



Road Improvement

**Montgomery Bell State Park
1020 Jackson Hill Rd.
Burns, TN 37029**

This request for bids is for a contract to furnish all materials, equipment, supplies, and labor necessary to widen the road at the triangle intersection at Montgomery Bell State Park.

General Conditions

- 1) On-Site work shall be performed between receipt of signed Contract or Purchase Order and October 15, 2026, unless a written exception is granted by the Facilities Management Regional Manager.
- 2) For this project, the Contractor and applicable subcontractors shall possess an active BC-B sm, BC-B, BC-C, HRA, HRA-B, or HRA-E Tennessee Building Contractor license prior to submitting a bid. Failure of the contractor and applicable subcontractors to provide copies of their appropriate license shall result in the disqualification of the bid. All licenses shall be verified via Tennessee Commerce and Insurance database before project award.
- 3) The Contractor shall not assign this Contract or enter into a subcontract for this project without prior written approval of Facilities Management. The Contractor's bid shall include a Declaration of Intended Use of Subcontractor(s) form that clearly states the intent to use a subcontractor, along with their name and license number. Facilities Management reserves the right to reject a bid in whole or a subcontractor, based upon failure to possess an appropriate active TN builder's license. After project award, any proposed substitution or addition of a subcontractor shall require written Facilities Management acceptance and approval before being allowed on-site or perform any work under this Contract. All subcontractors are required to have an active TN Building Contractor license for the applicable work to be performed before and throughout the project. Any proposed subcontractor failing to meet these requirements are not allowed to perform work on any portion of this project.
- 4) All work shall comply with State-approved versions of the IBC, standards, regulations, other applicable codes, manufacturer's recommendation, and best practices. The Contractor is responsible for all permits and associated fees.

- 5) We are requesting a non-mandatory pre-bid meeting to be held.
- 6) Only the Facilities Management Project Manager or Facilities Management Regional Manager can approve any alterations, modifications, and substitutions of the specifications or requirements of the project. No additional work shall be authorized unless pre-approved by either the Project Manager or Regional Manager in writing. Park/Hospitality management and staff are not authorized to make any changes, deletions, or additions to the project or accept any portion of the work. This Contract shall be modified only by a written agreement signed by all parties. Any work performed outside of the written scope with any written change orders will be the responsibility of the Contractor or others and not Facilities Management. All questions, directives, and acceptance shall come only from either the Facilities Management Regional Manager and/or Project Manager.
- 7) The Contractor shall keep the jobsite clean and safe and leave in a neat and tidy manner.
- 8) All color selections shall be provided to the Contractor by the Facilities Management Project Manager.
- 9) All material substitutions must be pre-approved prior to bid acceptance.
- 10) All materials shall be installed per manufacturers' recommendation, industry best practice, and applicable code.
- 11) All dimensions listed are approximate. The Contractor is solely responsible for verifying actual dimensions prior to ordering any materials or bidding. No allowances shall be made due to a bidder neglecting to visit the site and verifying dimensions and conditions.
- 12) All work performance under this Contract shall be under the full-time direction of the Contractor. The Contractor shall be responsible for work and performance, and damages of any subcontractors and/or independent contractors or laborers hired in connection with the work under this Contract.

General Scope of Work

Description of Demolition or Associated Work

All debris shall be removed from the park property and disposed of in accordance with all applicable regulations, unless specifically noted.

- 1) The Contractor shall carefully remove the existing stone and mortar headwall. Existing stone shall be salvaged, cleaned as necessary, protected from damage, and stockpiled onsite for reuse in the construction of the new headwall. This includes the removal of three (3) stop signs and one (1) stone directional sign.
- 2) The Contractor shall excavate and prep the area for concrete footers where the headwall will be moved inward to compensate for the widening of the road.
- 3) The Contractor shall remove the existing stone and mortar directional sign, salvage all reusable stone, and dispose of the existing wood sign and debris that's not being repurposed.
- 4) The Contractor shall remove the designated pavement and all vegetation and unsuitable material in the vicinity necessary to facilitate the widening of the road. The Contractor may utilize suitable excavated spoils on-site for grading and shaping operations where approved and shall dispose of excess excavated material off-site.

