

MEMO

To: OCJP Subrecipients
From: Jennifer Brinkman

Director, Office of Criminal Justice Programs

Date: October 10, 2025

Subject: TN Grants Access

[All Subrecipients] 2026-02

The Office of Criminal Justice Programs (OCJP) is excited to announce the launch of **TN Grants**, our new streamlined grant managements system. This new platform will enhance the grant application and management experience through a single, user-friendly portal at https://tngrants.my.site.com/OCJPGrants. Grant opportunities will continue to be posted on OCJP's website, but you must be registered in TN Grants to submit an application.

Most FY25/26 contacts for Project Directors, Fiscal Directors, and Authorized Officials were migrated from our previous IT systems. So, if you have held an OCJP grant and were listed as one of the aforementioned roles, then you are most likely already setup as an existing TN Grants User!

FOR EXISTING USERS: If you already have an account in TN Grants:

- Username: Your username is your email address + .TNGrants. (exampleuser@example.com.tngrants)
- Password Reset: If you've forgotten your password, click the "Forgot Password" link on the login page
 - o You must know your username to reset your password
 - o A password reset link will be sent to your registered email address
 - The reset link expires after seven days

FOR NEW USERS: If you have never accessed TN Grants before **AND** you have never held an OCJP grant, you must register for an account:

- Navigate to https://tngrants.my.site.com/s/login/
- Click the Register link below the Log In button
- Complete the registration form with your agency information
- Your username will be automatically generated based on your email address
- Check your email for a welcome message with login instructions

TN Grants Job Aids:

- Self-registration
- How to apply for a grant
- How to submit a technical assistance request

IMPORTANT REGISTRATION NOTE: If you are unsure if you have an existing account, please attempt to reset your password by using the "Forgot Password" function with your Username (email address + .TNgrants). If the password reset doesn't resolve your access issue, please reach out to your Program Manager for assistance. You may need to register as a New User.

If you have any questions or need assistance accessing the system, please reach out to your OCJP Program Manager.