



STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

**REQUEST FOR INFORMATION # 40100-51250
AMENDMENT # 1
FOR DIVERSITY MANAGEMENT AND TRACKING
SOFTWARE**

DATE: 05/28/2024

RFI # 40100-51250 IS AMENDED AS FOLLOWS:

1. This RFI Schedule of Events updates and confirms scheduled RFI dates. Any event, time, or date containing revised or new text is highlighted.

RFI SCHEDULE OF EVENTS: EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		05/14/2024
2.	Comments and Questions Due		05/21/2024
3.	State Responds to Comments and Questions		05/28/2024
4.	Responses Due		06/04/2024
5.	State Scheduled Demos/Presentations		06/06/2024
6.	Demonstrations via Microsoft Teams	8:00 AM – 4:30 PM	06/11/2024
		7:30 AM – 9:30 AM	06/12/2024

2. State responses to questions and comments in the table below amend and clarify this RFI.

Any restatement of RFI text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFI document.

QUESTION / COMMENT	STATE RESPONSE
1 Please confirm submittal method of the final RFI response. Does a hard copy need to be mailed or is submittal by email accepted.	Email is the preferred receipt method. Hard copies are acceptable and may be delivered to the address in the RFI.
2 Please confirm there is no specified time of day that the questions and final RFI response is due on 5/21(questions) and 6/4 (final).	There is no specified time of day for the questions or responses to be submitted, however hard copies may only be received during regular business hours 7:00 am to 4:30 pm.

QUESTION / COMMENT	STATE RESPONSE
3 Approximately how many active contracts will be managed and monitored in the system in any given year?	TDOT Aeronautics anticipates approximately 50 contracts.
4 Do you have an existing system from which contracts would need to be migrated? If so how many?	No existing DBE system, however, TDOT Aeronautics has an existing grant management system that we need to integrate with for project information (BlackCat Aviation)
5 Do you want to use the new system to track/collect 1391 reports?	No. We are concerned with the FAA regulations, not the FHWA.
6 Do you want to use the system to track and manage the TNDOT OJT program?	No.
7 Do you want to use the system to track and manage the TNDOT Commercial Useful Function (CUF) process?	Yes, but we do not have a current system, hence we need the new system to be able to handle this.
8 Do you wish to import contract data on a recurring basis from an existing system into the new one?	Yes, from BlackCat Aviation.
9 Do you wish to import payment data on a recurring basis from an existing system into the new one?	Yes, from BlackCat Aviation.
10 Do you wish to use the system to conduct outreach to certified DBE/ACDBEs around upcoming projects, networking events, info sessions, or any other types of communications?	Yes. The contact list needs to be pulled from the TNUCP.
11 Do you wish to utilize the new software to allow vendors to apply for certification? If yes, do you want the new system to migrate your certification data into the new one? How many actively certified vendors do you currently have?	No.
12 Do you wish to utilize the new software to manage certification applications, processing, and the public search directory?	No.
13 Do you wish to utilize the new software to manage utilization plans (allow prime bidders to build and submit their pre-award subcontractor utilization plans in the system, staff to review, and approve)?	Yes. https://www.tn.gov/content/dam/tn/tdot/aeronautics/engineering/DBE/FAA%20DBE-utilization-statement.pdf
14 Will the selected software only be used by staff within TDOT aeronautics?	No. It will include TDOT, contractors, airport consultants, etc.
15 Are other departments within TDOT using other software for the purpose of managing and tracking the goals and achievements of their diversity programs? If so what system?	The Civil Rights Division is responsible for tracking and reporting Disadvantaged Business Enterprise (DBE) spend from all other divisions within TDOT. DBE spend is currently tracked through AASHTOWare.
16 Regarding the requirements related to Certified Payroll and Wage Rate Interviews- do you only wish to track interviews or will the selected software also be used for online CPR submission	Yes to both, but no current system in place.

