

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
Handicap Placards; Dept. of Revenue			
Start Time		Finish Time	
04/01/2024 08:00:00 CDT		04/26/2024 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Revenue
Call for Shipping Information
United States
Will Harmon

Contact:
Phone:
Email: will.harmon@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid for the printing and shipping of Permanent and Temporary Handicap Placards. This will be a single-award procurement with ONE supplier awarded a contract with a term of five (5) years.

Specifications and Terms & Conditions are attached.

Agency Contact: Will Harmon

615-741-3285

Will.Harmon@tn.gov

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: https://sso.edison.tn.gov/oaam_server/oaamLoginPage.jsp (Maintain supplier information)

Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement.html>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
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Please list the following information:

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Respondent's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Respondent's Website

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	2
Event Round	Version		
1	1		
Event Name			
Handicap Placards; Dept. of Revenue			
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Question	UOM	Best	Worst	Response
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Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	3
Event Round	Version		
1	1		
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Handicap Placards; Dept. of Revenue			
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04/01/2024 08:00:00 CDT		04/26/2024 14:00:00 CDT	

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 Will Harmon
Contact:
Phone:
Email: will.harmon@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
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Please provide a current Certificate of Liability Insurance with coverages as detailed in 7.35 of the attached Terms and Conditions document.

Required: Yes Mandatory ResponseNo

**A file attachment is required to satisfy this question.
 Your bid will need to be edited online to include attachment responses.**
Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Required: Yes Mandatory ResponseNo

**A file attachment is required to satisfy this question.
 Your bid will need to be edited online to include attachment responses.**
Response Comments

How many days after receipt of purchase order will it take to deliver item(s)?

0

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	4
Event Round	Version		
1	1		
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Handicap Placards; Dept. of Revenue			
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04/01/2024 08:00:00 CDT		04/26/2024 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

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United States
Will Harmon

Contact: Will Harmon
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Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	5
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1	1		
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Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** **Line Qty:** 1500000 **UOM:** Each **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Handicap Placards - Permanent

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** **Line Qty:** 125000 **UOM:** Each **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Handicap Placards - Temporary

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** **Line Qty:** 1625000 **UOM:** Each **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Handicap Placards - Shipping

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	6
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1	1		
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Handicap Placards; Dept. of Revenue			
Start Time	Finish Time		
04/01/2024 08:00:00 CDT	04/26/2024 14:00:00 CDT		

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United States
Will Harmon

Contact:
Phone:
Email: will.harmon@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34701-0000013295	Sell	RFx	7
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1	1		
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Call for Shipping Information
United States

Contact: Will Harmon

Phone:

Email: will.harmon@tn.gov

Event Currency: US Dollar

Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 150000 **UOM:** Each
Description: Handicap Placards - Permanent

Item Specifications

Manufacturer:

Mfg Item ID:

Item Length: 0 **Item Height:** 0

Item Width: 0 **Dimension UOM:**

Item Volume: 0 **Volume UOM:**

Item Weight: 0 **Weight UOM:**

Item Size: **Item Color:**

Shipping Information

Schedule: 1 **Ship To:** REVENUE- FISCAL

Quantity: 150000 500 DEADERICK STREET

Due Date: 05/01/2024 11TH FLOOR ANDREW JACKSON BLDG

Freight Terms: SUITE 11.425

Ship Via: Best Option Available NASHVILLE TN 37243

United States

Line: 2 **Item ID:** **Line Qty:** 125000 **UOM:** Each
Description: Handicap Placards - Temporary

Item Specifications

Manufacturer:

Mfg Item ID:

Item Length: 0 **Item Height:** 0

Item Width: 0 **Dimension UOM:**

Item Volume: 0 **Volume UOM:**

Item Weight: 0 **Weight UOM:**

Item Size: **Item Color:**

Shipping Information

Schedule: 1 **Ship To:** REVENUE- FISCAL

Quantity: 125000 500 DEADERICK STREET

Due Date: 05/01/2024 11TH FLOOR ANDREW JACKSON BLDG

Freight Terms: SUITE 11.425

Ship Via: Best Option Available NASHVILLE TN 37243

United States

Line: 3 **Item ID:** **Line Qty:** 1625000 **UOM:** Each
Description: Handicap Placards - Shipping

Event Details (cont.)

PeopleSoft Strategic Sourcing

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1	1		
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Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	REVENUE- FISCAL
Quantity:	1625000		500 DEADERICK STREET
Due Date:	05/01/2024		11TH FLOOR ANDREW JACKSON BLDG
Freight Terms:			SUITE 11.425
Ship Via:	Best Option Available		NASHVILLE TN 37243
			United States

Event Details (cont.)

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Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016