New Work

Headwall and Culvert Rehab

- 1) The Contractor shall provide all labor and materials necessary to reconstruct one (1) existing stone and mortar headwall and rehabilitate the existing culvert crossing.
- 2) The Contractor shall provide and install one (1) new twenty-four (24) inch diameter High-Density Polyethylene (HDPE) slip liner within the existing culvert pipe. The slip liner shall be installed in accordance with the manufacturer's recommendations and industry standards to ensure a continuous and functional drainage system.
- 3) The Contractor shall provide and install flowable fill between the existing culvert and the new HDPE slip liner. Flowable fill shall completely fill all voids and provide uniform support around the slip liner.
- 4) The Contractor shall excavate as necessary and construct a reinforced concrete footing for the replacement of the headwall approximately six (6) feet outward from the existing road. The footing shall be sized to adequately support the reconstructed stone headwall.
- 5) The Contractor shall reconstruct the headwall using the salvaged stone. Additional stone, mortar, or materials required to complete the work shall be furnished by the Contractor and shall closely match the existing appearance. Park shall provide stone samples for use and matching.

- 6) The reconstructed headwall shall be approximately twelve (12) linear feet in length and four (4) feet in height unless field conditions require minor adjustments approved by the Facilities Manager and Park Operations. The Contractor shall backfill, compact, grade, and stabilize all disturbed areas resulting from construction activities. The complete installation shall provide a structurally sound, aesthetically consistent, and fully functional drainage structure.

Concrete Curb Installation

- 1) The Contractor shall provide and install approximately seventy-five (75) linear feet of new six (6) inch concrete curb along the roadway adjacent to the reconstructed headwall, including all excavation, subgrade preparation, formwork, reinforcement, joints, finishing, and curing required for a complete installation. The Contractor shall install the curb to match roadway grades and provide positive drainage away from the roadway edge and headwall.

Asphalt Roadway Additions

- 1) The Contractor shall provide all labor, materials, equipment, and traffic control (the park can facilitate if needed) necessary to construct approximately two thousand and two (2,002) square feet of asphalt roadway at two (2) locations. The Contractor shall verify all dimensions and field conditions prior to beginning work.
- 2) The Contractor shall saw-cut existing asphalt pavement where required to create clean, straight edges and a uniform tie-in between new and existing pavement sections.
- 3) The Contractor shall excavate the roadway section to an approximate depth of twelve (12) inches below finished grade or deeper if required to reach suitable subgrade conditions.
- 4) The Contractor shall proof-roll and prepare the subgrade. Any soft, unstable, or unsuitable material encountered shall be removed and replaced with suitable material.
- 5) The Contractor shall fine-grade the subgrade to match existing contours and provide positive drainage away from the roadway surface.
- 6) The Contractor shall provide, place, and compact approximately eight (8) inches of crusher run aggregate base. Aggregate shall be placed in lifts not exceeding two (2) inches in compacted thickness and compacted to achieve a stable foundation.
- 7) The Contractor shall provide, place, and compact approximately two and a half (2.5) inches of BM-64-Modified asphalt binder mix (the average compacted thickness).
- 8) The Contractor shall provide, place, and compact approximately one and a half (1.5) inches of E-64 Mix asphalt (the average compacted thickness). The Contractor shall ensure all asphalt paving operations are performed in accordance with applicable TDOT specifications and industry standards. The Contractor shall maintain smooth transitions between existing and new pavement and shall eliminate tripping hazards, abrupt grade

changes, and ponding conditions. The Contractor shall restore all disturbed shoulders, adjacent turf areas, and roadside areas affected by construction activities.

- 9) The Contractor shall reinstall three (3) existing stop signs affected by construction activities.
- 10) The Contractor shall provide and install two (2) new twenty-four (24)-inch painted stop bars at designated locations.

