



**STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

**REQUEST FOR INFORMATION
FOR
TWRA DEER CARCASS INCINERATOR**

**RFI #32801-040620
APRIL 14, 2020**

1. STATEMENT OF PURPOSE:

The State of Tennessee, Tennessee Wildlife Resources Agency ("TWRA") issues this Request for Information ("RFI") for the purpose of seeking information regarding a new animal crematory and incinerator. The crematory will process the incineration of deer carcasses for the appropriate disposal of potentially infectious material associated with Chronic Waste Disease. The information provided to the State will be specific to the Deer Carcass Incinerator.

2. BACKGROUND:

Tennessee and several other states are engaged in combating and stopping the spread of Chronic Waste Disease (CWD) in deer populations. When an animal is known to be infected, the safe disposal of the diseased carcass is essential in this effort. TWRA will establish an animal crematory for the purpose of incinerating deer carcasses for the appropriate disposal of potentially infectious material associated with Chronic Waste Disease. The crematory will be housed within a dedicated building in Fayette County and operated by the county and its employees.

3. COMMUNICATIONS:

3.1. Please submit your response to this RFI to:

Kayla Cook
Department of General Services
Central Procurement Office
Tennessee Tower, 3rd Floor
312 Rosa L. Parks Avenue
Nashville, Tn 37243
Kayla.R.Cook@Tn.Gov
615-741-9496

3.2. Please reference RFI #32801-040620 with all communications to this RFI.

4. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		April 14, 2020
2.	RFI Response Deadline	4:30pm CST	April 28, 2020

5. GENERAL INFORMATION:

5.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.

5.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.

5.3. The State will not pay for any costs associated with responding to this RFI.

6. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

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TECHNICAL INFORMATIONAL FORM	
1.	RESPONDENT LEGAL ENTITY NAME:
2.	RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3.	Please detail your company history and ownership and its experience in the construction of incinerators. List key members of your organization and their area of responsibility.
4.	Please describe the warranty and maintenance options provided to your customers.
5.	Please list at least five customers who currently operate a similar incinerator. Include the type and size of the unit, when it was installed, and a contact to gain information on the performance and effectiveness of the incinerator.
6.	Please list any government agency such as another state wildlife agency or university who has been actively involved in the study and research of CWD, and their use of your incinerator(s) in their study and disposal of potentially infectious material.
7.	Please detail an estimated timeline which would include the manufacturing, testing, shipping, and installation of the incinerator.
8.	Please detail the training program and materials you make available at the time of installation and startup.
9.	Please detail any preventive maintenance that will be required during the first year of operation, and the first five years of operation.
10.	Please detail the average lifespan of a properly maintained and operating incinerator.

COST INFORMATIONAL FORM	
1.	Describe what pricing units you typically utilize for incinerator manufacturing, installation, and the incinerator itself. (e.g., per hour, each, etc.):
2.	Describe the typical price range for the incinerator described in the Specifications.
3.	Describe the pricing of the warranty and maintenance options provided by your company.

ADDITIONAL CONSIDERATIONS

1. Please provide input on alternative approaches or additional things to consider that might benefit the State:
2. After reviewing the attached Specifications draft, please provide feedback regarding whether or not these specifications are industry standard and would provide an acceptable product for the State. Do these specifications describe an incinerator that could be provided by multiple suppliers?

ADDITIONAL NOTE TO SUPPLIERS

1. The State encourages any Suppliers who intend to contract with the State to become registered as a supplier with the State in Edison. Registration takes up to 10 days minimum. Please review the attached and job aid, "Registering to do Business with the State of Tennessee Job Aid" and begin the registration process.