



STATE OF TENNESSEE
Secretary of State

**REQUEST FOR PROPOSALS # 30501-02620
AMENDMENT # 1
FOR REPLACEMENT OF TENNESSEE BUSINESS
ENTITY AND ANNUAL REPORT (TN-BEAR) SYSTEM**

DATE: July 15, 2020

RFP # 30501-02620 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		July 13, 2020
2. Disability Accommodation Request Deadline	2:00 p.m.	July 16, 2020
3. Pre-response Conference	2:00 p.m.	July 21, 2020
4. Notice of Intent to Respond Deadline	2:00 p.m.	July 22, 2020
5. Written "Questions & Comments" Deadline	2:00 p.m.	July 29, 2020
6. State Response to Written "Questions & Comments"		August 19, 2020
7. Response Deadline	2:00 p.m.	September 3, 2020
8. Vendor Presentations (In-Person Nashville, TN)	To Be Scheduled	September 9, 10, 11, 2020
9. State Completion of Technical Response Evaluations		September 28, 2020
10. State Opening & Scoring of Cost Proposals	2:00 p.m.	October 1, 2020
11. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	October 6, 2020
12. End of Open File Period		October 14, 2020
13. State sends contract to Contractor for signature		October 15, 2020
14. Contractor Signature Deadline	2:00 p.m.	October 21, 2020

2. **Delete RFP section 1.7 in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):**

A Pre-response Conference will be held at the time and date detailed in the RFP Section 2, Schedule of Events. Pre-response Conference attendance is not mandatory, and prospective Respondents may be limited to a maximum number of attendees depending upon overall attendance and space limitations.

The conference will be held at:

Date/Time:	Tuesday, July 21, 2020 at 2:00 PM Central Standard Time
Join via WebEx:	Join WebEx Meeting
Access Code:	161 310 9467
Meeting Password:	vSnrNqhb467
Call-In Option:	1-415-655-0003

The purpose of the conference is to discuss the RFP scope of goods or services. The State will entertain questions, however prospective Respondents must understand that the State's oral response to any question at the Pre-response Conference shall be unofficial and non-binding. Prospective Respondents must submit all questions, comments, or other concerns regarding the RFP in writing prior to the Written Questions & Comments Deadline date detailed in the RFP Section 2, Schedule of Events. The State will send the official response to these questions and comments to prospective Respondents from whom the State has received a Notice of Intent to respond as indicated in RFP Section 1.8 and on the date detailed in the RFP Section 2, Schedule of Events.

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.