

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34570-0000011397	Sell	RFx	1
Event Round	Version		
1	2		
Event Name			
Janitorial Services Camden TRC			
Start Time		Finish Time	
02/13/2020 16:00:00 CST		04/15/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Vocational Rehab
Call for Shipping Information
United States

Contact: Philip Heffington
Phone: 615/313-4706
Email: Phil.Heffington@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

Camden bi-monthly janitorial services

General Questions

Question	UOM	Best	Worst	Response
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Please enter the number of days that your bid offer will expire from the bid opening date:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Required: Yes Mandatory Response:Yes

Response Comments

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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34570-0000011397	Sell	RFx	2
Event Round	Version		
1	2		
Event Name			
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Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Event Details (cont.)

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Event Round	Version		
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02/13/2020 16:00:00 CST		04/15/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Philip Heffington
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Event Currency: US Dollar
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Question	UOM	Best	Worst	Response
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Janitorial Service Experience, Time in Business
Enter the information or attach documentation including the following.

Length of time in business
Description of services
Location

Include a minimum of three (3) comparable contracts including the following information.

Customer
Building
SQ FT cleaned
City/State/Zip
Telephone Area Code
Phone Number
Contact Person
Contract Start Date
Contract End Date

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Janitorial Service Experience, Time in Business

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion and/or current comparable janitorial contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of bidder's ability to provide services in accordance with the terms and conditions of the specifications. Enter the length of time in business and evidence of completion and/or current comparable contracts, (3) three minimum, in the space provided below.

Note: Make copies of this reference sheet if additional references are needed for comparable square footage based on the square footage bid.

%%TN_DGS_JAN_LENGTH_TIME_BUSINES%%

%%TN_DGS_JAN_DESC_SVCS%%

%%TN_DGS_JAN_LOCATION%%

1. %%TN_DGS_JAN_CUSTOMER_NAME%%

%%TN_DGS_JAN_BUILDING%%

%%TN_DGS_JAN_SQ_FT_CLEANED%%

%%TN_DGS_JAN_ADDRESS%%

%%TN_DGS_JAN_CITY%% %%TN_DGS_JAN_STATE%% %%TN_DGS_JAN_ZIP%%

%%TN_DGS_JAN_AREA_CODE%% %%TN_DGS_JAN_TELEPHONE%%

%%TN_DGS_JAN_CONTACT_PERSON%%

Event Details (cont.)

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Event Round	Version		
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Janitorial Services Camden TRC			
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%%TN_DGS_JAN_START_DATE%% TO %%TN_DGS_JAN_END_DATE%%

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Response Comments

Question	UOM	Best	Worst	Response
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Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

Response Comments

The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Event Details (cont.)

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Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Event Details (cont.)

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United States
Contact: Philip Heffington
Phone: 615/313-4706
Email: Phil.Heffington@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000190218 **Line Qty:** 36.00 **UOM:** Month
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Janitorial Services, Camden TRC, Bi-Monthly Cleanings

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes **Mandatory Response:** No

Response Comments

Event Details (cont.)

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Janitorial Services Camden TRC			
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United States

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Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

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34570-0000011397	Sell	RFx	9
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Janitorial Services Camden TRC			
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02/13/2020 16:00:00 CST	04/15/2020 14:00:00 CDT		

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United States

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Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000190218 **Line Qty:** 36 **UOM:** Month
Description: Janitorial Services, Camden TRC, Bi-Monthly Cleanings

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	Mail room
Quantity:	36		505 Deaderick Street
Due Date:	02/26/2020		Mail room Floor 13
Freight Terms:			NASHVILLE TN 37243-1403
Ship Via:	Best Option Available		United States

Event Details (cont.)

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Event ID	Format	Type	Page
34570-0000011397	Sell	RFx	10
Event Round	Version		
1	2		
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Janitorial Services Camden TRC			
Start Time	Finish Time		
02/13/2020 16:00:00 CST	04/15/2020 14:00:00 CDT		

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Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016