

BID PACKAGE AND SPECIFICATIONS

**Playground Equipment
For
Hancock County, Tennessee**

**2022 CDBG-CV #14939
Childcare Creation Project
A Step Ahead Childcare & Learning Academy**

Bid Opening:
Wednesday May 1, 2024
10:00 A.M. EST
Hancock County Mayor's Office
1246 Main Street
Sneedville, TN 37869



ADVERTISEMENT FOR BIDS

CDBG 14939
Hancock County (Owner)

Hancock County (Owner) is accepting separate sealed bids for the purchase of playground equipment and the associated surfacing and perimeter for A Step Ahead Childcare & Learning Academy located at 333 Campbell Drive, Sneedville, TN 37869. Bids will be received by the Owner at the Hancock County Mayor's Office, 1246 Main Street, PO Box 347, Sneedville, TN 37869, until 10:00 a.m., Wednesday May 1st, 2024, and then at said office publicly opened and read aloud.

Bids must be submitted in a sealed envelope, bearing on the outside the name and address of the Bidder and the name of the project: "Playground Equipment, A Step Ahead Childcare & Learning Academy." If forwarded by mail, the sealed envelope must be enclosed in another envelope.

The information for bidders, form of bid, specifications, and other contract documents may be requested by emailing Geneva King, FTDD Grants Administrator, at gking@ftdd.org.

The owner reserves the right to waive any informalities or to reject any or all bids. No bidder may withdraw his bid within 60 days after the actual date of the opening thereof. Hancock County is an Equal Opportunity Employer. Hancock County prohibits discrimination on the basis of race, color, religion, sex, or national origin, in the admissions or access to, or treatment, or employment in its programs or activities.

4/1/2024

BID REQUEST

Hancock County (owner) is seeking bids for the purchase and delivery of playground equipment and associated surface material and border for the A Step Ahead Childcare & Learning Academy located at 333 Campbell Drive, Sneedville, TN 37869. The lump sum bid must include the playground apparatus, protective surfacing and borders as required, and the cost of freight for delivery to the above address. The childcare provider will install the equipment, borders and surfacing themselves.

This is a request for bid proposals and as such, price alone will not be the determining factor for award. Compliance with the enclosed specifications and conditions of this proposal will be given equal consideration.

The Owner may consider informal any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 60 days after the actual date of the opening thereof.

Preparation of Bid:

Each bid must be submitted on the prescribed proposal form and accompanied by the completed Certification of Non-Boycott of Israel, Iran Divestment Act, and Acknowledgement of SAM registration. To be eligible bidders must have a SAM.gov registration. All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and figures. The bid proposal must designate all necessary signing authorities of the supplier.

One (1) original and one (1) copy (for a total of 2) of bid proposal shall be submitted in a sealed envelope, prominently marked on the outside with the words, "2022 CDBG-CV A Step Ahead Childcare & Learning Academy Playground Equipment". Proposals submitted in express, overnight, or courier envelopes, boxes, or packages must be prominently marked on the outside with the words, "2022 CDBG-CV A Step Ahead Childcare & Learning Academy Playground Equipment" and contents sealed as required.

**TOTAL AMOUNT MUST INCLUDE ALL APPLICABLE COST, INCLUDING BUT NOT LIMITED TO SHIPPING, FREIGHT, AND DELIVERY.
PAYMENT BY INVOICE.**

General Requirements:

