



STATE OF TENNESSEE
FINANCE & ADMINISTRATION, BENEFITS ADMINISTRATION

**REQUEST FOR PROPOSALS # 31786-00166
AMENDMENT #FOUR FOR VISION INSURANCE**

DATE: February 11, 2022

RFP # 31786-00166 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		November 16, 2021
2. Disability Accommodation Request Deadline	2:00 p.m.	November 19, 2021
3. Pre-response Conference	11 a.m.	November 22, 2021
4. Notice of Intent to Respond Deadline	2:00 p.m.	November 23, 2021
5. Written "Questions & Comments" Deadline	2:00 p.m.	December 1, 2021
6. State Response to Written "Questions & Comments"		December 21, 2021
7. Written "Questions & Comments" Round 2 Deadline*	2:00 p.m.	January 7, 2022
8. State Response to Written "Questions & Comments" Round 2 * NOTE: Vendors may submit no more than five (5) questions to the State in the 2nd round of Written Questions and Comments.		January 18, 2022
9. Response Deadline	2:00 p.m.	January 28, 2022
10. State Completion of Technical Response Evaluations		February 16, 2022
11. State Opening & Scoring of Cost Proposals	2:00 p.m.	February 17, 2022
12. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	February 24, 2022
13. End of Open File Period		March 3, 2022
14. State sends contract to Contractor for signature		March 4, 2022
15. Contractor Signature Deadline	2:00 p.m.	March 11, 2022

2. Delete RFP Attachment 6.3 in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

RFP ATTACHMENT 6.3.

COST PROPOSAL & SCORING GUIDE

The Respondent shall complete and submit its Cost Proposal in accordance with the instructions given in RFP Section 3.2.2.2. The Respondent shall use an XLS spreadsheet to prepare the Cost Proposal. This spreadsheet is found at the following website address, under the section labeled RFP # 31786-00166:

<https://www.tn.gov/content/tn/generalservices/procurement/central-procurement-office--cpo-/supplier-information/request-for-proposals--rfp--opportunities1.html>

Further instructions specific to the content of the Cost Proposal are found in the above referenced spreadsheet.

~~The spreadsheet will calculate the Total Evaluation Cost Amount. This Amount will be used in the formula below to derive the Proposer's Cost Proposal score.~~

The total cost proposal score listed in the XLS spreadsheet will be used in the summary score matrix.

Lowest Evaluation Cost Amount from <u>all</u> Proposals <hr style="border: 0.5px solid red;"/> Evaluation Cost Amount Being Evaluated	X-40 (maximum section score)	= SCORE:	
State Use — RFP Coordinator Signature, Printed Name & Date:			

3. Delete RFP #31786-00166 in its entirety, and replace with RFP #31786-00166, Release #4. Revisions of the original RFP document are emphasized within the new release. Any sentence or paragraph containing revised or new text is highlighted.

4. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.