

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
33912-0000014022	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	WMHI Sidewalk Awning		
Start Time	Finish Time		
09/21/2026 13:33:18 CDT	10/09/2026 16:30:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Western Mental Health Inst.
Call for Shipping Information
United States

Contact: Karen Doles
Phone: 731/228-0869
Email: karen.doles@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This invitation to bid is for a purchase order contract to install an awning over the employee entrance sidewalk and also provide a covered spot for unloading food trucks and delivery trucks at Tennessee Department of Mental Health and Substance Abuse Services, Western Mental Health Institute (WMHI). This invitation to bid Event/Source of Supply Event is to establish a onetime purchase to provide: The State of Tennessee with products and/or services as described in the attached terms, conditions, specifications and price sheet. A onetime purchase means a contract in which a source or sources for supply is established for a onetime purchase. If the Review and bid on this event link included in this email notification does not work, please go to :

https://hub.edison.tn.gov/psc/fsprd/SUPPLIER/ERP/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?LP=EP_COSP_PUBLIC_HOME_FL

Click on the link that says Public Bidding Events and log in with your supplier ID and password.

General Questions

Question	UOM	Best	Worst	Response
In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.				
Bids Over \$25,000.01 Requiring a Contractor's License				
Bidder shall enter the following information:				
List your Company's Tennessee State Contractor License Number				
List the License Classification(s) Applicable to Bid				
List the License Expiration Date				
Bidder shall enter the following information regarding the subcontractor, if applicable:				
List the Subcontractor's Tennessee State Contractor License Number				
List the License Classification(s) Applicable to Bid				
List the License Expiration Date				
Required: Yes Mandatory ResponseNo				

Response Comments

Associated Terms:

Tennessee Contractor License Information (Bids Over \$25,000.01 Requiring a Contractor's License)
In preparing bids(s), all bidders shall comply with the requirements of T.C.A. Section 62-6-119 in providing the specified information within the Invitation to Bid. Any bid not in strict compliance with the requirements of T.C.A. Section 62-6-119 shall be rejected. Note: Submit additional subcontractor's information as an attachment to the

Event Details (cont.)

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bid.

Service Experience, Time in Business, Jobs

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three comparable jobs on-going or completed within the last two (2) years.

Comparable Job

List Name/Address of Comparable Job

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Service Experience, Time in Business, Jobs**

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable jobs for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable jobs in the space provided below.

Failure to provide at least three comparable job references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

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Question	UOM	Best	Worst	Response
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The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please enter the vendor contact, for the purchase order

List the Contact Person's Name

List the Contact Person's Address

List the Contact Person's Phone Number

List the Contact Person's Toll Free Phone Number

List the Contact Person's Pager or Cell Number

List the Contact Person's Email Address

List the Contact Person's Website

Required: Yes Mandatory ResponseNo

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Response Comments

Associated Terms:

Vendor Contact, Purchase Order

The bidder shall list their company's Contact Person. The Contact Person shall be the contact person for all questions regarding the purchase order. Note: The bidder can attach a list of alternate personnel to contact to the bid.

How many days after receipt of purchase order will it take to deliver item(s)?

Required: Yes Mandatory ResponseNo

Response Comments

Please list the following for all licenses and permits required by federal, state and local law.

Type of license:
Name on the license:
License number:
Expiration date:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Licenses

A respondent must have all licenses and permits required by federal, state and local laws for performance of this contract. List the type, description and expiration date for each license respondent holds.

Respondent shall list their company's Contact Person. The Contact Person shall be the contact person for all questions regarding the Purchase Order. Note: respondent may attach a list of alternate contact personnel to the bid comments.

Please enter the supplier contact person's information for this purchase order:

Contact Name
Address
Phone Number
Toll-Free Number
Mobile Phone Number
Email Address
Website URL

Required: Yes Mandatory ResponseNo

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Response Comments

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Question	UOM	Best	Worst	Response
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The respondent shall indicate the standard warranty period.

List the Standard Warranty Period:

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Required: Yes Mandatory ResponseNo

Response Comments

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Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

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Required: Yes Mandatory ResponseYes

Response Comments

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Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of

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Event Currency: US Dollar
Bids allowed in other currency: No

the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory Response: No

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory Response: No

Response Comments

Please enter the number of days, from the bid opening date, after which your bid offer will expire:

Required: Yes Mandatory Response: No

Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory Response: Yes

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Response Comments

Question	UOM	Best	Worst	Response
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The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

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Line Details

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** Each **Bid Qty:** 1

Required: Yes **Reserve Price:** No

Description: Walkway Awning and
Comments: - <<This invitation to bid is for a purchase order contract to install an awning over the employee entrance sidewalk and also provide a covered spot for unloading food trucks and delivery trucks at Tennessee Department of Mental Health and Substance Abuse Services, Western Mental Health Institute (WMHI).>>

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: No Mandatory Response: No				

Response Comments

Event Details (cont.)

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Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

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33912-0000014022	Sell	RFx	10
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Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** Each
Description: Walkway Awning and

Item Specifications

Manufacturer:

Mfg Item ID:

Item Length: 0

Item Width: 0

Item Volume: 0

Item Weight: 0

Item Size:

Item Height: 0

Dimension UOM:

Volume UOM:

Weight UOM:

Item Color:

Shipping Information

Schedule: 1

Quantity: 1

Due Date: 10/14/2026

Freight Terms:

Ship Via: Best Option Available

Ship To:

WESTERN MHI
11100 HIGHWAY 64
BOLIVAR TN 38008
United States

Event Details (cont.)

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Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016