



STATE OF TENNESSEE
Tennessee Dept of Environment and Conservation

Tennessee State Parks

REQUEST FOR INFORMATION
FOR
Wastewater Monitoring Service for David Crockett Birthplace State Park

RFI 32701-05420
April 15, 2024

1. STATEMENT OF PURPOSE:

The State of Tennessee, Tennessee State Parks issues this Request for Information ("RFI") for the purpose of obtaining information regarding wastewater treatment monitoring contractors. We appreciate your input and participation in this process.

2. BACKGROUND:

The Department of Environment and Conservation – Tennessee State Parks, would like to gather information regarding availability of wastewater treatment monitoring contractors located within 100 miles of David Crockett Birthplace State Park. The potential contractor must be certified by the State of Tennessee as Water and Wastewater Operators. The potential contractor will monitor the wastewater treatment facility at David Crockett Birthplace State Park and follow all wastewater monitoring procedures laid out by the State of Tennessee, Department of Environment and Conservation. Generally, the State provides maintenance to the grounds around the facility and the removal of garbage, arranges for and bears costs for sludge removal, provides chemicals and other agents necessary for the proper treatment of effluent wastewater, and maintains, repairs, or replaces treatment plant physical components.

3. COMMUNICATIONS:

3.1. Please submit your response to this RFI via email to:

Lindsay Oliveras, Senior Sourcing Advisor
Operational Administrative Services

**William R. Snodgrass TN Tower, 10th Floor
312 Rosa L. Parks Ave., Nashville, TN 37243
C. 629-219-6003
Lindsay.Oliveras@tn.gov**

3.2. Please feel free to contact the Tennessee State Parks with any questions regarding this RFI. The main point of contact will be:

**Joe Nowotarski, Park Manager
David Crockett Birthplace State Park
1245 Davy Crockett Park Rd.
Limestone, TN 37681
C. 423-405-8058
Joe.Nowotarski@tn.gov**

3.3. Please reference RFI 32701-05420 with all communications to this RFI.

4. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		4/15/2024
2.	RFI Response Deadline	2:00 pm	5/1/2024

5. GENERAL INFORMATION:

5.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.

5.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.

5.3. The State will not pay for any costs associated with responding to this RFI.

6. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

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TECHNICAL INFORMATIONAL FORM	
1.	RESPONDENT LEGAL ENTITY NAME:
2.	RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3.	Please provide details on your capacity to render wastewater monitoring services in accordance with National Pollutant Discharge Elimination System (NPDES) Permit. Monitoring may include: effluent biochemical oxygen demand, suspended solids, and fecal coliform; effluent flow, total chlorine residual, and dissolved oxygen; effluent settleable solids and PH; performing operational evaluations; making adjustments to equipment and controls. Please include any recent experience rendering services to a facility of similar size.
4.	Please provide information on whether your company currently has a Tennessee Wastewater Treatment Operation 1 or higher license.
5.	Please describe your company's capacity to provide all tests, reagents, labware, and other items necessary to perform all required tests. Are these items provided at a cost to the customer, or is the cost included in a monthly, quarterly, or annual price structure?
6.	Please describe how your company records and retains test data and test results.
7.	Please describe how your company communicates with customers, pollution control offices, and other regulatory personnel. Is reporting and communication provided at a cost or is it included in a monthly, quarterly, or annual price structure?
8.	Please describe your invoicing process and an example of an invoice. Who would the State contact if there is an issue with an invoice?

COST INFORMATIONAL FORM	
1.	Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):

2. Describe the typical price range for similar services or goods

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ADDITIONAL CONSIDERATIONS

1. Please provide input on alternative approaches or additional things to consider that might benefit the State:

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