Roadway Milling and Overlay

- 1) The Contractor shall provide all labor, materials, equipment, and traffic control (the Park can facilitate) necessary to mill and overlay approximately four thousand five hundred eighty-two (4,582) square feet of existing roadway.
- 2) The Contractor shall verify existing roadway conditions and notify Facilities Management of any deficiencies that may impact the quality or longevity of the finished surface.
- 3) The Contractor shall mill the existing asphalt pavement to an approximate depth of two (2) inches across the designated roadway limits.
- 4) The Contractor shall thoroughly sweep and clean the milled surface and ensure it is free of debris, loose material, and contaminants prior to paving.
- 5) The Contractor shall provide and install tack coat where required to promote proper bonding between the existing pavement and the new asphalt surface.
- 6) The Contractor shall provide, place, and compact approximately two (2) inches of 411 E-Mix asphalt (the average compacted thickness).
- 7) The Contractor shall ensure proper compaction and provide a smooth, uniform finished roadway surface free of segregation, depressions, roller marks, or other defects. The completed roadway shall provide smooth transitions to existing pavement, driveways, shoulders, and adjacent roadway features.

Riprap Drainage Installation

- 1) The Contractor shall provide all labor, materials, and equipment to construct approximately three hundred seventy (370) square feet of riprap-lined drainage. The Contractor shall verify existing site conditions and drainage patterns prior to construction.
- 2) The Contractor shall excavate and reshape the existing drainage, approximately one hundred (100) feet in length and five (5) feet in width, to establish a uniform cross-section and positive drainage.
- 3) The Contractor shall provide and install a nonwoven geotextile filter fabric over the prepared subgrade throughout the limits of the riprap installation. The Contractor shall overlap filter fabric joints in accordance with the manufacturer's recommendations and securely anchor the fabric to prevent displacement during stone placement.
- 4) The Contractor shall furnish and install riprap stone ranging from six (6) inches to twelve (12) inches in diameter. Riprap shall be uniformly placed to provide complete coverage

and shall be keyed into the sides and bottom of the drainage to minimize movement and erosion. The Contractor shall restore all disturbed areas adjacent to the drainage ditch and leave the site in a clean condition.

Directional Signage

- 1) The Contractor shall excavate and construct a reinforced concrete footing and CMUs at the designated new sign location.
- 2) The Contractor shall reconstruct the stone directional sign using salvaged stone and stone provided by the Park. All aspects of this stone and mortar directional sign shall comply with the Tennessee State Parks Design Guidelines.

Approved Brands and Specifics (or Pre-approved Equal)

Item	Approved Brand or Pre-Approved Equal	Specific Requirements
Concrete	Local	4,000 PSI, C30 or C35
Rebar	Local	#4, 1/2-inch
CMU	Local	8-inch or 6-inch and 4-inch Concrete Block, All-purpose/Kerf, Double Corner/Plain End
Mortar Bed for Stone	Local	Pre-Blended, Polymer-Fortified Type S Mortar
Stonework	Crab Orchard, Park Provide	Rumble Strips, Local Stone Veneer
Asphalt	Local	2.5" of BM-64 with 1.5" of E-64 topcoat
Riprap	Local	6-inch to 12-inch

