



STATE OF TENNESSEE  
DEPARTMENT OF GENERAL SERVICES

**REQUEST FOR INFORMATION # 32101-11302022  
AMENDMENT # TWO  
FOR LTL Trucking Services**

DATE: December 19, 2022

RFI # 32101-11302022 IS AMENDED AS FOLLOWS:

1. This RFI Schedule of Events updates and confirms scheduled RFI dates. Any event, time, or date containing revised or new text is highlighted.

	EVENT	TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		November 30, 2022
2.	Pre-Response Conference	9:30 AM	December 9, 2022
3.	Written Questions and Comments	2:00 PM	December 14, 2022
4.	State Response to Written Questions and Comments		December 16, 2022
5.	Additional State Response to Written Questions and Comments		December 19, 2022
6.	RFI Response Deadline	2:00 PM	January 9, 2023

2. State responses to questions and comments in the table below amend and clarify this RFI. Any question or response containing revised or new text is highlighted.

Any restatement of RFI text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFI document.

RFI SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		1 What commodity is the service for?	Mainly paper and paper products
		2 How long is the contract for?	This question will be addressed once a competitive solicitation has been issued.
		3 In the RFI section J - "The vendor will provide published rates (per hundred weight)" Would the State be open to pallet pricing vs. CWT pricing? There	Unlikely. This sounds more complicated than our current process. If you'd like to include more information in your response, please do so.

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		would be a total price from zip to zip for each pallet in a shipment.	
	4	When the RFP is released, would it be possible to get some example pictures of what the freight normally looks like when it is tendered to the carrier? Trying to get a feel for the average size of the pallets, packaging, etc. Again, the dimensions of the pallets would be very helpful.	Typically, the pallets will be W 40 inches x L 48 inches x H ?? inches. The State does not record the dimensions of the pallets. There can be slight variations.
	5	Will Freightwise play any role in the management of the transportation?	Whichever vendor is awarded a contract via the competitive solicitation will take over all aspects of the process.
	6	What is the average density?	The height of the skid with the boxes on it must be considered when calculating the density. We don't take the measurement. We just call in how many skids we have for pick up. Year to date average of a shipment has been 1,520 pounds.
	7	Is the presentation in rolls or boxes?	Boxes
	8	Can the State use APIs to get pricing?	The Agency does not currently use APIs. If you can offer more information in your response about APIs, please do so.
	9	Does the State need EDI connectivity?	The Agency does not currently use EDI connectivity. If you can offer more information about this in your response, please do so.
	10	Do you have the NMFC class for paper products?	151010
	11	I need to know the measurements of the pallets, the weight, the zip code of pick up and zip code of delivery.	Pallets typically measure W 40 in. x L 48 in. x H ?? in., but there can be slight variations. The year to date average of a shipment has been 1,520 pounds. The majority of all outgoing shipments from Davidson County will be picked up at Document Solutions Distribution Center, 6500 Centennial Blvd., Nashville, TN 37243. Pick-ups

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			outside of Davidson County will be returned to Document Solutions Distribution Center, 6500 Centennial Blvd., Nashville, TN 37243. Delivery zip codes will range all over the State of Tennessee with some outside of Tennessee.
		12 Please confirm the average dimension size and weight of your Pallets.	W40 in x L48 in x H?? in. We haven't recorded the dimensions of the pallets. We've only called in how many we have for pickup. Avg. Weight: 1,520 lbs.
		13 Are you able to share your shipping history? Shipment level detail: Ship from Zip Code, Ship to Zip Code, Weight, Pallet Dimension, Commodity, Freight Class, Freight Cost	Not at this time
		14 What is the current FAK Class you use for you LTL Shipments?	Freight Class 55
		15 During the call you mentioned FAK's were not a requirement since you are looking for the lowest cost. Can you confirm FAK's are not a requirement to win the bid.	The State would like to request more information on FAKs as we are not currently familiar with this. Please offer any details that would help us make a decision about this in the RFI response. The State will consider this question when developing specifications for a competitive solicitation.
		16 During the Conference call you mention you were open to using Transportation Brokers to receive the lowest transportation cost. I want to confirm the Document Solutions is open to using Transportation Brokers to rate shop for the lowest cost carrier.	The State does not currently use a transportation broker, but would not automatically rule one out.
		17 Is it possible to share an example of Document Solutions shipping history for carriers to provide rates on actual shipments?	Ship from: 37243, Ship to: 37650, Weight: 1,471 lbs., Pallet Dimensions: W40 in x L48 in x H?? in, Commodity: Paper Products, Freight Class: 55, Freight Cost: \$266.88
		18 During the call you stated Document Solutions is open to using a TMS to receive the lowest cost. Questions: How many users would you have creating, quoting, and scheduling your LTL shipments?	1 to 6 users
		19 Do you have a CRM that you would be interested in connecting via API. If Document Solutions uses a CRM, what is the name of the system you use?	The State does not currently use a CRM. Please include relevant information about this topic in your RFI response.

3. **RFI Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFI not expressly amended herein shall remain in full force and effect.