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and monitoring compliance with prevailing wages?	
17 Can you please provide a field list of the desired data points related to this requirement: Retrieve data from BlackCat Aviation (BCA) software via an Application Programming Interface (API).	A list has not been finalized; however, at the very least the software will need to retrieve Project details, project funding, project status, and contact information.
18 With regard to the requirement for Retrieve data from the Tennessee Uniform Certification Program (TNUCP), is this only the required vendor, certification, naics code etc data needed to support the TNUCP DBE public search directory?	Yes.
19 Can you provide a list of the certifying entities within the TNUCP that data would be received from for the above requirement?	The attached link takes you to our list of TNUCP Partners (Partners), however, the Partners do not report their DBE spend to TDOT. Each Partner is responsible for their own reporting. The Partners only share their DBE listing; TDOT combines all the lists and maintains a master list which is published online.
20 Does TDOT wish to utilize the new software to allow vendors to apply for certification?	No.
21 Does TDOT wish to use the system to conduct outreach to certified DBEs around upcoming projects, networking events, info sessions, or any other types of communications?	Yes. The contact list needs to be pulled from the TNUCP.
22 What is the value of the contracts for which CPRs would be tracked in the system?	TDOT anticipates the value of all tracked contracts to average approximately \$50 million per year.
23 How many users are going to use the applications?	TDOT aeronautics anticipates approximately 250-500 users.
24 Do you have any existing system or database to capture the current DBEs in TDOT aeronautical projects and contracts? Please share some details about the same	No.
25 Do you have detailed requirements captured for the functionalities you are looking for?	No.
26 How many different internal user types are you expecting?	TDOT anticipates approximately 10-15 internal user types.
27 What would be the key functions for internal users?	Tracking, monitoring, and reporting DBE goals and requirements.
28 What functions external users are going to perform?	Data entry, auditing, tracking progress.
29 Do you have a timeline and duration deadline to implement this project?	Should a solicitation proceed, TDOT anticipates 3-6 months implementation timeline from contract execution, however vendors may share additional insight into implementation in the "Additional Considerations" section if needed.
30 Will there be any need to migrate data from other systems? If yes, what volume of records we are taking (Number of records per entity)	No, no current DBE system.
31 What business objectives are you going to meet by using the new system?	Complying with DBE regulations (49 CFR Part 26).
32 How are you expecting the measure against the Goal Settings be captured? e.g., if you are expecting to measure the number of bids, a DBE participated in last one year, what will be the	All prime contracts awarded, all sub-contracts awarded, sub-contractor DBE status, DBE commitments, sub-contractor payments. Currently, users complete the linked form to capture the information. TDOT Aeronautics is interested in hearing how the software you propose might integrate this information.

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source of information, and how that information will be made available?	(https://www.tn.gov/content/dam/tn/tdot/aeronautics/CONTRACT%20COMMITMENTS-AWARDS%20AND%20PAYMENTS%20REPORT.pdf)
33 What information do you need to capture from the 49 CFR Part 26 or 29 CFR Part 3 or 49 CFR Part 21) do you need to capture?	The Code of Federal Regulations directly identifies reporting criteria and recordkeeping requirements. TDOT will need all reporting criteria & recordkeeping requirements captured in each identified CFR.
34 What sort of access do the external users specified in the second 2.1.c need?	External users need access to view the content as well as to export and import data relative to their assigned project(s). No access to edit or create reports etc.
35 Could you please share sample APIs available for Black Cat Aviation (second 2.1.a) so that we can understand what information is needed?	Unable to provide sample API. Information required from BlackCat program is answered in Question 17.
36 Could you please share sample APIs available for the Tennessee Uniform Certification Program (second 2.1.b) to understand what information is needed?	Unable to provide sample API. Information required from TNUCP is answered in Question 18.
37 Could you please provide more details on requirement 2.1.g? For example, how does one export a database via API token?	Unable to answer.
38 When do you anticipate starting this project?	Please see response to question 29.
39 Does the State use a Microsoft Power Platform license? If so, what are the agencies and related use cases?	The State does have G3 licensing that comes with some basic power platform access. We cannot provide use cases related to Microsoft Power Platform.
40 What type of Microsoft Power Platform licenses does the state currently have? How many of each license does the state own?	Most employees have G3 licensing. TDOT is able to purchase per user power platform licenses, but this is not done on a wide scale basis.
41 Has the state deployed a Microsoft Portal leveraging the Power Platform?	No.
42 Can the State provide a one-week extension?	No.

3. **RFI Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFI not expressly amended herein shall remain in full force and effect.