



STATE OF TENNESSEE

Department of Finance and Administration, Division of TennCare

**REQUEST FOR INFORMATION
FOR
Water & Ice Machine Rental and Maintenance**

**RFI # 31865-00716
February 29, 2024**

1. STATEMENT OF PURPOSE:

The State of Tennessee, Department of Finance and Administration, Division of TennCare (TennCare) issues this Request for Information ("RFI") for the purpose of identifying available vendors and products as related to rental of single-unit water and ice dispensing machines and their regular maintenance. Any solution must meet the following needs:

- Single unit for water and ice
- Dimensions no greater than 24"w x 60"h x 24"d
- Rated Voltage/Frequency: 110/120v/60Hz
- Certified to be lead free
- Regular filter maintenance provided based on manufacturer's specifications in addition to any government-mandated sanitation requirements

We appreciate your input and participation in this process.

2. BACKGROUND:

TennCare seeks to solicit responses regarding available products as related to the rental and regular maintenance of single-unit water and ice dispensing machines.

3. COMMUNICATIONS:

- 3.1. Please submit your response to this RFI to:
 Mitchell Plumer, RFI Coordinator
 Department of Finance and Administration
 Division of TennCare
 310 Great Circle Road
 Nashville, TN 37243
 629-237-0722
 Mitchell.D.Plumer@tn.gov

- 3.2. Please feel free to contact TennCare with any questions regarding this RFI. The main point of contact will be:
 Mitchell Plumer, RFI Coordinator
 Department of Finance and Administration
 Division of TennCare
 310 Great Circle Road
 Nashville, TN 37243
 629-237-0722
 Mitchell.D.Plumer@tn.gov

- 3.3. Please reference RFI # **31865-00716** with all communications to this RFI.

4. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		February 29, 2024
2.	RFI Response Deadline		March 14, 2024

5. GENERAL INFORMATION:

- 5.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.

- 5.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.

5.3. The State will not pay for any costs associated with responding to this RFI.

6. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

RFI #31865-00716	
TECHNICAL INFORMATIONAL FORM	
1. RESPONDENT LEGAL ENTITY NAME:	
2. RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:	
3. BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS	
4. What are the tank capacities (hot water/cold water/ambient water)?	
5. What amount of ice per day is the product capable of producing?	
6. What is the maximum capacity of ice storage?	
7. What certification(s) of being lead free does the product have (e.g. NSF/ANSI 372)?	

COST INFORMATIONAL FORM	
1. Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):	
2. Describe the typical price range for similar services or goods	

ADDITIONAL CONSIDERATIONS	
1. Please provide input on alternative approaches or additional things to consider that might benefit the State:	