cabinets that will be left at origin, do they require decommissioning services? If so, who is responsible in providing that service?	Decommissioning services for hoods and biosafety cabinets left in the origin facility are not within the scope of services of the Contract.
Pro Forma Contract Section A.14		7. Section A.14 Warranty of Resale of Goods. Can you please clarify if "Goods" means material items? Do relocation services also fall under this category?	For <i>pro forma</i> Section A.14., "goods" includes material items purchased by the Contractor. <i>Pro forma</i> Section A.14. does not require a warranty for "services".

3. RFP Amendment Effective Date. The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.