Event Description
This Invitation to Bid is for bringing All-Terrain Vehicles (ATVs), ATV parts, and ATV accessories into the existing SWC242, Ground Maintenance Equipment.

Procurement Contact: Caroline Ballinger, Caroline.C.Ballinger@tn.gov, 615-770-5277

READ THE ENTIRE BID, including the Event Details, Evaluation Model, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to:
https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST

Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

General Questions

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<th>UOM</th>
<th>Best</th>
<th>Worst</th>
<th>Response</th>
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<tr>
<td>List the length of time your company has been in business and provide evidence of comparable contracts. Respondent must have occupied a place of business for at least one (1) year with suitable equipment, supplies and trained staff capable of providing the goods and/or services requested. List the average inventory dollar amount: Enter the information for three (3) comparable contracts, ongoing or completed, within the past two (2) years Comparable contract: Name and address of contract: Contact person: Contact's phone number: Contact's email:</td>
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<tr>
<td>Required: Yes Mandatory Response:No</td>
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Response Comments

Associated Terms: **Time in business**
A bidder must have occupied a bona fide place of business with a representative inventory of products or supplies necessary for production of the products for at least one (1) year, must furnish satisfactory evidence of successful completion of comparable contracts for at least three (3) customers within the past two (2) years, and must provide any other evidence required and requested in order to establish evidence of its ability to furnish the products or services in accordance with the terms and conditions and specifications. Enter the length of time in business and provide evidence of the completion of three (3) comparable contracts. Failure to provide at least three (3) comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.
### Event Details (cont.)

**PeopleSoft Strategic Sourcing**

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**Event Round**: 1

**Version**: 4

**Event Name**: ATVs - consolidating SWC248 into SWC242

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<td>06/29/2022 14:00:00 CDT</td>
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**Event Currency**: US Dollar

**Bids allowed in other currency**: No

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**Submit To**: General Services - CPO
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

**Contact**: Caroline Ballinger
**Phone**: 615/770-5277
**Email**: caroline.c.ballinger@tn.gov

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Bidder shall enter the percent from their catalog or price list prices. Only one (1) percent minus (-) and discount amount, plus (+) and surcharge amount, or "0" for net is acceptable. Example: -10%.

- **Required**: Yes
- **Mandatory Response**: No

**Response Comments**

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Bidder shall enter Catalog Title and Effective Date of Catalog Bid.

- **Required**: Yes
- **Mandatory Response**: No

**Response Comments**

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We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

[https://www.surveymonkey.com/r/stateoftncpocustomer](https://www.surveymonkey.com/r/stateoftncpocustomer)

- **Required**: No
- **Mandatory Response**: No

**Response Comments**

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How many days after receipt of purchase order will it take to deliver item(s)?

- **Required**: Yes
- **Mandatory Response**: No

**Response Comments**

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If the respondent is not registered with the Secretary of State's Office, it will be given seven (7) business days to become registered or the bid will be rejected.

Please provide Secretary of State issued ID Number

Required: Yes  Mandatory Response: No

Response Comments

Associated Terms:
Prior to award and during the contract period, a corporation must be registered and be in good standing with the Secretary of State's Office. The following is the contract information for the Secretary of State's Office: State of Tennessee, Department of State Attn Business Filings and Information 312 Rosa L Parks Ave 6th Floor, WRS Tennessee Tower Nashville TN 37243 Email: TNSOS.CORPINFO@tn.gov Website: https://sos.tn.gov/business-services/business-entity-filings Bid event respondents will be granted seven (7) business days from the date of bid submission to register with the Secretary of State or bid response will be rejected.

Respondents must include a list of all authorized service centers in their responses.

Required: No  Mandatory Response: No

A file attachment is required to satisfy this question. Your bid will need to be edited online to include attachment responses.

Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes  Mandatory Response: Yes
Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company’s efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, “Yes.”

Required: Yes Mandatory Response: No

The respondent shall indicate the standard warranty period.

