

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32801-0000011399	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
TWRA Magazine and Calendar Printing Services			
Start Time		Finish Time	
02/21/2020 08:00:00 CST		03/12/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Wildlife Resources
Call for Shipping Information
United States

Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

To establish a multi-year contract for Printing Services for the TWRA Magazine and yearly Calendar.

Specifications and terms & conditions are attached.

Agency Contact: Holly.Crick@tn.gov
Procurement Contact: Tara.Roark@tn.gov 615-532-1837

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: https://sso.edison.tn.gov/oaam_server/oaamLoginPage.jsp (Maintain supplier information)

Central Procurement Office Website:
<http://www.tn.gov/generalservices/section/central-procurement-office>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Comments

- This is a request for a three (3) year contract for the printing of TWRA's Magazine and Yearly Calendar.

General Questions

Question	UOM	Best	Worst	Response
I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.				
IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.		Yes		<input type="text"/>

Required: Yes Mandatory Response:Yes

Event Details (cont.)

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32801-0000011399	Sell	RFx	2
Event Round	Version		
1	1		
Event Name			
TWRA Magazine and Calendar Printing Services			
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02/21/2020 08:00:00 CST	03/12/2020 14:00:00 CDT		

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Response Comments

If the respondent is not registered with the Secretary of State's Office, it will be given seven (7) business days to become registered or the bid will be rejected.

Please provide Secretary of State issued ID Number

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Prior to award and during the contract period, a corporation must be registered and be in good standing with the Secretary of State's Office. The following is the contract information for the Secretary of State's Office: State of Tennessee, Department of StateAttn Business Filings and Information312 Rosa L Parks Ave 6th Floor, WRS Tennessee TowerNashville TN 37243-1102Email: TNSOS.CORPINFO@tn.govWebsite: <https://sos.tn.gov/business-services/business-entity-filings>Bid event respondents will be granted seven (7) business days from the date of bid submission to register with the Secretary of State or bid response will be rejected.

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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32801-0000011399	Sell	RFx	3
Event Round	Version		
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Event Name			
TWRA Magazine and Calendar Printing Services			
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02/21/2020 08:00:00 CST	03/12/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

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Event Currency: US Dollar
Bids allowed in other currency: No

The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

Please enter the number of days, from the bid opening date, after which your bid offer will expire:

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

Response Comments

Please list the following information:

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Respondent's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Respondent's Website

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Event ID	Format	Type	Page
32801-0000011399	Sell	RFx	4
Event Round	Version		
1	1		
Event Name			
TWRA Magazine and Calendar Printing Services			
Start Time	Finish Time		
02/21/2020 08:00:00 CST	03/12/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS
Submit To: Wildlife Resources
Call for Shipping Information
United States
Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Response Comments

Service Experience, Time in Business, Contracts

List the length of time respondent's company has been in business. A respondent must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the description of services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract
List Name/Address of Comparable Contract
List the Contact Person
List the Phone Number

Event Details (cont.)

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Event Round	Version		
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Event Name			
TWRA Magazine and Calendar Printing Services			
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02/21/2020 08:00:00 CST	03/12/2020 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Wildlife Resources
Call for Shipping Information
United States

Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

List the Contact Person's Email Address

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

A respondent must have occupied a bona fide place of business for at least one (1) year with suitable equipment, supplies and a trained staff capable of performing the services requested. A respondent must furnish satisfactory evidence of successful completion of comparable contracts for at least three (3) customers within the past two (2) years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications.

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

Event Details (cont.)

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32801-0000011399	Sell	RFx	6
Event Round	Version		
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Event Name			
TWRM Magazine and Calendar Printing Services			
Start Time		Finish Time	
02/21/2020 08:00:00 CST		03/12/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Wildlife Resources
Call for Shipping Information
United States

Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000175154 **Line Qty:** 12.00 **UOM:** Each **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Wildlife Magazine, Basic Edition, 150,000 print run, to include 36 pages, plus covers.

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000134125 **Line Qty:** 600.00 **UOM:** Thousand **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: PRICE PER ADDITIONAL THOUSANDS (1000) MX FOR A 36 PAGE EDITION. THE FOLLOWING ARE UP CHARGES TO BE ADDED TO THE CHARGE FOR THE BASIC MAGAZINE

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000190220 **Line Qty:** 3.00 **UOM:** Each **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Print, Wildlife Magazine, Calendar Edition, 150,000 print run, to include 36 pages, plus covers

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

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Event Round	Version		
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Event Name			
TWRA Magazine and Calendar Printing Services			
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02/21/2020 08:00:00 CST		03/12/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Wildlife Resources
Call for Shipping Information
United States

Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 4 **Item ID:** 1000190221 **Line Qty:** 80.00 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Price per additional thousands (1000) MX for a 36 page edition. The following are up charges to be added to the charge for the Calendar Edition.

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

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Event Round	Version		
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Event Name			
TWRA Magazine and Calendar Printing Services			
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02/21/2020 08:00:00 CST		03/12/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

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Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

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32801-0000011399	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
TWRA Magazine and Calendar Printing Services			
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02/21/2020 08:00:00 CST		03/12/2020 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000175154 **Line Qty:** 12 **UOM:** Each
Description: Wildlife Magazine, Basic Edition, 150,000 print run, to include 36 pages, plus covers.

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TWRA
Quantity:	12		SHIP TO AS PER ORDER
Due Date:	02/15/2020		SPECIFICATIONS.
Freight Terms:			XXX TN 00000-0000
Ship Via:	Best Option Available		United States

Line: 2 **Item ID:** 1000134125 **Line Qty:** 600 **UOM:** Thousand
Description: PRICE PER ADDITIONAL THOUSANDS (1000) MX FOR A 36 PAGE EDITION. THE FOLLOWING ARE UP CHARGES TO BE ADDED TO THE CHARGE FOR THE BASIC MAGAZINE

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TWRA
Quantity:	600		SHIP TO AS PER ORDER
Due Date:	02/15/2020		SPECIFICATIONS.
Freight Terms:			XXX TN 00000-0000
Ship Via:	Best Option Available		United States

Line: 3 **Item ID:** 1000190220 **Line Qty:** 3 **UOM:** Each
Description: Print, Wildlife Magazine, Calendar Edition, 150,000 print run, to include 36 pages, plus covers

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32801-0000011399	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
TWRA Magazine and Calendar Printing Services			
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Submit To: Wildlife Resources
Call for Shipping Information
United States

Contact: Tara Roark
Phone: 615/532-1837
Email: Tara.Roark@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 3
Due Date: 02/15/2020
Freight Terms:
Ship Via: Best Option Available

Ship To: TWRA
SHIP TO AS PER ORDER
SPECIFICATIONS.
XXX TN 00000-0000
United States

Line: 4 **Item ID:** 1000190221 **Line Qty:** 80 **UOM:** Thousand
Description: Price per additional thousands (1000) MX for a 36 page edition. The following are up charges to be added to the charge for the Calendar Edition.

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 80
Due Date: 02/15/2020
Freight Terms:
Ship Via: Best Option Available

Ship To: TWRA
SHIP TO AS PER ORDER
SPECIFICATIONS.
XXX TN 00000-0000
United States

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32801-0000011399	Sell	RFx	11
Event Round	Version		
1	1		
Event Name			
TWRA Magazine and Calendar Printing Services			
Start Time	Finish Time		
02/21/2020 08:00:00 CST	03/12/2020 14:00:00 CDT		

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Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016