



Northwest Correctional Complex
Tricor Overhead Door Replacement

I. General:

Introduction

Contractor to provide all material, labor, and equipment necessary to remove old doors and dock levelers and replace with new insulated dock doors, new dock levelers, and each door shall have a dock lock.

Delivery, Storage, and Protection

- i. Packaging: Secure shipping container or crate, skid construction for heavy equipment.
- ii. Packing List: Clearly indicate shipping address, brief contents description, attach packing list.
- iii. Protection: Material and equipment shall be properly protected from injury or damage during storage, installation, and acceptance. Store products in manufacturer's unopened labeled packaging until ready for installation. Protect materials from exposure to moisture until ready for installation.
- iv. Payment for Freight Charges: Freight charges shall be included in bid. TDOC will not be responsible for any additional freight charges.

Warranty

- i. Manufacturer warranty for any part of the overhead door which fails as a result of a defect in material or workmanship during the first two (2) years, after date of acceptance by the State that installation was done correctly.
- ii. Warranty Period: Two years from installation.

II. Goods/Services to be Provided:

Dock Doors

- i. Quantity: 4
- ii. Type: overhead coiling commercial grade
- iii. Material: insulated 24-gauge steel minimum
- iv. Dimensions: approximately 8 ft wide x 10 ft high
- v. Insulation rating: minimum R-value of 7
- vi. Wind load: able to withstand up to 20 psi
- vii. Color: Gray
- viii. Usage: rated to withstand 50,000 cycles for the lifetime of the door
- ix. Motor: 115 volts operated by 1 phase, 3 button station control.
- x. Lock: separate dock lock on each door
- xi. Weather Stripping: Each door shall be fully weather stripped.

Dock Levelers

- i. Quantity: 4
- ii. Type: commercial grade push button hydraulic
- iii. Material: Galvanized steel
- iv. Dimensions: approximately 72" Wide x 87" Long x 19" deep
- v. Lip Length: approximately 20" Lip
- vi. Weight Capacity: minimum 50,000 pounds
- vii. Color: Gray
- viii. Usage: rated to withstand a minimum of 50,000 cycles per year.
- ix. Motor: 115 volts operated by 1 phase.
- x. Lift Height: Approximately 12" above floor level and 12" below floor level
- xi. Side brush seals to protect against rodent entry.

III. Installation:

Scope:

Contractor shall remove and dispose of current overhead doors and install the new doors in accordance with manufacturer's instructions. Contractor shall remove and dispose of current dock levelers and install the new levelers in the prepared pits in accordance with manufacturer's instructions. The contractor is responsible for all clean up of job site after each day/visit.

Working Hours:

This work is to be done Monday through Friday 8:00 A.M. until 4:00 P.M. Excluding State Holidays.

Measurements:

The contractor is strongly encouraged to visit the job site to take exact measurements prior to bidding the job. Exact measurements are the responsibility of the contractor, and no allowances will be made by the state for errors in measurements.

Site Inspection may be arranged by contacting:

Steven Ligons, Procurement Officer
Northwest Correctional Complex
960 State Route 212 Tiptonville, TN
Steven.N.Ligons@tn.gov
731-253-5261

IV. Security Requirements – Northwest Correctional Complex:

Identification of Contractor Personnel:

- A. All personnel shall be subject to a background check conducted by the institution prior to being permitted to enter the institution. The Contractor shall complete all background check information. Background check forms from the National Crime Information Center

- (NCIC) provided by the Warden must be completed prior to Contractor's mobilization to the site. Background checks shall be performed on employees, delivery drivers and vehicle operators employed by the Contractor, sub-contractors, and Contractors. Any consistent driver that frequents the project site will require a background check. Contractor should assume that background checks will take a minimum of 7 business days to complete. The Contractor shall notify the Warden and complete the background check forms for all replacement and/or new employees, drivers, etc. not identified in the initial list of site personnel. Background checks may be repeated on any employee at any time. Any subsequent information, such as a recent arrest, may result in denial of access.
- B. A valid driver's license number, social security number, date of birth and/or other similar information shall be required for a NCIC background check. NCIC information will not be disclosed to or discussed with the Contractor. Per applicable laws and TDOC policy, NCIC information will remain confidential.
 - C. The Contractor shall identify for the Warden, promptly upon their employ, persons who have been previously convicted of a felony, incarcerated, or who have a family member currently incarcerated at the institution. Warden may require such persons to be excluded from working on the premises.
 - D. Denial of access decisions by the Warden will be final and non-negotiable.
 - E. An identification card or pass may be provided to each construction worker who enters the secure confines of the institution. Workers will be required to show a valid government issued photo identification card in order for a card to be issued. Identification cards shall be worn in plain sight at all times. If lost or stolen, report to the Warden for issuance of a new card. Identification cards shall be returned to the Warden upon completion of work or termination of employment. The cost of replacement cards/ID shall be the Contractor's responsibility.

The Contractor is advised that this is a correctional institution, and the Contractor shall be required to strictly abide by all Tennessee Department of Correction and Northwest Correctional Complex (NWCX) policies and procedures at all times. Deviations from these policies by the Contractor will not be tolerated and will be

considered grounds for immediate contract cancellation. Contractor's employees and vehicles are subject to search:

Per TDOC policy 506.06, all persons and property are subject to search. Drugs, alcohol, firearms, ammunition, explosives, and weapons are prohibited. Violators will be prosecuted.

TDOC policy 206.02 restricts and may prohibit the usage of cellular telephones at this Correctional facility. Use of cellular telephones while on state property must have the prior approval of the Warden. The Warden's decision will be based on the Contractor's need to perform his/her job responsibility. Contractors have no guarantee that approval will be granted.

Tobacco Free Facility:

Northwest Correctional Complex is a tobacco free facility. Any tobacco product(s) outside a secure vehicle will be considered contraband on state property. This rule applies to all staff, contractors & visitors.

III. Additional Requirements:

- a. Respondent must have all necessary licenses and credentials pursuant to a Tennessee Contractors License.
- b. The definition of contractor is found in the statute at T.C.A. § 62-6-102 and covers a very broad area, which includes construction, installation, movement, repair, etc.