



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Office of Policy and Sustainable Practices
2nd Floor – William R. Snodgrass, Tennessee Tower,
312 Rosa L. Parks Avenue
Nashville, Tennessee 37243

3 Year Agency Term Contract

Item needing to be bid on:

- Radon Test Kit, Short-Term Activated Charcoal (AC): 48-96 Hour (2-4 days) to include individual instructions

Specifications:

Successful Vendor:

- Must meet the requirements for certification as an Analytical Laboratory with the National Environmental Health Association's National Radon Proficiency Program.
- A laboratory must designate an individual as the Responsible Party who is responsible for quality assurance and quality control aspects of the operation of the laboratory. The Responsible Party must be NEHA-NRPP certified as a residential measurement provider.
- Accredited by the National Radon Safety Board (NRSB).
- Successful Vendor must have and provide a Quality Control/Quality Assurance plan.

Kits are to be:

- Single use
- Consecutively numbered. Kit numbers must be externally visible on packaging
- The packaging is to be externally identified as a radon test kit for the consumer to easily identify the package contents.
- Prepaid Return postage for consumer
- Individual kit analysis for consumer
- Final report (analysis) to consumer after test has been completed. Report to be made available by both US mail and/or email. Consumer to determine method of notification.
- Online access to the State of Tennessee for all test kit results for all kits given out in the state of TN. Web base access is preferred. Any additional electronics or licensing required for online access shall



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be the responsibility of the vendor with all costs borne by the vendor and must be clearly denoted as such within the bid document.

- Summary report sent to the TN Radon program monthly – with additional reports available as needed by Radon Program and to include the following data:
 - Address, City, State, zip
 - Latitude - Longitude points for mapping purposes
 - Test Kit Number
 - Test Kit result
 - County summaries when requested

Delivery Instructions:

- ARO – After receipt of order (within 10-15 business days)
- Deliver to the following address unless specified differently on Purchase Order
 - TDEC - Office of Policy and Sustainable Practices
TN Radon Program
Attn: Heather Weldon
William Snodgrass TN Tower, Second Floor
312 Rosa L. Parks Ave.
Nashville, TN 37243