

STATE OF TENNESSEE  
TREASURY DEPARTMENT



**REQUEST FOR PROPOSALS # 30901-49522  
AMENDMENT # 2  
FOR THIRD PARTY ADMINISTRATOR (“TPA”) FOR  
THE DEFINED CONTRIBUTION (“DC”) PLANS AND  
PARTICIPANT SERVICE AND PARTICIPANT  
FINANCIAL EDUCATION PROVIDER FOR THE  
DEFINED CONTRIBUTION PLANS AND THE  
TENNESSEE CONSOLIDATED RETIREMENT SYSTEM  
 (“TCRS”) DEFINED BENEFIT PLAN**

**DATE: February 1, 2022**

**RFP # 30901-49522 IS AMENDED AS FOLLOWS:**

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		November 21, 2022
2. Disability Accommodation Request Deadline	2:00 p.m.	November 23, 2022
3. Pre-response TeleConference	10:00 a.m.	November 29, 2022
4. Notice of Intent to Respond Deadline	2:00 p.m.	November 30, 2022
5. Written “Questions & Comments” Deadline	2:00 p.m.	December 5, 2022
6. State Response to Written “Questions & Comments”		December 12, 2022
7. Second & Final Round of Written “Questions & Comments” (Follow-Up Questions & Comments) Deadline (See RFP Section 1.4.4.)		December 16, 2022
8. State Response to Second & Final Round of Written “Questions & Comments”		December 22, 2022
9. Technical Response and Cost Proposal Deadline	2:00 p.m.	January 4, 2023
10. State Completion of Technical Response Evaluations		January 19, 2023

11. State Schedules Respondent Oral Presentations (Respondent Finalists Only)		January 20, 2023
12. Respondent Oral Presentations (Respondent Finalists Only)	8 a.m. - 4:30 p.m.	January 27 – January 31, 2023
13. State Opening & Scoring of Cost Proposals (Respondent Finalists Only)		<del>February 1, 2023</del> February 2, 2023
14. Negotiations (Optional to the State)		<del>February 2 – February 6, 2023</del> February 3 – February 7, 2023
15. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection		<del>February 7, 2023</del> February 8, 2023
16. End of Open File Period		<del>February 14, 2023</del> February 15, 2023
17. State sends contract to Contractor for signature		<del>February 15, 2023</del> February 16, 2023
18. Contractor Signature Deadline	2:00 p.m.	February 21, 2023

2. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.