Reelfoot Lake State Park
2595 State Route 21 East
Tiptonville, TN 38079

Visitor Center Assembly Hall Upgrade

General:
The contractor shall be responsible for all materials, labor, and equipment required to upgrade the Visitor Center Assembly Hall at Reelfoot Lake State Park. All work is to be done in accordance with the latest IBC codes. Any deviations from the scope of work shall be executed only after written approval is received. The contractor shall be responsible for safety and security of the site during this project. Contractor shall use caution tape and barriers where necessary. The contractor shall be responsible for notifying park staff at the end of each day before leaving, as to ensure the site is secure. The contractor is responsible for disposal of all waste off state property. **The contractor is to visit site to obtain accurate measurements**. **<u>This project must be completed prior to August 15, 2021.</u>**

Existing:
The Visitor Center was constructed in 1962.

Scope: Remove stage and wall accoutrements, install new flooring, paint walls

A. Removal:
   1. The contractor shall be responsible for the removal of all coat racks, the stage and all debris underneath, all curtains and hardware, all acoustical panels (hanging and mounted), emergency exit lights, existing base molding, and existing floor tile.
   2. The contractor shall repair the walls as needed.
   3. The contractor shall clean and prepare the concrete floor in accordance with flooring manufacturer's specifications.
   4. The contractor shall remove, sandblast, paint, and reinstall all wall mounted air registers.
   5. The contractor shall notify the listed contacts if any additional damage is found and not proceed until authorized.

B. Installation:
   1. The contractor shall be responsible for providing and installing new emergency egress lighting with remote heads.

2. The contractor shall be responsible for providing and installing new flooring, transitions, and wall base molding throughout the assembly hall per manufacturer's specifications.
3. The contractor shall be responsible for caulking all door and window trim and anywhere caulking is required.
4. Contractor shall provide and apply two coats of interior acrylic latex paint to all walls within the Assembly Hall.

Materials:

Approval by Facilities Management required for all materials before installation. All color selection by park management.

Emergency Egress Lighting:

Type	LED 27W, 6V battery backup, 90-minute backup, run, durable 20 gauge-steel with red lettering, 240 lumens
Acceptable brands	Siemens, Lithonia, or equal

Flooring and Transition:

Type	Extra heavy duty, commercial grade LVT with 28 mil/ UV-Cured Urethane, beveled edge with full spread adhesive and 30-year commercial wear warranty
Acceptable brands	Armstrong, Milliken, Spectra, or equal

Base Molding:

Type	Millwork Wall Finishing System, Tarkett Reveal 6" (MW-XXF6) Wall Base Thermoplastic Rubber
Acceptable brands	Tarkett or equal

Caulking:

Type	Elastomeric Joint Sealant complying with ASTM C920 Grade NS, class 25 or higher Or Latex Joint Sealant complying with ASTM C834
Acceptable brands	DAP, Titebond, or equal

Finish:

Paint	Exterior Acrylic Latex with Lifetime Limited Warranty
Acceptable brands	Sherwin-Williams, PPG, or equal
	Color: to be determined by Park Manager

PAINT SPECIFICATIONS:

I. SURFACE PREPARATION

A. All surfaces to be painted shall be clean, cured, dry and free of rust, mill-scale, oil, grease, dirt, salts, wax, efflorescence, mildew, surface deposits or loose or scaling paint.
B. All gaps must be filled with approved caulk.
C. Glossy surfaces of old paint must be dulled.
D. Prepared surface must be protected by use of specified and approved primer.
E. Surface must be inspected by Facilities Management representative prior to coating application, however, prepared non-protected metal substrates must be immediately primed.

II. COATING APPLICATION

A. Coating may be applied by brush, applicator pad, roller, convention, or airless spray in a minimum of two coats or as otherwise specified.
B. Specific dry film thickness recommended by manufacturer must be achieved.
C. Even coats, of complete coverage, which are free from sags, drips, streaks, and bubbles must be obtained.
D. Mixed coatings must be stirred thoroughly before and occasionally during use. Do not thin.
E. Working conditions must be within manufacturer's recommendations.
F. Owner shall inspect prior to each subsequent coat.
G. All label instructions must be followed.
H. It shall be the responsibility of the contractor to insure a safe work environment for workers.
I. Contractor shall conduct activities within park operational guidelines to limit disruption to park patrons or staff.

III. WARRANTY PERIOD

A. Materials and workmanship shall be warranted against streaking, fading, cracking, peeling or otherwise failing for a period of one (1) year following the date of final inspection of the work.

JOB SPECIFICATIONS:

Color	To be chosen by Park Manager
Gloss % exterior	to be chosen by Park Manager
Tint base	Manufacturer's recommendation
Primer Vehicle/binder type	Latex
Finish coat Vehicle/binder type	Latex
Minimum coverage @ one mil DFT	400 to 500 sq. ft/gal
Application method	Sprayed, rolled, or brushed
Acceptable surface preparation methods	Scrape/ sand

SUBMITTALS:
Prior to beginning any work, the contractor/vendor must submit the following for approval:

- Paint chip
- Primed/painted/cured substrate
- Paint/primer manufacturer's technical data sheet and MSDS sheet
- Wood filler, caulk and/or putty technical data sheet

Protection:

All bidders are advised to visit site to verify all conditions and dimensions. No allowances shall be made by the agency due to any bidder neglecting to visit the site and verifying dimensions and conditions.

