



# Blount County Purchasing

385 Court Street, Maryville, TN 37804-5906

865-273-5740 Fax 865-273-5746

<http://www.blounttn.org/purchase.aspx>

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## REQUEST FOR QUALIFICATIONS ARCHITECTURAL/ENGINEERING DESIGN SERVICES

### RFQ No. 2024-0171

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Blount County, TN is seeking responses to RFQ No. 2024-0171 from Architectural/Engineering Firms who can provide design services for a new Blount County, TN Health Center.

**RFQ Issue Date: Monday, May 20, 2024**

**RFQ Due Date: Tuesday, June 25, 2024 at 1:30 p.m. ET**

The public bid opening will be held at the response submittal deadline at the Blount County, TN Courthouse, Purchasing Department, Attn: RFQ No. 2024-0171, 385 Court Street, Room 319, Maryville, TN 37804. The opening may also be accessed via Zoom Meeting at: <https://zoom.us/j/8652735744>, Meeting ID: 865 273 5744.

**Project Information: RFQ No. 2024-0171 is seeking qualifications from** Architectural/Engineering Firms with experience in the design and project management services required for the County to construct a new Health Department facility in Blount County, TN.

**Pre-qualification Meeting:** A Pre-Qualification Meeting will be held on **Wednesday, May 29, 2024, at 1:00 p.m. ET**, via a Zoom meeting and can be accessed at: <https://zoom.us/j/8652735744>, Meeting ID: 865 273 5744.

**Funding Source:** This project will be funded with funds that will include ARPA (American Rescue Plan Act) funds, therefore the project must be compliant with all federal regulations which are provided in the online RFQ documents.

**Licensing and Insurance Requirements:** The required licensures will be requested of the awarded firm at the conclusion of the review and assessment of all responses received. A sample of the required COI will be provided in the Blount County, TN Online Bidding System's Documentation.

**RFQ Documents:** RFQ documents may be obtained at <https://blounttn.ionwave.net/login.aspx> or by contacting Blount County Purchasing at (865) 273-5740.

**Questions may be submitted via the Questions tab in the Online Bidding System, and are due by 4:30 p.m. ET on Friday, May 31, 2024.**

**Response Submission Instructions:** Firms are encouraged to register with Blount County and submit their response through the online bidding system at the link provided previously. If you have any issues registering in the online system, contact the Ion Wave/EUNA help desk at 866-



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277-2645, ext. 4, support@ionwave.net, or Blount County Purchasing, 865-273-5740, purchasing@blounttn.org.

**Written (hard copy) Responses are also an optional method of response** and must be submitted no later than the response deadline to the Blount County, TN Courthouse, Purchasing Department, Attn: RFQ No. 2024-0171, 385 Court Street, Room 319, Maryville, TN 37804. These **hard copy submissions must also include all documentation requested in the online system to include**, but not limited to, all attachments, response attachments, attributes, and line items, and must have any required License Information - RFQ Cover Form from the Online Bidding System's Attachments tab and attached to the OUTSIDE of the sealed envelope, with the required license information included.

**RFQ responses are not accepted via email or fax.** Firms must allow ample time to submit their responses. No information may be submitted or modified beyond the Response Deadline Date/Time.

Firms who meet or exceed all of the requirements for qualifying as a potential Design Firm for this project will be notified of the results upon the completion of the Evaluation Committee's review of the submittals.

The Construction bid will be issued as quickly as possible once the RFQ process is completed and the Design Firm has developed specifications and drawing for the new property. The OWNER reserves the right to reject any responses and to waive any informalities or technicalities therein.

For all further requirements regarding response submittal, qualifications, procedures, and award, refer to the RFQ Documents that are included in Blount County's Online bidding system.

**Blount County is committed to equal employment and contracting opportunities and recognizes the importance and value brought by minority and women-owned businesses. Blount County actively requests minority-owned and women-owned businesses to participate in this competitive bidding opportunity.**