

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32110-0000013369	Sell	RFx	1
Event Round	Version		
1	4		
Event Name			
SWC365 Paper and Plastic Goods			
Start Time		Finish Time	
07/02/2024 12:00:00 CDT		07/19/2024 12:00:00 CDT	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services - CPO
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243

United States
Contact: Kristine Mitchell
Phone: 615/770-1015
Email: Kristine.Mitchell@tn.gov

Event Description

Version 4 - Edison is having a technical glitch, causing Respondents to not to be able submit bids. Please use this version when responding to this event.

This event is to bid a multi-year statewide contract for SWC365 Paper and Plastic Goods for the State of Tennessee.

Specifications and Terms and Conditions are attached.

Solicitation Coordinator:
Kristine Mitchell
Kristine.mitchell@tn.gov
615-770-1015.

READ THE ENTIRE BID, including the Event Details, Specifications, Terms and Conditions, and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <http://www.edison.tn.gov/> and click the link to the Supplier Portal Home Page. Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Internet Explorer and Firefox are the recommended browsers to access the Supplier Portal and bid on events. Google Chrome is not supported and should not be used. Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357.

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address of contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: <http://edison.tn.gov> (Maintain supplier information)

Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
Please enter the number of days, from the bid opening date, after which your bid offer will expire:	Days	0		<input type="text"/>

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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07/02/2024 12:00:00 CDT		07/19/2024 12:00:00 CDT	

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United States

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Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Please provide the brand and model names of the goods included in this bid:

Required: Yes Mandatory ResponseNo

Response Comments

How many days after receipt of purchase order will it take to deliver item(s)?

0

Required: Yes Mandatory ResponseNo

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

Respondents must attach their completed Evaluation Model/Bid Pricing Document here.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question. Your bid will need to be edited online to include attachment responses.

Response Comments

Event Details (cont.)

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Event Round	Version		
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SWC365 Paper and Plastic Goods			
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07/02/2024 12:00:00 CDT		07/19/2024 12:00:00 CDT	

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Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

Will the respondent accept the State's Purchasing Card (P-Card) as a form of payment under the awarded Contract?

Required: Yes Mandatory ResponseNo

Response Comments

List the return goods policy:

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Event ID	Format	Type	Page
32110-0000013369	Sell	RFx	4
Event Round	Version		
1	4		
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Contact: United States
Kristine Mitchell
Phone: 615/770-1015
Email: Kristine.Mitchell@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
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We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Please list the following information:

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Respondent's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Respondent's Website

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Response Comments

Question	UOM	Best	Worst	Response
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Confirm your company will have paper & plastic goods that meet the environmentally preferred standards in the Respondents catalog as detailed in specifications section 2.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

The Respondents shall submit a catalog. The catalog shall contain at a minimum, list price, offer price, item description, manufacturer, and manufacturer part numbers for all paper and plastic goods core items and non-core items within the scope of this contract.

Required: Yes Mandatory Response:No

**A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.**

Response Comments

Event Details (cont.)

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Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

No Bid:

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** Each **Bid Qty:**

Required: No **Reserve Price:** No

Description: Dummy line for Edison. Please complete and upload the SWC365 Evaluation Model spreadsheet to provide pricing.

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: No **Mandatory Response:** No

Response Comments

Event Details (cont.)

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United States
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Email: Kristine.Mitchell@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

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Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** Each

Description: Dummy line for Edison. Please complete and upload the SWC365 Evaluation Model spreadsheet to provide pricing.

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	
Quantity:	1		
Due Date:	07/22/2024		
Freight Terms:			
Ship Via:			

Event Details (cont.)

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32110-0000013369	Sell	RFx	9
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Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016