Contractor shall perform work on regular time and shall invoice work time and material not to exceed the quoted price. Any variance in quote shall be addressed with a representative of Facilities Management, West TN Regional Office (WTRO) before additional work or materials are supplied.

Work shall be scheduled to avoid any interference with normal operation of the park as much as possible. During the construction period, coordinate construction schedules and operations with the agency. **Work must be conducted during the normal business hours of Monday through Friday, 8:00 a.m. to 4:30 p.m., unless approval for an alternate schedule is arranged with Facilities Management.**

Successful contractor to schedule and attend a pre-construction conference where a pre-construction form shall be signed by Facilities Management, Contractor, and Park Manager or park representative before work can begin. Contractor must also schedule and attend a final inspection where a final inspection form shall be signed by Facilities Management, Contractor, and Park Manager or park representative before invoice shall be paid.

Project shall begin within 15 days of Purchase Order issuance and be complete by August 15, 2021, unless Facilities Management has approved other agreement.

The contractor shall protect areas adjacent to his work and shall be required to repair any damage he may cause. Contractor shall protect work of other trades. Contractor shall correct any painting related damage by cleaning, repairing, or replacing, and refinishing as directed by Facilities Management.

Workmanship is to be warranted for not less than one year from date of final inspection. Materials shall be warranted as per manufacturer's warranty.

All materials, equipment, and supplies are to be new and in good condition, UL listed when applicable, and all work accomplished in a manner acceptable to Facilities Management.

Submittals shall be required on all materials and must be presented for approval by the State of Tennessee representative.

Clean up of the project site shall be the responsibility of the contractor. Contractor to assure that job site is clean of nails, debris, etc., at end of each day to ensure safety. Contractor shall clean up and haul away all scrap when work is completed to an approved location off state property.

Contractor, employees, or sub-contractors shall be licensed, certified, or registered as required. They must be registered in the State of Tennessee Edison purchasing system.

The contractor shall have a Certificate of Insurance on file with Facilities Management. Contractor shall have insurance as shall protect the contractor from claims which may arise out of or result from the contractor's operations under the

contract and for which the contractor may be held legally liable, whether such operations be by the contractor or by sub-contractor or by anyone directly or indirectly employed by any of them, or anyone associated with them for whose acts they may be liable. Sub-contractors must also be registered in the State of Tennessee Edison purchasing system, be listed on the bid application and must show proof of insurance and have workers compensation. Insurance requirements are listed below.

The State of Tennessee shall not be held liable for any damage, loss of property, or injury of personnel resulting from actions of the contractor and/or his/her sub-contractors or employees.

Contractor shall obtain all fees and permits required for project. Contractor shall have a copy of project specifications, always permits and certificate of insurance on project site
Contractor shall comply with all applicable codes, standards, and regulations in execution of project. All work must conform to the International Building Code 2008.

Invoice shall be submitted for payment within 10 days of project completion. A copy of the invoice shall be submitted to West Tennessee Regional Office via mail, fax or e-mail (address: 21540 Natchez Trace Road, Wildersville, TN 38388, fax:731-968-5668;or e-mail: susan.blankenship@tn.gov).

Authorized Contacts: Steve O'Dell, Office 731-968-6608, Cell 731-307-9716, steve.odell@tn.gov or Roger Blankenship, Cell 731-307-9715 or roger.blankenship@tn.gov .

Note: Before the Contract resulting from this RFP is signed, the apparent successful proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the proposer provides proof of such registration. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.

Insurance Requirements:

The successful bidder(s) shall procure and maintain for the duration of the contract, at their own cost and expense insurance against claims for injuries to persons or damages to property including contractual liability which, may arise in connection

with the performance of the work performed by the contractor, his agents, representatives, employees or subcontractors under the contract.

The insurance carrier(s) must be licensed to conduct business in the State of Tennessee. The insurance shall be evidenced by an original or .pdf format document certificate of insurance. The certificate shall list the Department of Environment and Conservation as the certificate holder and must list the company name and address on file with the State. Should any of the policy coverage(s) provided have a major change, expire, or be canceled before the expiration date the Contractor shall fax or email janice.lea@tn.gov, a copy of their insurer's cancellation notice within two (2) business days of receipt. The Department of Environment and Conservation shall be held harmless for any injuries, claims, or judgments against the contractor.

Certificates for liability coverages shall name *"the Department of Environment and Conservation as an additional insured"*. The following Insurance Coverages are required:

Workers' Compensation Insurance: a certificate shall be provided which indicates the contractor provides workers' compensation coverage in compliance with the state laws of Tennessee, and Employer's Liability with the following limits:

E.L. Each Accident	$500,000
E.L. Disease- Each Employee	$500,000
E.L. Disease - Policy Limit	$500,000

Workers Compensation is required if the employer has 5 or more full or part time employees.

General Liability and Property Damage Insurance: Comprehensive General Liability Insurance, including but not limited to, bodily injury, property damage, contractual liability, products liability, with combined single limits of $500,000 per occurrence with a minimum aggregate of $1,000,000.

The successful bidder(s) shall provide the TDEC Procurement Office with an original certificate of insurance or .pdf format document as proof of insurance coverage, as stated above, naming the State of Tennessee, Dept. of Environment and Conservation as additional insured, within ten (10) business days after request.

Upon award, failure to maintain insurance coverage for the duration of the contract period (completion of work) may result in cancellation of the contract. If the insurance policy on file in the TDEC Procurement Office expires or is canceled, the contractor shall be required to cease work until proof of insurance is presented.