Additional Terms and Conditions

- 1) All aspects of this job shall be left in a finished condition: All finish work, interior and exterior walls and trim, finish painting, caulking and final cleanup are included in this Contract.
- 2) The Contractor shall be responsible for determining where all utilities are on the job site and care should be taken to protect the utilities from any damage caused by the demolition/construction. This shall include any underground utilities around the job site area. If damage occurs, it shall be repaired within a twenty-four (24) -hour period from the time damage occurs.
- 3) The Contractor shall perform work on regular time and shall invoice work time and material not to exceed the quoted price. Any variance in quote shall be addressed only with a representative of the Facilities Management Regional Office before any additional work is undertaken or materials ordered.
- 4) Work shall be scheduled to avoid any interference with normal operation of the Park as much as possible. During the construction period, coordinate construction schedules and operations with the Park Manager. **Work shall be conducted during the normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m., unless an alternate schedule is approved by Facilities Management.**
- 5) The successful Contractor shall schedule and attend a pre-construction conference where a pre-construction form shall be signed by Facilities Management, Contractor and Park Manager or Park representative before work can begin. The Contractor shall also schedule and attend a final inspection where a final inspection form shall be signed by Facilities Management, Contractor and Park Manager or Park representative before final invoice shall be paid.
- 6) The Contractor shall protect areas adjacent to his work and shall be required to repair any damage they may cause. The Contractor shall protect work of other trades. The Contractor shall correct any painting related damage by cleaning, repairing, or replacing, and refinishing as directed by Facilities Management. The Contractor shall leave residences and other buildings in a habitable manner after hours by securing unfinished openings.
- 7) Workmanship shall be warrantied for not less than one (1) year from date of final inspection. Materials shall be warrantied as per manufacturer's warranty.
- 8) Unless otherwise indicated, all materials, equipment, and supplies shall be new and in good condition, UL listed when applicable, and all work accomplished in a manner acceptable to Facilities Management.

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- 9) Clean up of the project site shall be the responsibility of the Contractor. The Contractor shall assure that job site is clean of nails, debris, etc., at end of each day to ensure safety. The Contractor shall clean up and haul away all scrap when work is completed to an approved location off state property.
- 10) At all times, the Contractor shall have a copy of project specifications, permits, and Certificate of Insurance on-site.
- 11) The Contractors and all subcontractors are not authorized to day laborers or temporary labor on this project without the express written permission of Facilities Management.
- 12) Note: Before the Contract resulting from this Invitation to Bid is signed, the apparent successful proposer shall be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a Contract unless the proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a Contract pursuant to this solicitation.
- 13) Invoice shall not be submitted for payment before the project is completed and the final project is accepted, but also no later than 10 days after project completion and acceptance. A copy of the invoice shall be submitted to: Becky Johns, 2000 Jackson Hill Rd, Burns, TN 37029, 615-981-6285, becky.johns@tn.gov.
- 14) Facilities Management Regional Contacts for this project are:

Regional Manager: Mark Harris, 615-218-7697, mark.harris@tn.gov

Project Manager: Zuri Maxwell, 615-906-0732, zuri.maxwell@tn.gov

Declaration of Intended Use of Subcontractor(s)

(To be Completed by Prime Contractor and submitted with bid)

Project Name: Road Improvement

License Requirement of Project: **BC-B(sm), BC-B, BC-C, HRA, HRA-B or HRA-E**

Prime Contractor Name: _____

Prime Contractor License Type: _____ Number: _____

Please Initial the appropriate box

_____ I do not intend to use a subcontractor(s) on this project.

_____ I intend to use the following subcontractor(s) on this project. All subcontractors working in a licensed trade are required to possess a valid contractor license for work planned/ performed, as long as their portion of work is \$25,000 or more.

Subcontractor Name	Trade	License Type	License #

By signing, I understand that any additions or changes regarding the use or substitution of subcontractor(s) requires written pre-approval of Facilities Management Office prior to subcontractor performing work under this project. Their contractor license information is required and shall be verified prior to approval. The use of day laborers/ temporary help is not authorized on this project.

Contractor Signature: _____

Date: _____

Certificate of Insurance Requirements

Below is the list of requirements mandated by the State in order to conduct business on State property.