List the Standard Warranty Period:

Required: Yes Mandatory Response: No

Please provide the brand and model names of the goods included in this bid:

Required: Yes Mandatory Response: No
### Question

Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

**Required:** Yes  **Mandatory Response:** No

**Response Comments**

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

**Required:** Yes  **Mandatory Response:** No

**Response Comments**

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### PeopleSoft Strategic Sourcing

**Event ID** | **Format** | **Type** | **Page**
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32110-000000000012344 | Sell | RFx | 5

**Event Name**

ATVs - consolidating SWC248 into SWC242

**Start Time** | **Finish Time**
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05/23/2022 14:00:00 CDT | 06/29/2022 14:00:00 CDT

**Event Currency:** US Dollar  **Bids allowed in other currency:** No

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### Bidder: PUBLIC EVENT DETAILS

**Submit To:** General Services - CPO

312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

United States

**Contact:** Caroline Ballinger

**Phone:** 615/770-5277

**Email:** caroline.c.ballinger@tn.gov

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### Event Details (cont.)
The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at: https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-library-/public-information-library.html

The respondent shall indicate whether or not they plan to sub-contract:

No: The respondent does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s):

Attach list of additional subcontractors to the bid, including the following for each subcontractor.
List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor’s Phone Number

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Response Comments

Associated Terms:
The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

The purpose of this Invitation to Bid is to establish a source or sources of supply for all Tennessee State Agencies and Authorized Users.

Tennessee State Agencies refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies.

Authorized Users are those entities that are authorized to purchase off of Statewide Contracts and include the following:

a) all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);

b) Tennessee local governmental agencies;

c) the board of trustees of the University of Tennessee system, the Tennessee board of regents system, or the State university boards;

d) any private nonprofit institution of higher education chartered in Tennessee; and,

e) any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse Services or the Department of Intellectual and Developmental Disabilities to provide services to the public (Tenn. Code Ann. § 33-2-1001).

Any contracts awarded from this Invitation to Bid shall be made available to Authorized Users in addition to Tennessee State Agencies, unless a letter is attached to this Invitation to Bid, requesting that the contract is only available for use by Tennessee State Agencies.

NOTE: To request that any resulting contract be available only to Tennessee State Agencies, enter No and attach an exemption request letter addressed to the Central Procurement Office.

Required: Yes  Mandatory Response: No
## Event Details (cont.)

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### Bidder: PUBLIC EVENT DETAILS

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<td>NASHVILLE TN 37243</td>
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<td>United States</td>
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<tr>
<td>Phone: 615/770-5277</td>
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<tr>
<td>Email: <a href="mailto:caroline.c.ballinger@tn.gov">caroline.c.ballinger@tn.gov</a></td>
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### Response Comments


PeopleSoft Strategic Sourcing

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Submit To: General Services - CPO
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Caroline Ballinger
Phone: 615/770-5277
Email: caroline.c.ballinger@tn.gov

Line Details

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<td>1</td>
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<td>1.00</td>
<td>Each</td>
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Required: Yes Reserve Price: No

Description: Dummy line- please submit bid sheet in Edison

Question
What is the unit price of this item?

Required: Yes Mandatory Response: No

Response Comments
# PeopleSoft Strategic Sourcing

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Event Currency: US Dollar  
Bids allowed in other currency: No

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## Bidder Information

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**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

### Appendix A - Line Specifications

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<th>Line: 1</th>
<th>Item ID: Line Qty: 1</th>
<th>UOM: Each</th>
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**Description:** Dummy line- please submit bid sheet in Edison

#### Item Specifications

- **Manufacturer:**
- **Mfg Item ID:**
- **Item Length:** 0
- **Item Height:** 0
- **Item Width:** 0  
- **Item Volume:** 0  
- **Item Weight:** 0
- **Item Size:**
- **Item Color:**
- **Dimension UOM:**
- **Volume UOM:**
- **Weight UOM:**

#### Shipping Information

- **Schedule:** 1  
- **Quantity:** 1  
- **Due Date:** 05/04/2022  
- **Ship To:**
- **Freight Terms:**
- **Ship Via:**
Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

   If the information will be submitted in writing please mail to the following address:

   Department of Finance and Administration
   312 Rosa L. Parks Ave
   21st Floor Tennessee Tower
   ATTN: Supplier Maintenance
   Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016