



STATE OF TENNESSEE  
DEPARTMENT OF TENNESSEE WILDLIFE RESOURCE AGENCY

**INVITATION TO BID # 32801-13145**  
**AMENDMENT #1**  
**FOR TWRA Headquarters Janitorial Services**

DATE: February 7, 2024

ITB # 32801-13145 IS AMENDED AS FOLLOWS:

**1. State responses to questions and comments below amend and clarify this ITB.**

Any restatement of ITB text in the Question/Comments shall NOT be construed as a change in the actual wording of the ITB document.

PAGE #	QUESTION / COMMENT	STATE RESPONSE
	1. Due to Specifications and Terms & Conditions updates. Vendors who have already submitted a bid can submit a new one.	
	1. Do I need to put a total bid price for the whole 260 days under (your unit bid price) per day or per hour?	See Specification Section A.1.2 - Bids shall be based on a <b>daily</b> rate for work performed during the business work week.
	2. Terms & Conditions Update.	See Scope statement & Term 5.1.2. One (1) option to renew has been added to the contract.
	3. Specification A.5 is updated.	See updated specification. Labor updated from five (5) hours to a total of seven (7) hours.  Hours can be split between several people so that total hours worked does not exceed (7) hours and all work is completed.
	4. Added Specification B.1.e	Lab on second floor shall be mopped with water only, no chemicals.
	5. Added Specification B.3.a	Buff hallway floors on the first and second floors.
	6. Added Specification C.16	Buffing: TWRA shall provide the buffing machine, pads, and chemicals. Follow proper protocols for buffing. See the Facility Manager for detailed instructions for his expectation on how the floors should be buffed.

**2. ITB Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this ITB not expressly amended herein shall remain in full force and effect.