

## SPECIFICATIONS:

1. Contractor to provide all equipment, labor and materials required to perform access area maintenance as specified.
2. Respondents must bid on all line items.
3. Contract vendor shall perform the following tasks:

### LITTER REMOVAL:

As requested by TWRA Contract Administrator. TWRA estimates litter removal twelve times per year, once per month. Contractor may be asked to perform additional litter service in a given month if deemed necessary by the Contract Administrator.

- A. Remove and lawfully dispose of litter from the boat ramp area and other graded and/or mowed areas associated with the ramp. There are no waste receptacles at these areas. Contract vendor shall be responsible for removing and disposing of all litter, to include but not be limited to: Beer and liquor bottles, needles, bags, etc.
- B. Remove rocks, driftwood and all other objects from the boat ramp which would interfere with boat launching, cut up and remove fallen trees which block boat ramps, roads and parking lots.
- C. Remove and lawfully dispose of dumped items such as appliances, furniture, tires, chemicals, animal carcasses, brush, etc.

### MOWING:

- A. Contractor will mow and or trim (weedeat) all established grass areas associated with the boat ramp, parking areas and access roads. Areas to be mowed and/or trimmed will vary in size at each access area. Vendors may contact Tommy Whitehead with TWRA to schedule site visits to the various locations to determine size and any special mowing equipment requirements.
- B. Mowing Frequency – As requested by TWRA Contract Administrator. TWRA estimates mowing twelve (12) times per year. Mowing will normally be requested twice per month during the peak grass growth months of April to September.

Response Time: Contract vendor shall respond on site within forty-eight (48) hours from the time of contact by the TWRA Administrator.

4. Contractor will be required to furnish itemized invoices showing the following information:
  - A. Locations at which services were performed.
  - B. Services which were performed.
  - C. Dates on which services were performed.
  - D. Notes on general access area conditions and any problems or maintenance needs associated with the access areas serviced.
5. Special problems associated with access area maintenance that exceed simply grass cutting, trimming and litter pickup the bidder should be aware of before placing bids:
  - A. Bidders will be responsible for removal of dumped items such as furniture, appliances, chemicals, tires, etc., and manpower and/or an extra trip back to the access area to remove said items. Also the Contractor is responsible for the lawful disposal of said items in a landfill and or a recycling center.

- B. Trash washed up on access areas during times of high water (ex. flooding) must be removed even though the trash has nothing to do with the littering of access area users. This can be a regular occurrence and can require extra time to remove.
- C. Fallen trees across access area boat ramps, parking lots and roads must be cut up and removed.
- D. Mowing should be done when no access area users are around or in close proximity to the mowing equipment because of the danger of injury to persons or vehicles. Any damage that occurs is the responsibility of the Contractor. This may require the Contractor to make a special trip back to complete the services at no additional charge to the State.

Bidders are advised to inspect the job sites at all access areas as this is a single award contract.

NOTE: Vendors must bid on all lines to qualify for award.

To schedule a site visit:

Please call Mr. Tommy Whitehead @ 423-522-2452 or Office: 423-587-7037 or 1-800-332-0900.