

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32901-0000013729	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
TDOC Library Services			
Start Time	Finish Time		
09/19/2025 08:00:00 CDT	10/03/2025 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Correction
Call for Shipping Information
United States

Contact: Cody Tracey
Phone: 615/925-1083
Email: cody.tracey@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This solicitation is for a three (3) year contract for the Tennessee Department of Correction (TDOC) for library consulting services and training.

Agency Contact: Cody Tracey
615.925.1083
Cody.Tracey@tn.gov

All questions and comments are due in accordance with Terms & Conditions 1.3.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <http://www.edison.tn.gov/> and click the link to the Supplier Portal Home Page. Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Internet Explorer and Firefox are the recommended browsers to access the Supplier Portal and bid on events. Google Chrome is not supported and should not be used. Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357
Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: <http://www.edison.tn.gov> (Maintain supplier information)
Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:				

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity

Event Details (cont.)

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32901-0000013729	Sell	RFx	2
Event Round	Version		
1	1		
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(federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory Response: No

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory Response: No

Response Comments

Please enter the number of days, from the bid opening date, after which your bid offer will expire: 0

Required: Yes Mandatory Response: No

Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud. Yes

Required: Yes Mandatory Response: Yes

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32901-0000013729	Sell	RFx	3
Event Round	Version		
1	1		
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TDOC Library Services			
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09/19/2025 08:00:00 CDT	10/03/2025 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Cody Tracey
Phone: 615/925-1083
Email: cody.tracey@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
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The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

Please list the following information:

List the Contract Administrator's Name
List the Contract Administrator's Address
List the Contract Administrator's Phone Number
List the Respondent's Toll Free Phone Number
List the Contract Administrator's Pager or Cell Number
List the Contract Administrator's Email Address
List the Respondent's Website

Required: Yes Mandatory ResponseNo

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32901-0000013729	Sell	RFx	4
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1	1		
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09/19/2025 08:00:00 CDT	10/03/2025 14:00:00 CDT		

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Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32901-0000013729	Sell	RFx	5
Event Round	Version		
1	1		
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Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** **Line Qty:** 3 **UOM:** Each **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Annual Professional Services

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: No **Mandatory Response:** No

Response Comments

Line: 2 **Item ID:** **Line Qty:** 36 **UOM:** Each **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Annual Services Monitoring

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: No **Mandatory Response:** No

Response Comments

Line: 3 **Item ID:** **Line Qty:** 30 **UOM:** Hour **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Technical Assistance Phone Consultation

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: No **Mandatory Response:** No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

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32901-0000013729	Sell	RFx	6
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1	1		
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09/19/2025 08:00:00 CDT	10/03/2025 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Correction
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United States

Contact: Cody Tracey
Phone: 615/925-1083
Email: cody.tracey@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 4 **Item ID:** **Line Qty:** 36 **UOM:** Each **Bid Qty:**

36

Required: Yes **Reserve Price:** No

Description: Additional Site Visit for Training

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: No Mandatory Response: No

Response Comments

Event Details (cont.)

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32901-0000013729	Sell	RFx	7
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1	1		
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Bidder: PUBLIC EVENT DETAILS

Submit To: Correction
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United States

Contact: Cody Tracey
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Email: cody.tracey@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

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1	1		
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TDOC Library Services			
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Bidder: PUBLIC EVENT DETAILS

Submit To: Correction
Call for Shipping Information
United States

Contact: Cody Tracey
Phone: 615/925-1083
Email: cody.tracey@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 3 **UOM:** Each
Description: Annual Professional Services

Item Specifications			
Manufacturer:			
Mfg Item ID:			
Item Length:	0	Item Height:	0
Item Width:	0	Dimension UOM:	
Item Volume:	0	Volume UOM:	
Item Weight:	0	Weight UOM:	
Item Size:		Item Color:	

Shipping Information			
Schedule:	1	Ship To:	TDOC-CENTRAL OFFICE
Quantity:	3		320 SIXTH AVENUE N
Due Date:	10/01/2025		RACHEL JACKSON BLDG
Freight Terms:			NASHVILLE TN 37243
Ship Via:	Best Option Available		United States

Line: 2 **Item ID:** **Line Qty:** 36 **UOM:** Each
Description: Annual Services Monitoring

Item Specifications			
Manufacturer:			
Mfg Item ID:			
Item Length:	0	Item Height:	0
Item Width:	0	Dimension UOM:	
Item Volume:	0	Volume UOM:	
Item Weight:	0	Weight UOM:	
Item Size:		Item Color:	

Shipping Information			
Schedule:	1	Ship To:	TDOC-CENTRAL OFFICE
Quantity:	36		320 SIXTH AVENUE N
Due Date:	10/01/2025		RACHEL JACKSON BLDG
Freight Terms:			NASHVILLE TN 37243
Ship Via:	Best Option Available		United States

Line: 3 **Item ID:** **Line Qty:** 30 **UOM:** Hour
Description: Technical Assistance Phone Consultation

Event Details (cont.)

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32901-0000013729	Sell	RFx	9
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1	1		
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Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 30
Due Date: 10/01/2025
Freight Terms:
Ship Via: Best Option Available

Ship To: TDOC-CENTRAL OFFICE
320 SIXTH AVENUE N
RACHEL JACKSON BLDG
NASHVILLE TN 37243
United States

Line: 4 **Item ID:** **Line Qty:** 36 **UOM:** Each
Description: Additional Site Visit for Training

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 36
Due Date: 10/01/2025
Freight Terms:
Ship Via: Best Option Available

Ship To: TDOC-CENTRAL OFFICE
320 SIXTH AVENUE N
RACHEL JACKSON BLDG
NASHVILLE TN 37243
United States

Event Details (cont.)

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32901-0000013729	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
TDOC Library Services			
Start Time	Finish Time		
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Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016