

NEW EMPLOYEE  
ORIENTATION  
PACKET



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# New Employee Orientation Packet

# HEALTH BENEFITS

## Helpful Links

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- [Network](#)
- [Plans](#)
- [Pharmacy Cost Comparison](#)
- [Employee Assistance Program \(EAP\)](#)
- [Partners for Health](#)
- [Co-Pay Comparison](#)
- [CDHP/HSA](#)
- [Working for a Healthier TN](#)
- [Behavioral Health](#)
- [Carrier Information](#)
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## KEY TERMS

**Coinsurance** – A payment amount expressed as a fixed percentage of a cost. This amount varies by plan, so pay close attention to this when we look at the comparison charts.

**Copayment (Copay)** - A fixed dollar amount you pay for certain services, such as a visit to your primary care doctor for an illness. Copayments apply toward your out-of-pocket maximum but do not apply toward your deductible.

**Deductible** - The amount you pay each year before insurance will begin paying for services that require coinsurance. This amount goes toward your out of pocket maximum.

**Network** - A group of doctors, hospitals and other healthcare providers who have an agreement with a carrier to provide services at set fees.

**Out-of-Pocket Maximum** - The most you will pay during the plan year.

**Premium** - The amount you pay monthly to have coverage.

## THREE NETWORKS

Choice between the following networks of providers (doctors, hospitals, facilities) when you enroll in a health insurance option:

1. Blue Cross Blue Shield Network S
2. Cigna Local Plus
3. Cigna Open Access Plus\*

All three networks have providers available across Tennessee and the country. Doctors and facilities in the networks can change during the year. Check the networks carefully for your preferred doctor or hospital when making your selection.

\*\$40/\$80 monthly surcharge applies

## PHARMACY

All medical plans include Pharmacy benefits by **CVS/Caremark**.

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## KNOW YOUR HEALTH TOOL

The Know your Health Tool provides a variety of resources to help you make more informed, smarter healthcare decisions for you and your family. Find the right hospital and doctor, take steps to prevent illness and learn how to ask the right questions to get the answers you need. The more you know, the healthier you can be.

If you're using this document on your computer, you can click on any of the logos at the bottom right of your screen to be taken to the **Partners for Health** website.





## Helpful Links

- [Vision Plan Information](#)
- [Vision Plan Comparison](#)
- [Davis Vision](#)
- [Vision Premiums](#)

### DAVIS VISION

Choose from the following plans:

#### BASIC PLAN

- Offers discounted rates and allowances

#### EXPANDED PLAN

- Combination of copays, greater allowances and discounted rates than the Basic Plan

### BOTH PLANS OFFER SAME SERVICES

- Routine eye exam once every calendar year
- Frames once every two calendar years
- Choice of eyeglass lenses or contact lenses once every calendar year
- Discount on LASIK/refractive surgery
- Discount on Hearing Aids (includes Free Hearing Exam) through Your Hearing Network (YHN)

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## LINKS

<https://www.tn.gov/partnersforhealth.html>

<https://www.tn.gov/partnersforhealth/health-options/behavioral-health.html>

<https://www.tn.gov/partnersforhealth/health-options/carrier-network.html>

<https://www.tn.gov/partnersforhealth/health-options/cdhp.html>

<https://davisvision.com/stateoftn>

<https://www.tn.gov/partnersforhealth/other-benefits/eap.html>

[https://hub.edison.tn.gov/psp/paprd/EMPLOYEE/EMPL/h/?tab=PAPP\\_GUEST](https://hub.edison.tn.gov/psp/paprd/EMPLOYEE/EMPL/h/?tab=PAPP_GUEST)

[https://www.tn.gov/content/dam/tn/finance/fa-benefits/documents/hsa\\_fsa\\_comparison\\_grid.pdf](https://www.tn.gov/content/dam/tn/finance/fa-benefits/documents/hsa_fsa_comparison_grid.pdf)

<https://www.tn.gov/partnersforhealth/know-your-health.html>

<https://www.tn.gov/content/tn/partnersforhealth/insurance-premiums.html>

<https://www.tn.gov/partnersforhealth/health-options/health.html>

<https://www.optumbank.com/tennessee.html>

[https://www.tn.gov/content/dam/tn/finance/fa-benefits/documents/benefit\\_grid\\_2021\\_vision\\_final.pdf](https://www.tn.gov/content/dam/tn/finance/fa-benefits/documents/benefit_grid_2021_vision_final.pdf)

<https://www.tn.gov/partnersforhealth/other-benefits/vision.html>

[https://www.tn.gov/content/dam/tn/finance/fa-benefits/documents/premium\\_vision\\_21.pdf](https://www.tn.gov/content/dam/tn/finance/fa-benefits/documents/premium_vision_21.pdf)

<https://www.tn.gov/wfhtn>

### DEADLINE & ENROLLMENT

#### Helpful Links

- [Employee Self-Service](#)

#### THINGS TO REMEMBER:

- **You have ONLY 30 days from your hire date to enroll using Employee Self-Service, located within Edison.**
- Dependent Verification is due at the time of elections.