1. A Certificate of Insurance (COI) must list each insurer's **National Association of Insurance Commissioners (NAIC) number** and be signed by an authorized representative of the insurer.

a. The following information must also be included:

- i. Include Policy Number
- ii. Policy effective date
- iii. Policy expiration date

2. When (COI) forms are received by our office, and they contain General Liability (GL) coverage- **The State of Tennessee must be listed as Additionally Insured and contain an endorsement for a waiver of subrogation in favor of the State** in one of two ways: a. The Additional Insured (ADDL INSR) column & Subrogation Waived (SUBR WVD) column for Commercial General Liability needs to be marked with "X" / "Y"

OR

b. On the form under the label: *Description of Operations/Location*, it must read: i. The State of Tennessee is Additional Insured with respect to General Liability per Contract. A waiver of subrogation is granted to the Additional Insured under the General Liability policy where required by written Contract.

3. **Automobile Liability Insurance** must be a component of all Contracts/Purchase Orders which involves a Contractor's physical presence on State property. a. The Contractor shall maintain Automobile Liability Insurance which shall cover liability arising out of any automobile (including owned, leased, hired, and non-owned automobiles). i. The following information must also be included:

- 1. Include Policy Number
- 2. Policy effective date
- 3. Policy expiration date

4. **Workers Compensation & Employers Liability Insurance** section is for Contractors statutorily required to carry workers' compensation and employer liability insurance; the Contractor shall maintain:

a. Workers' compensation in an amount not less than one million dollars (\$1,000,000) including employer liability of one million dollars (\$1,000,000) per accident for bodily injury by accident,

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- b. one million dollars (\$1,000,000) policy limit by disease,
- c. and one million dollars (\$1,000,000) per employee for bodily injury by disease.
- d. The following information must also be included:
 - i. Include Policy Number
 - ii. Policy effective date
 - iii. Policy expiration date
- e. If the Contractor certifies that it is exempt from the requirements of Tenn. Code Ann. §§ 50-6-101 – 103, then the Contractor shall furnish written proof on company letterhead of such exemption for one or more of the following reasons:
 - i. The Contractor employs fewer than five (5) employees
 - ii. The Contractor is a sole proprietor/ Individual
 - iii. The Contractor is in the construction business or trades with no employees
 - iv. The Contractor is in the coal mining industry with no employees
 - v. The Contractor is a state or local government; or
 - vi. The Contractor self-insures its workers' compensation and is in compliance with the TDCI rules and Tenn. Code Ann. § 50-6-405.

5. The box labeled **Certificate Holder** must contain this information:

State of Tennessee, CPO Risk Manager
312 Rosa L. Parks Ave., 3rd Floor
Central Procurement Office
Nashville, TN 37243

If the form is not completed correctly, your insurance coverage is insufficient, you are in violation of the Contract/Purchase Order, and you will be unable to continue working for the State of TN. This information must be applied to the form by the insurance carrier.

You may *NOT* enter this information on the form yourself.

We appreciate your adherence to the Contract/Purchase Order insurance policies. We are happy to assist you in anyway if you have questions or need clarification. We appreciate doing business with your company.

Please see below for all insurance minimum coverage requirements and policy limits.

Insurance Certificate Requirements/Limits Required

Commercial General Liability

Commercial General Liability Insurance, including but not limited to, bodily injury, property damage, contractual liability, products liability, with combined single limits of not less than one million dollars **(\$1,000,000)** per occurrence with a minimum aggregate of two million dollars **(\$2,000,000)**.

Workers Compensation & Employers Liability Insurance

The Contractor is required to provide Workers Compensation Insurance coverage to its employees in compliance with State law and Employer's Liability with the following limits:

Workers' Compensation in an amount not less than one million dollars **(\$1,000,000)**, including employer liability of one million dollars **(\$1,000,000)**, one million dollars **(\$1,000,000)** per accident for bodily injury by accident, one million dollars **(\$1,000,000)** policy limit by disease, and one million dollars **(\$1,000,000)** per employee for bodily injury by disease.

Auto Liability Insurance

a. The Contractor shall maintain Automobile Liability Insurance which shall cover liability arising out of any automobile (including owned, leased, hired, and non-owned automobiles).

b. The Contractor shall maintain bodily injury/property damage with a limit not less than one million dollars **(\$1,000,000)** per occurrence or combined single limit.

Nothing Follows