



STATE OF TENNESSEE
HEALTH FACILITIES COMMISSION

**REQUEST FOR PROPOSALS # 31607-0001
AMENDMENT # 1
FOR NURSE AIDE TESTING**

DATE: 1/31/2023

RFP # 31607-0001 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		January 9, 2023
2. Disability Accommodation Request Deadline	2:00 p.m.	January 12, 2023
3. Pre-response Conference	11:00 a.m.	January 17, 2023
4. Notice of Intent to Respond Deadline	2:00 p.m.	January 18, 2023
5. Written "Questions & Comments" Deadline	2:00 p.m.	January 23, 2023
6. State Response to Written "Questions & Comments"		January 31, 2023
7. Response Deadline	2:00 p.m.	February 10, 2023
8. State Completion of Technical Response Evaluations		February 24, 2023
9. State Opening & Scoring of Cost Proposals	8:00 a.m.	February 27, 2023
10. Negotiations (optional)		March 1-3 2023
11. State Notice of Intent to Award Released and RFP Files Opened for Public Inspection	2:00 p.m.	March 6, 2023
12. End of Open File Period		March 13, 2023
13. State sends contract to Contractor for signature		March 15, 2023
14. Contractor Signature Deadline	2:00 p.m.	March 17, 2023

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		1. What is the estimated number of resources needed for this initiative?	The Contractor should use as many resources as is needed to fully meet the requirements of the State as specified within the solicitation and sections A.3-A.10 of the Pro Forma.
		2. Is there an incumbent vendor currently providing these services or is this a new solicitation?	Yes, the current contractor is D&S Diversified Technologies
		3. What is the anticipated volume?	The State estimates that there will be around 22,000 Nurse Aide written/oral/virtual exams, around 23,000 skills demonstration exams, and around 7,000 each of the retakes for the written/oral/virtual Nurse Aide exams and practical demonstrations. Please note however that these numbers are not exact and are intended to be the State's best estimate only and are not to be construed as volume guarantees or minimum purchase quantity.
		4. Is there flexibility to adjust the number of resources we submit if volume were to change?	The Contractor should use as many resources as is needed to fully meet the requirements of the State as specified within the solicitation and sections A.3-A.10 of the Pro Forma.

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.