1. All playground equipment must meet the following standards, with appropriate documentation provided:
 - a. ASTM 1487: Standard Consumer Safety Performance Specification for Playground Equipment for Public Use.
 - b. CPSC: Consumer Project Safety Commission for Public Playground Safety
 - c. ADA: Americans with Disabilities Act
 - d. IPEMA: International Playground Equipment Manufacturer's Association
2. Bid proposals must be received prior to the time indicated in this document and must be complete in every regard. Late bid proposals or proposals by FAX will NOT be accepted. Incomplete bid proposals will be rejected.
3. All expenses incurred by the supplier in connection with the preparation of its bid proposal including, without limitation, drawings, schematics, the cost of equipment and machinery ordered in anticipation of the selection, are to be borne by the supplier, and Greene County shall not incur any obligation whatsoever toward the supplier whether said bid proposal is accepted or rejected.
4. Price submitted shall be F.O.B. delivered to the Greene County Courthouse Annex, 204 N. Cuter St., Suite 206, Greeneville, TN 37745.
5. Proposals submitted by non-eligible suppliers, incomplete proposals which do not comply with all the requirements of this Bid Request, contain false information or the contents of which do not permit a full analysis thereof, will not be considered by Hancock County.
6. Bid proposals submitted for consideration will be evaluated on specification, price, Vendor past performance/references, work experience in the field, ability to meet completion dates, product quality and /or any other factors which Hancock County deems appropriate in the determination of the supplier as a responsive and responsible bidder and best value to Hancock County.
7. Hancock County has no obligations whatsoever towards the suppliers as a result of acceptance or rejection of any proposal; the suppliers acknowledge and accept that they cannot challenge, in any way whatsoever, the decision of Hancock County to accept or reject any bid proposal nor request any compensation or claim damages as a result thereof.
8. Hancock County shall notify the successful supplier by telephone and/or mail that he/she is the successful bidder.
9. All submissions shall contain layouts, pictures, complete specifications, and installation instructions for the play equipment. Bids shall also contain all materials utilized.
10. Copy of all warranties shall be provided.
11. If a bidder finds discrepancies in, or omissions from, the bid documents, or should be in doubt as to their meaning, FTDD should be notified so written notice can be distributed to all known bidders.

Tennessee Department of Human Services Requirements

As the purpose of this funding is to allow the facility to better meet State of Tennessee Department of Human Services' regulations for equipment, the bid must meet the requirements included in the:

Rules of Tennessee Department of Human Services Community and Social Services Division

Chapter 1240-04-01

Licensure Rules for Childcare Agencies

<https://publications.tnsosfiles.com/rules/1240/1240-04/1240-04-01.20190103.pdf>

1240-04-01-.14 EQUIPMENT FOR CHILDREN.

(1) General.

- (a) All indoor and outdoor equipment, appliances, and furnishings shall be safe.
- (b) There shall be developmentally appropriate equipment and furnishings for each age group enrolled.
- (c) The manufacturer's safety instructions shall be followed for assembling, installing, securing, and using all indoor and outdoor equipment, appliances, and furnishings. Such instructions shall be retained on-site and communicated to all appropriate staff.
- (d) Items within the reach of children shall have no:
 - 1. Dangerous angles;
 - 2. Sharp edges;
 - 3. Splinters;
 - 4. Protruding nails;
 - 5. Protruding nuts or bolts;
 - 6. Heavy or hard swing seats;
 - 7. Head entrapment spaces; or
 - 8. Open S-hooks or pinch points, or similar hazards.
- (e) All indoor and outdoor large and heavy equipment, appliances and furnishings shall be secured or supported so that they cannot fall or tip over.

(Indoor Equipment section omitted – see link for full rules)

(3) Outdoor Play Equipment.

- (a) Trampolines are prohibited.
- (b) A variety of developmentally appropriate outdoor play equipment shall be available.
- (c) Climbing equipment shall be placed at least six (6) feet from retainer structures, fencing, other equipment and traffic paths.
 - 1. A fall zone of at least six (6) feet shall surround all climbing equipment on all sides.
 - 2. The requirements in part 1. above shall apply to all updates to currently licensed playgrounds.
- (d) The fall zone around swings shall extend twice the distance of the length of the swing chain.
- (e) Climbers, swings, and other heavy equipment that could cause injury if toppled shall be securely anchored to the ground.

(f) Climbers and swings shall have a protective fall zone surface recognized by the Consumer Product Safety Commission (CPSC) as a shock absorbing, resilient material.

(g) Portable equipment shall be securely anchored or rendered immobile if required according to the manufacturer's instructions.

(h) Manufactured unitary surfaces shall be installed according to the safety specifications of the manufacturer and shall conform to American Society for Testing and Materials (ASTM) F1292 standards.

Authority: T.C.A. §§ 4-5-201, et seq.; 71-1-105(a)(12); and 71-3-501, et seq. **Administrative History:** Original rules filed May 1, 2018; effective July 30, 2018. Amendments filed March 31, 2022; effective June 29, 2022.

1240-04-01-.15 PR

Project Specifications

The equipment proposed must be bolt-down style and appropriate for children in the 2-5 year age range.

Subject to compliance with requirements, provide the below products:

Playground Equipment
Ultraplay Discovery Center Model #DC-4LG, or approved equivalent.
UltraPlay 99" W Indoor and Outdoor Plastic Climbing Dome, or approved equivalent.
Big Toys EC-124 Elevated Sand Table, or approved equivalent.
Playground Border
APS Plastic Maintenance Free Playground Border with Spike (SKU# APS-Border8), or approved equivalent. Provide the necessary quantity of heavy-duty plastic playground border (black) for a 45 FT. x 50 FT. area.
Surface Material
Provide a black rubber mulch surface material to cover six inches (6") depth in a 2,250 square foot area. * <i>*See photos of project site on page 8. Equipment will be installed on an asphalt surface.</i>

Equipment Variations:

Equipment not specifically mentioned must be equal to the quality of the equipment listed in this document. Bidders can submit substitution equipment requests at least 7 days prior to the bid opening to gking@ftdd.org along with spec information on each piece of equipment including dimensions, age of children it is designed, and a picture/drawing of the equipment. The proposal will be reviewed, and a response will be issued at least 5 days prior to the bid opening.

PROPOSAL FORM

HANCOCK COUNTY, TENNESSEE

PURCHASE OF PLAYGROUND EQUIPMENT FOR A STEP AHEAD CHILDCARE & LEARNING ACADEMY

Name of Firm Submitting Proposal _____

Name of Person Submitting Proposal _____

PROPOSAL ACKNOWLEDGMENT

"The undersigned, as Vendor, hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the Bid Manual and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this proposal is accepted, to contract with Hancock County, TN in the form of a Purchase Order, to furnish all necessary materials, equipment, and means of transportation necessary to complete the work covered by the Bid Manual and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."

TOTAL PROPOSAL \$ _____

Deductive Alternate 1: UltraPlay Plastic Climbing Dome, or approved equivalent.

Deduct the sum of: \$ _____

Deductive Alternate 2: Big Toys Elevated Sand Table, or approved equivalent.

Deduct the sum of: \$ _____

Signature

Date

This document must be completed and returned with your submittal.



ACKNOWLEDGEMENT REGARDING BIDDER SAM REGISTRATION

Pursuant to 2 CFR Parts 183 and 215 and the requirement of the U.S. Department of Housing and Urban Development (HUD), contractors procured directly by grantees, sub-grantees, and/or sub-recipients of HUD funds, including CDBG are required to have an active registration in the System of Award Management (SAM). This document shall be completed and submitted as part of the bid proposal.

1. By submitting this proposal, the prospective bidder certifies that it has an active registration in SAM that is not set to expire within the next 90 days.
2. By submitting this proposal, the prospective bidder certifies neither it, its principals nor affiliates, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
3. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that an erroneous certification was rendered, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies.
4. Further, the prospective bidder shall provide immediate written notice to the person to which this proposal is submitted if at any time the Participant learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. By submitting this proposal, it is agreed that should the proposed covered transaction be entered into, the prospective bidder will not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction unless authorized by the agency with which this transaction originated.
6. It is further agreed that by submitting this proposal, the prospective bidder will include Certification of Subcontractor Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

Provide the following information as detailed in the prospective bidder's SAM registration:

Entity Name: _____

Address: _____

City: _____ State: _____ Zip: _____

SAM Entity ID: _____ Expiration Date: _____

Active Exclusions: Yes No

CERTIFICATION OF NON-BOYCOTT OF ISRAEL

The Bidder certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

- 1) In compliance with, or adherence to, calls for a boycott of Israel, or
- 2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

I certify this statement to be true and correct.

Bidder Name Printed

Date

Signature of Bidder

Company

**IRAN DIVESTMENT
ACT**

In compliance with the Iran Divestment Act (State of Tennessee 2016, Public Chapter No. 817), which became effective on July 1, 2016, certification is required of all bidders on contracts over \$1,000.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

I affirm, under the penalties of perjury, this statement to be true and correct.

Date	Signature of Bidder
	Company

A bid shall not be considered for award nor shall award be made where the foregoing certification has been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. The **City/County of _____** may award a bid to a bidder who cannot make the certification, on case-by-case basis, if:

1. The investment activities in Iran were made before July 1, 2016, the investment activities in Iran have not been expanded or reviewed on or after July 1, 2016, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
2. The **City/County of _____** makes a determination that the goods or services are necessary for the **City/County of _____** to perform its functions and that, absent such an exemption, the political subdivision will be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.